



Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



High Street
Shropshire
tel. 01948 665761

website: www.2shrop.net/whitchurchtowncouncil

email: townclerk@whitchurch-shropshire-tc.gov.uk

FINANCE COMMITTEE MEETING

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 11th September 2014

PRESENT

Councillors: A Chesters (Chairman), T O'Neill, B Duffy, J Sinnott, and J Ebbs

IN ATTENDANCE

Michelle Wilson (Town Clerk)

1. Apologies

Cllr McDonald - None Given
Cllr Slater - None Given

2. DECLARATIONS OF INTEREST

None

3. MINUTES

After a proposal by Cllr O'Neill and seconded by Cllr Duffy it **was RESOLVED FC/05/1415** : That the minutes of the meeting of the Finance Committee on **12th June 2014** be agreed and signed as a true record.

4. MATTERS ARISING.

None

5. PUBLIC PARTICIPATION.

No public participation

6. OUTSTANDING ACTIONS.

All noted

7. MAYORS ALLOWANCES

The Mayor would like the Civic Function and 2 Charity events to be free of charge in the Civic Centre or increase the allowance. If the allowance is increased then any surplus at the end of office should be returned. This was discussed and agreed that the Mayors allowance should be increased from £2105 to £2300 but could not be implemented until next April. If there was any surplus then this should be returned to budgets. It was discussed that the Civic Centre hire for Mayors events should be covered in the budget heading 'Civic Functions' After a proposal by Cllr Chesters and seconded by Cllr O'Neill it **was RESOLVED FC/06/1415** that the mayors allowance be increase to £2300 from April 2015 and any surplus put back into budgets.

8. HARRY RICHARDS FUND

The clerk and Cllr John Ebbs had a meeting with CCLA and their property portfolio would be an area to consider however the commission to join was considered to be too expensive. The clerk is to seek other alternatives to be considered at the next finance meeting.

9. REVIEW OF MONTH 5

Month 5 was discussed and the funds that are overspent. Although the wages appears to be overspent on the Civic it would not be such a percentage of the total if the monies paid for the staff time were added back into the budget; i.e. Farmers market, Food and Drink fair and the overtime recovered from the contractor who prepared the curtains for the stage. All of these have

been recovered but does not show as an income on the accounts back to wages. It was acknowledged that on the move into the Civic that the staff were working many hours on overtime but this has reduced now and settled down. The next year's budget needs to be discussed and it was agreed those that can attend to assist would be invited to a day time meeting next month.

10. COST OF SHUTTERS AND FIRE DOOR CLOSURES.

Cost of shutters has been passed to Shropshire Council for consideration. Cllr Duffy was concerned that we have not had the lease/freehold from Shropshire Council confirmed and we should wait to do any work on the fire doors. It was explained that the doors are being wedged open (even though the hall users have been told not to wedge them and every time they are wedged open the obstructions are removed) at the moment and this was a fire risk. It was agreed to have the fire doors completed with new closures connected to the fire alarm system at a cost of £1,196 taken from rolling capital fund.

After a proposal by Cllr Chesters and seconded by Cllr O'Neill it was **RESOLVED FC/06/1415 to have the fire doors fitted with new closures and the funds from rolling capital.**

11. REQUEST FROM CCTV AND CHRISTMAS LIGHTS COMMITTEE

After a proposal by Cllr Chesters and seconded by Cllr O'Neill it was **RESOLVED FC/07/1415 to give a budget of £2,000 from general fund.**

12. REQUEST FOR A BUDGET ON CIVIC CENTRE EVENTS

No budget awarded, it was agreed to have two new cost codes one for a budget with no allocation and another for income from the events that will be offset from the expenditure.

13. BUDGETS AND THE ALLOCATION OF FUNDS.

Budget workshop to be set up to decide on the allocations for 2015 / 2016

14. Confidential Business (if any).

None

Meeting closed 9:00 pm

Chairman.......... Date..... 9. 10. 2014