



Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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ESTATES & MARKETS COMMITTEE

Members of the Committee named below are summoned to attend the above meeting which will be held on **Thursday 23rd March 2017**, at the Civic Centre, Whitchurch commencing at **8:00pm**.

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting

Date of Notice: 17th March 2017.

Zoë Dean
Acting Town Clerk

To: Councillors: A. Chesters, B. Duffy, T. Harris, T. O'Neill, J. Sinnott, C. Smith & J. McAuley.

AGENDA

1. Apologies

To receive apologies and reasons for absence.

2. Declarations of Interest

To receive from Members disclosure of ordinary or disclosable pecuniary interests in relation to any item on the agenda for this meeting, in accordance with Standing Orders and the Councillor Code of Conduct.

3. Public Participation

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders allow any members of the public to address the meeting.

4. Minutes

To confirm the Minutes of the meeting held on Thursday 26th January 2017 and sign as an accurate record of that meeting (copy attached).

5. Outstanding Resolutions

6. Fire Risk Assessment Review 2017

To receive the review.

7. Meeting calendar

To discuss the frequency and timings of meetings for 2017/2018.

8. Garage Roof

To consider the necessary repairs.

9. Temperature Control in the Edward German Room

To consider ways to improve varying the temperature.

10. Blinds

To receive quotations for roller blinds in the upstairs meeting rooms.

11. Carpet

To consider purchasing a large rug/carpet for the Edward German Room.

12. Lighting Upgrade

To consider replacing the lights in the function rooms from fluorescent to LED (report attached).

13. Tree Officer

To receive a request for free room hire from Shropshire Council's Tree and Woodland Amenity Protection Officer.

14. Saturday Market Stall

To consider a request from a market trader for additional trading days.

15. CONFIDENTIAL MATTERS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.