



# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



High Street  
Shropshire  
tel. 01948 665761  
email: [clerk@whitchurchcouncil.uk](mailto:clerk@whitchurchcouncil.uk)

website: [www.whitchurchcouncil.uk](http://www.whitchurchcouncil.uk)

## FULL COUNCIL

All members are summoned to attend the above meeting which will be held on **THURSDAY 15<sup>th</sup> DECEMBER 2016**, at the Edward German room Whitchurch commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits **from 7pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

*Please note that all Council meetings may be audio recorded to ensure accuracy of subsequent minutes.*

**Date of Notice: 9<sup>th</sup> December 2016**

Zoë Dean  
Acting Town Clerk

### AGENDA

#### **1. APOLOGIES**

To receive cllr apologies and reason for absence.

#### **2. DECLARATIONS OF INTEREST**

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

#### **3. MINUTES**

To confirm the minutes of the Town Council meeting held on **17<sup>th</sup> November 2016** and *Extraordinary* Full Council meeting held on **30<sup>th</sup> November 2016** sign as an accurate record of that meeting (copies attached).

#### **4. MATTERS ARISING**

To deal with matters arising from those minutes not otherwise on the agenda

#### **5. MAYOR'S ANNOUNCEMENTS**

#### **6. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

## **7. SHROPSHIRE COUNCILLOR'S REPORT**

To suspend Standing Orders to enable Council to receive a report from members of Shropshire Council.

## **8. CORRESPONDENCE**

- Samuel Higginson Trust
- Shrewsbury Armed Forces & Veterans Breakfast Club – request to use part of the Town Council logo

## **9. OUTSTANDING FULL COUNCIL RESOLUTIONS**

- (a) Civic Centre Freehold
- (b) Skateboard Park
- (c) Training for Finance & Resources Committee
- (d) Increased Town Centre Signage

## **10. FUTURE MEDICAL PROVISION**

Standing item on the agenda.

## **11. ACCOUNTS**

To receive Month 8 accounts.

## **12. BUDGET 2017/2018**

To review the proposed budget.

## **13. MINUTES FROM COMMITTEES**

- Heritage Committee 17/11/16
- Strategic Marketing & Events 1/12/16
- Estates, Markets & Public Realm 1/12/16

## **14. REPORT FROM MEMBERS ON OUTSIDE ORGANISATIONS**

To receive reports from Cllrs who represent the Council on outside bodies

## **15. AMALGAMATION OF COUNCIL COMMITTEES**

To consider a request to merge the Strategic Marketing & Events Committee with the Estate, Markets & Public Realm Committee.

## **16. COUNCIL COMMITTEES**

To fill remaining committee vacancies

## **17. WHITCHURCH SKATEPARK**

To approve shortfall payment in respect of the Veolia Grant Application.

## **18. HMRC CORRESPONDENCE**

To authorise the Acting Town Clerk to sign paperwork on behalf of the Town Council for HMRC.

## **19. ROOM HIRE REQUEST**

Request for reduced room hire for a charity band night in February 2017.

## **20. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.