



# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



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## FULL COUNCIL

All members are summoned to attend the above meeting which will be held on **THURSDAY 15<sup>th</sup> SEPTEMBER 2016**, at the Edward German room Whitchurch commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits **from 7pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Please note that all council meetings are audio recorded to ensure accuracy of subsequent minutes.

**Date of Notice: 8<sup>th</sup> SEPTEMBER 2016**

Zoë Dean  
Town Centre Manager/Assistant Town Clerk

### AGENDA

**1. ACTING TOWN CLERK**

To appoint Zoe Dean as Acting Town Clerk/Proper Officer of the Council with all associated delegated powers as an interim measure.

**2. APOLOGIES**

To receive Cllr apologies and their reason for absence

**3. DECLARATIONS OF INTEREST**

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting

**4. MINUTES**

To confirm the minutes of the Town Council meeting held on **21<sup>st</sup> JULY 2016** and sign as an accurate record of that meeting (copies attached)

**5. MATTERS ARISING**

To deal with matters arising from those minutes not otherwise on the agenda

**6. MAYOR'S ANNOUNCEMENTS**

## **7. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

## **8. SHROPSHIRE COUNCILLOR'S REPORT**

To suspend Standing Orders to enable Council to receive a report from members of the Shropshire Council

## **9. CORRESPONDENCE**

- Whitchurch Swimming Pool - Mr P. Hulse

## **10. OUTSTANDING FULL COUNCIL RESOLUTIONS**

- (a) Civic Centre Freehold
- (b) Skateboard Park
- (c) Training for Finance & Resources Committee
- (d) Bull in the Bullring
- (e) Increased Town Centre Signage
- (f) Letting Heritage Centre Craft Units

## **11. ACCOUNTS**

To receive Month 5 accounts.

## **12. VAT ISSUE**

To receive feedback from Internal Auditor

## **13. MINUTES FROM COMMITTEES**

- Heritage
- Finance & Resources
- Estates, Markets & Public Realm
- Strategic Marketing & Events

## **14. RICHMOND HOUSE/HEALTH PROVISION IN WHITCHURCH**

To receive update on recent activities.

## **15. PLANNING UPDATE**

To receive an update on Shropshire Council's proposed changes to planning process.

## **16. LAND AT EDWARD GERMAN DRIVE**

To note the final paperwork and complete sale of land.

## **17. REPORT FROM MEMBERS ON OUTSIDE ORGANISATIONS**

To receive reports from Cllrs who represent the Council on outside bodies

## **18. TOWN COUNCIL VEHICLE**

To clarify the Town Council's position on use of the van by third parties.

**19. 2017 RE-ENACTMENT**

To approve in principle a re-enactment event in Whitchurch in 2017.

**20. TRIP TO BELGIUM**

To approve in principle a self-funded the Whitchurch Volunteers & Nursing Auxiliary's trip to Belgium.

**21. DBS CHECK**

To consider whether Town Council would fund DBS checks for Whitchurch volunteer group

**22. LOCALITY COMMISSIONING**

To receive an update on the locality clustering meeting

**23. WORLDWIDE WHITCHURCH WEEKEND**

To discuss marketing budget for the event that is to take place in June 2017.

**24. WE ARE WHITCHURCH**

To discuss hosting a "We Are Whitchurch" event.

**25. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

**26. STAFF REPORT ON HIRE AGREEMENT**

**27. OUTSTANDING ACTION POINT REFERENCE JULY MEETING**

**28. REVIEW OF STANDING ORDERS**

To revise Standing Orders to include clear details on resignation