



# Whitchurch Town Council

Civic Centre  
Whitchurch  
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## FULL COUNCIL

All members are summoned to attend the above meeting which will be held on **THURSDAY 16<sup>th</sup> FEBRUARY 2017**, at the Edward German room Whitchurch commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits **from 7pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

*Please note that all Council meetings may be audio recorded to ensure accuracy of subsequent minutes.*

**Date of Notice: 10<sup>th</sup> February 2017**

Zoë Dean  
Acting Town Clerk

### AGENDA

**1. APOLOGIES**

To receive councillor apologies and reason for absence.

**2. DECLARATIONS OF INTEREST**

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

**3. MINUTES**

To confirm the minutes of the Town Council meeting held on **19<sup>th</sup> January 2017** and sign as an accurate record of that meeting (copies attached).

**4. MATTERS ARISING**

To deal with matters arising from those minutes not otherwise on the agenda

**5. MAYOR'S ANNOUNCEMENTS**

**6. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

**7. THE MAKERS MARKET**

To receive a presentation from Victoria Jackson and Lisa Baldwin on a new proposal for Whitchurch.

## **8. SHROPSHIRE COUNCILLOR'S REPORT**

To suspend Standing Orders to enable Council to receive a report from members of Shropshire Council.

## **9. CORRESPONDENCE**

## **10. OUTSTANDING FULL COUNCIL RESOLUTIONS**

- (a) Civic Centre Freehold
- (b) Skateboard Park
- (c) Increased Town Centre Signage

## **11. FUTURE MEDICAL PROVISION**

Standing item on the agenda.

## **12. ACCOUNTS**

To receive Month 10 accounts (attached).

## **13. MINUTES FROM COMMITTEES**

- Heritage Committee 19/01/2017 & 16/02/2017
- Strategic Marketing & Events Committee 26/01/2017
- Estates, Markets & Public Realm Committee 26/01/2017
- Extraordinary Finance & Resources Committee 09/02/2017

## **14. REPORT FROM MEMBERS ON OUTSIDE ORGANISATIONS**

To receive reports from Cllrs who represent the Council on outside bodies

## **15. PIRATE TRAIL**

To consider purchasing mini handheld town flags to be given to participants of the town's Pirate Trail in July.

## **16. ELECTIONS**

To receive an update.

## **17. TERMS OF REFERENCE**

To consider a report on the updated Terms of Reference for committees (copy attached).

## **18. COFFEE MORNING CHARGES**

To consider absorbing the VAT for coffee morning bookings only (Rescission of a previous resolution).

## **19. CHRISTMAS LIGHTS PROVISION 2017**

To commence planning for Christmas 2017.

## **20. TERMS OF REFERENCE**

To approve the new Terms of Reference (report attached).

## **21. BANNERS AT THE CIVIC CENTRE**

To reconsider the use of banners at the premises.

## **22. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

## **23. MINUTES** To confirm the Confidential Minutes of the **19<sup>th</sup> January 2017** Full Council meeting and the Confidential Minutes of the **9<sup>th</sup> February 2017** Extraordinary Finance & Resources meeting to confirm the and sign as an accurate record of those meetings.