



Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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FULL COUNCIL

All members are summoned to attend the above meeting which will be held on **THURSDAY 20th JULY 2017**, in the Edward German room Whitchurch commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits **from 7pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters have to be held in the confidential part of the meeting.

Please note that all Council meetings may be audio recorded to ensure accuracy of subsequent minutes.

Date of Notice: 14th July 2017

Nicola Young
Town Clerk

AGENDA

1. APOLOGIES

To receive councillor apologies and reason for absence.

2. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

3. MINUTES

To confirm the minutes of the Annual Town Council meeting held on **15th June 2017** and sign as an accurate record of that meeting (copies attached).

4. MINUTES OF EXTRAORDINARY FULL COUNCIL

To confirm the minutes of the Extraordinary Full Council meeting held on **Thursday 22nd June 2017** and sign as an accurate record of that meeting (copy attached).

5. MATTERS ARISING

To deal with matters arising from those minutes not otherwise on the agenda

6. MAYOR'S ANNOUNCEMENTS

7. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

8. PRESENTATION FROM ALDI

To hear a presentation on the proposed Aldi development from George Brown, Property Director, Aldi

9. PRESENTATION FROM WHITCHURCH TOWN TEAM

To hear a presentation from Whitchurch Town Team on the progress of the Whitchurch Town Plan refresh.

10. SHROPSHIRE COUNCILLOR'S REPORT

To suspend Standing Orders to enable Council to receive a report from members of Shropshire Council.

To reinstate Standing Orders.

11. BT FIBRE CABINET

To agree a location to site the BT Fibre Cabinet outside the Civic Centre

12. CORRESPONDENCE

13. OUTSTANDING FULL COUNCIL RESOLUTIONS

- a. Civic Centre Freehold
- b. Skateboard Park
- c. Increased Town Centre Signage

14. FUTURE MEDICAL PROVISION

Standing item on the agenda.

15. ACCOUNTS

To receive Month 3 accounts (attached).

16. REPORT FROM MEMBERS ON OUTSIDE ORGANISATIONS

To receive reports from Cllrs who represent the Council on outside bodies

17. ELECT MEMBERS TO OUTSIDE BODIES

To elect a member to represent Whitchurch Town Council on the Board of Trustees for:

- a. Queensway Playing Fields Association
- b. Higginson's Church of England School
- c. Jane Higginson Charity
- d. Jane Higginson Alms-houses Charity
- e. Joint Cemetery Board

18. STANDING ORDERS AMENDMENT

To amend Standing Orders:

- a. To add the legal resignation process to Standing Orders
- b. To amend Standing Order 8 to clarify the election of the Chairman of the Council.
- c. To allow Full Council to appoint the Mayor and Deputy Mayor as full members of Committees with full voting rights.

19. TERMS OF REFERENCE

To approve the following Terms of Reference for Council and Committees

- a. Full Council
- b. Parks & Public Realm Committee
- c. Finance Committee
- d. Civic Centre Committee

20. NEW COMMITTEE CALENDAR

To approve the new Council and Committee Calendar and note the Personnel Committee meeting on 27th July at 7pm.

21. APPOINT COUNCILLORS TO COMMITTEES

To appoint members to Committees and fill vacancies as numbered below:

- a. Parks & Public Realm – 3 members
- b. Finance – one member
- c. Civic Centre – one member
- d. Personnel – 3 members
- e. Planning – one member

22. REVIEW SAMPLE MATERIAL FOR SIGNAGE IN JUBILEE PARK

To review samples of the material that suppliers have provided which would be used to develop “Strictly No Dogs, Respect our Children’s Health” signs for Jubilee Park. To agree whether this material is suitable to be used for the signage alongside provided quotes.

23. PUBLIC CONSULTATION ON JUBILEE PARK PLAY AREA EXTENSION

To note that a public consultation is taking place from 7th to 11th August in Whitchurch Civic Centre on designs provided by play equipment companies for the Jubilee Park play area extension.

24. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

25. Complaint from A Finch

26. Complaint from J Conner

27. To discuss Council email addresses for Councillors