

Whitchurch Town Council

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FULL COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 20th SEPTEMBER 2018

PRESENT

Cllrs: T Neville, B Duffy, S Hamlyn, T O'Neill, A Hall, J Sinnott, A Chesters, N Raynes, L Broders, J Martin, H Vasey

IN ATTENDANCE

Nicola Young – Town Clerk

Barrie White – Journalist, Whitchurch Herald

1. Apologies

Cllr Pokladecki

Cllr Fewster

Cllr Barker

2. Declarations of Interest

None received.

3. Minutes

- a. After a proposal from Cllr Sinnott, seconded by Cllr Hall, it was **WTC/67/1819 RESOLVED** to amend the minutes of Full Council, specifically the date in para 12a to read 27th June 2018, not 27th July 2018 and the amendment was duly initialled.
- b. After a proposal from Cllr Dufy, seconded by Cllr Broders, it was **WTC/68/1819 RESOLVED** to accept the minutes of the Full Council meeting held on **Thursday 19th July 2018** and sign as an accurate record of that meeting.
- c. After a proposal from Cllr Sinnott, seconded by Cllr Vasey, it was **WTC/69/1819 RESOLVED** to amend the day of the meeting from 'Wednesday' to 'Thursday' and the amendment was duly initialled.
- d. After a proposal from Cllr Duffy, seconded by Cllr O'Neill, it was **WTC/70/1819 RESOLVED** to accept the minutes of the Extraordinary Full Council meeting held on Thursday 23rd August 2018.

4. Matters Arising

There were no matters arising.

5. Mayor's Announcements

Date	Mayor Appointment
24 th July 2018	79 Sqn (Whitchurch) ATC Passing Out Parade
3 rd August 2018	Attended Sainsbury's Charity Day
10 th August 2018	Guest of Wrekin Housing Trust at Shrewsbury Flower Show
22 nd August 2018	Opened the Skate Park in Jubilee Park
23 rd August 2018	Attended Shropshire Young Farmers' Charity Concert
6 th September 2018	Shropshire Disability Network AGM

10 th September 2018	'Launched' the First Rotary Boat Trip
12 th September 2018	Opened the new B&M Store
13 th September 2018	Attended the Mayors & Clerks Meeting, Guildhall, Shrewsbury
13 th September 2018	Whitchurch Cricket Club – Declaration of new pavilion
16 th September 2018	Attended Mayor of Wem's Civic Service
19 th September 2018	Attended the Stakeholder Event for the Local Transport Plan at Shrewsbury Football Club

6. Correspondence

- a. Council received an email from Ken Holland on behalf of Beacon Church confirming that they will not be bringing forward a proposal to the Council regarding future use of the Bar Lounge.
- b. Council received an email from Rev Judy Hunt, on behalf of St Alkmund's Church PCC, regarding PCC suggested ANPR cameras for the parking at the rear of the Church. Whitchurch Town Council support the PCC's decision and recommend they seek planning permission from Shropshire Council for the ANPR camera installation.
- c. Council received a letter from Shropshire-Wide 20mph Campaign requesting Whitchurch Town Council to discuss the proposal to adopt a general 20mph speed limit on all streets and roads in the town. Councillors agreed that they would prefer to have a presentation to get better informed prior to making a decision.

7. Public Participation

After a proposal from Cllr Neville, seconded by Cllr O'Neill it was **WTC/71/1819 RESOLVED** to suspend Standing Orders for public participation.

Alison Lewis spoke on behalf of Bridgewater Street residents and reported to Council that drivers are using the road and Tesco car park like a race track during the event and early hours of the morning. Mrs Lewis reported that donuts are being performed on Tesco car park and on the streets and underage drinking witnessed. It was reported that these incidents had been reported to the Police, but they did not attend the scene. She has been informed by the Police to speak to the Council and therefore she was at the meeting.

Alison Lewis went on to say that these drivers have changed their exhausts to large and noisy ones, which are louder in a rural town than a city. That elderly neighbours are fearful of going out at night and went on to say that they have witnessed drug dealing and a hand-gun had been seen, which had all been reported to the Police.

She reported to Council that other towns are hiring www.mylocalbobby.co.uk as an on-street presence, but they do not have the same powers as the Police.

The Clerk requested that residents continue to report to 101 or 999 as appropriate and she would report the matter to colleagues at Shropshire Council and the Police Sergeant to raise the matter at Bronze Level Tasking.

8. Vacancies & Co-option

Council received statements from two prospective Town Councillors; Mr Scott Radford and Mr Mike Pearse. Following a closed vote and unanimous decision, it was proposed by Cllr Neville, seconded by Cllr O'Neill, and **WTC/72/1819 RESOLVED** that Mr R Scott Radford be co-opted onto Whitchurch Town Council. Cllr Radford took his seat. The Mayor thanked Mr Pearse for his interest in the Council.

9. Report from West Mercia Police

No Police were in attendance. Cllr Hamlyn requested that the Police give apologies if they were unable to attend.

10. Shropshire Councillor's Report

Apologies had been received from Shropshire Cllr Gerald Dakin.

After a proposal from Cllr Neville, seconded by Cllr Duffy, it was **WTC/73/1819 RESOLVED** to reinstate Standing Orders.

11. Accounts

After a proposal from Cllr Hamlyn, seconded by Cllr Vasey, it was **WTC/74/1819 RESOLVED** to accept and sign Month 4 & 5 accounts.

12. Minutes from Committees

- a. **Events & Entertainment Committee.** After a proposal from Cllr Hall, seconded by Cllr Vasey, it was **WTC/75/1819 RESOLVED** to accept the minutes from the Events & Entertainment Committee held on 26th July 2018. Cllr Hall noted that full Council had not received the Terms of Reference for the Events & Entertainment Committee.
- b. **Civic Centre Committee.** After a proposal from Cllr Sinnott, seconded by Cllr Hall, it was **WTC/76/1819 RESOLVED** to accept the minutes from the Civic Centre Committee meeting which took place on 6th September 2018. Cllr Sinnott noted that this meeting had received a presentation from PSG and the Committee had agreed to Option 2 of the presented designs.
- c. **Parks & Public Realm.** After a proposal from Cllr O'Neill, seconded by Cllr Raynes, it was **WTC/77/1819 RESOLVED** to accept the minutes from the Parks & Public Realm Committee meeting held on 6th September 2018. Cllr Sinnott was surprised to see on the Parks Committee minutes the item referring to the lack of electricity in the contractors building.
- d. **Finance Committee.** After a proposal from Cllr Chesters, seconded by Cllr Sinnott, it was **WTC/78/1819 RESOLVED** to accept the minutes of the Finance Committee held on 13th September 2018.
- e. **Personnel Committee.** After a proposal from Cllr Hamlyn, seconded by Cllr O'Neill, it was **WTC/79/1819 RESOLVED** to accept the minutes from the Personnel Committee meeting held on 13th September 2018.
- f. **Planning Committee.** After a proposal from Cllr Duffy, seconded by Cllr Hamlyn, it was **WTC/80/1819 RESOLVED** to accept the minutes of the meeting held on 17th September 2018. Cllr Duffy noted that the Persimmon Homes representative had not shown up and the meeting will be rearranged.

13. Motion 4 from Councillor Raynes

After a proposal from Cllr Raynes, seconded by Cllr Duffy, it was **WTC/81/1819 RESOLVED** that Recorded Motion 4 be accepted by Council, with the adjustment that Councillor summaries are 100 words not 200 words.

After a proposal from Cllr Hamlyn, seconded by Cllr Neville, it was **WTC/82/1819 RESOLVED** that Councillors would come to the Clerk's office to have their head & shoulder photograph taken, so that photographs were consistent.

14. Business Planning

After a proposal from Cllr Duffy, seconded by Cllr Hamlyn, it was **WTC/83/1718 RESOLVED** that an informal meeting would be set up to discuss a strategic way forward for all Council assets and to begin development of the Council business plan.

15. Charitable Trusts

After a proposal from Cllr Martin, seconded by Cllr Sinnott, it was **WTC/84/1819 RESOLVED** to progress with setting up a Charitable Trust with a Trust Deed.

16. Updated Standing Orders

After a proposal from Cllr Sinnott, seconded by Cllr O'Neill, it was **WTC/85/1819 RESOLVED** to accept the updated Standing Orders.

17. Updated Standing Orders for Contracts

After a proposal from Cllr Hamlyn, seconded by Cllr Broders, it was **WTC/86/1819 RESOLVED** to accept the Standing Orders for Contracts incorporating the updates from NALC.

18. Draft Protocol for Recording All Council Formal Meetings

After a proposal from Cllr Neville, seconded by Cllr Martin, it was **WTC/87/1819 RESOLVED** to accept the Protocol for Audio Recording Council for Council Meetings, once the insertion of new paragraph 5, the Town Clerk and members of the public to also say their name when speaking into a microphone and to also to make the wording non-gender specific.

19. Sports Hall/Market Hall Lighting

The Town Clerk informed Council that they should remove the word 'fixed' from the agenda item.

After a proposal from Cllr Hamlyn, seconded by Cllr Broders, it was **WTC/88/1718 RESOLVED** to carry on the meeting exceeding the period of 2 hours in accordance with Standing Orders para 1e.

After much discussion, the discussion notes are attached to these minutes, and a proposal by Cllr Raynes, seconded by Cllr Duffy, it was **WTC/89/1819 RESOLVED** to ask PSG to go out to tender against Option 2 and to instruct the Town Clerk to advertise the project in the local newspaper, but first to check whether PSG have intellectual property on the lighting design.

Vote: 10 for; Cllr Sinnott Against; Cllr Radford Abstained

20. CONFIDENTIAL BUSINESS

After a proposal from Cllr Neville, seconded by Cllr Duffy, it was **WTC/90/1819 RESOLVED** to exclude the public & press from the remainder of the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Cllr Chesters left the meeting.

21. Bar Franchise

After a proposal from Cllr Hamlyn, seconded by Cllr Duffy, it was **WTC/91/1819 RESOLVED** to ask Cllr Martin and Cllr Hamlyn to invite independent trade contracts to speak to an informal meeting of Council. The Town Clerk will write a summary of the current agreement, so all independent trade contracts have the same information.

22. Members Code of Conduct

The Town Clerk informed Council that she will be reporting a breach of confidentiality to the Monitoring Officer.

23. Member Training

After a proposal from Cllr Hamlyn, seconded by Cllr Broders, it was **WTC/92/1819 RESOLVED** that Council employ the services of Gwilym Rippon, SLCC Regional Trainer, to deliver training to all Councillors.

Meeting closed at 9.55pm

Chairman

Date

Attachment:

- A. Transcription of Sports Hall/Market Hall Lighting discussion.