



website: www.whitchurchcouncil.uk

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee which will be held on Thursday **3rd MARCH 2016** at the Civic Centre, Edward German room, Whitchurch commencing at **10:00am**.

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 26th FEBRUARY 2016

Stephen Platt
Town Clerk

Cllrs B Duffy, T Neville, T O'Neill, G Stockton and L Stones

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

3. MINUTES

To confirm that the minutes of the meeting held on **3rd DECEMBER 2015** are an accurate record of that meeting (copy attached), and to be duly signed thereof.

4. MATTERS ARISING

To deal with matters arising from those minutes not otherwise on the agenda.

5. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

6. OUTSTANDING/UPDATE ON ITEMS

Signage for the Heritage Centre
Maintenance on the courtyard shops
Internal alterations

7. MAINTENANCE UPDATE/LIST OF WORKS

Discuss any maintenance issues and the progress of the works and compile a list relating to needed maintenance and its schedule

8. FIRE ALARM UPDATE

To update on the fire alarm assessment for the Heritage Centre and Units

9. UPDATE ON THE ELECTRICITY USAGE

To update the issue of high usage of electricity within the Heritage centre

10. MOVING DOCUMENTS/ARTEFACTS FROM UNIT 3

To discuss the moving of the items from Unit 3 to the Heritage upper floor

11. RECENT & UPCOMING EVENTS AT THE HERITAGE CENTRE

To review and discuss the recently held and upcoming events within the Heritage Centre

12. VISITOR ATTENDANCE

To receive the attendance figures within the Heritage Centre

13. SIGNAGE FOR HERITAGE UNITS

To confirm the wording for the new signage above the Heritage Units

14. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters