

# Whitchurch Town Council

Civic Centre  
Whitchurch  
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## HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee which will be held on **TUESDAY 10<sup>th</sup> JULY 2018** at the Civic Centre, Whitchurch commencing at **10:30am**

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

**Date of Notice: 4<sup>th</sup> July 2018**

A handwritten signature in black ink, appearing to read 'N Young'.

Nicola Young  
Town Clerk

**Cllrs: B Duffy, T O'Neill, J. Martin, M. Barker and T. Neville**

### AGENDA

#### **1. APOLOGIES**

#### **2. DECLARATIONS OF INTEREST**

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

#### **3. MINUTES**

To confirm that the minutes of the meetings held on **12<sup>th</sup> June 2018** are an accurate record of that meeting (copy attached), and to be duly signed thereof.

#### **4. MATTERS ARISING**

To deal with matters arising from those minutes not otherwise on the agenda.

#### **5. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

**6. HERITAGE ACCOUNTS**

- a. To receive the monthly Cost Centre Report and update on the annual budget allocation.

**7. WHITCHURCH HERITAGE CENTRE**

- a. To discuss the boiler and agree a way forward – update from Facilities Manager.
- b. External wooden gate – to receive costs for a new gate and agree a way forward.

**8. MAINTENANCE SERVICE LEVEL AGREEMENT**

To receive, amend as necessary and agree a Service Level Agreement between Whitchurch Museum & Archives & Whitchurch Town Council for on-going maintenance of the Heritage Centre.

**9. MUSEUM & ARCHIVES ACTIVITIES**

To receive an overview from WMAV on their activities on behalf of Whitchurch and visitor figures.

**10. CONFIDENTIAL BUSINESS (if any)**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters