

Whitchurch Town Council

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Whitchurch
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HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee meeting which will be held on **TUESDAY 11th DECEMBER 2018** in the Edward German Room, Civic Centre, Whitchurch commencing at **10:30am**.

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 5th December 2018

A handwritten signature in black ink, appearing to read 'N Young'.

Nicola Young
Town Clerk

Cllrs: B Duffy, T O'Neill, J. Martin, M. Barker and T. Neville & Dr J Hoyle, Mr T Fry

AGENDA

1. APOLOGIES

To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

3. MINUTES

To confirm that the minutes of the meetings held on **13th November 2018** are an accurate record of that meeting (copy attached), and to be duly signed thereof.

4. MATTERS ARISING

To deal with matters arising from those minutes not otherwise on the agenda.

5. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

6. HERITAGE ACCOUNTS

To receive the monthly Cost Centre Report and update on the annual budget allocation.

7. WHITCHURCH HERITAGE MAINTENANCE

To agree the new maintenance form for requesting maintenance work.

8. HERITAGE BUSINESS PLAN UPDATE

To receive and agree the updated copy of the draft Heritage Centre Business Plan 2018-2023 (copy attached).

9. HERITAGE CENTRE LEASE

To receive an update on the status of the lease.

10. MUSEUM & ARCHIVES ACTIVITIES

To receive an overview from WMAV on their activities on behalf of Whitchurch and visitor figures.

11. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters