

# Whitchurch Town Council

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## HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee meeting which will be held on **TUESDAY 13<sup>th</sup> NOVEMBER 2018** in the Edward German Room, Civic Centre, Whitchurch commencing at **10:30am**.

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

**Date of Notice: 7<sup>th</sup> November 2018**

Nicola Young  
Town Clerk

**Cllrs: B Duffy, T O'Neill, J. Martin, M. Barker and T. Neville & Dr J Hoyle, Mr T Fry**

### AGENDA

#### **1. APOLOGIES**

#### **2. DECLARATIONS OF INTEREST**

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

#### **3. MINUTES**

To confirm that the minutes of the meetings held on **9<sup>th</sup> October 2018** are an accurate record of that meeting (copy attached), and to be duly signed thereof.

#### **4. MATTERS ARISING**

To deal with matters arising from those minutes not otherwise on the agenda.

#### **5. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

**6. HERITAGE ACCOUNTS**

To receive the monthly Cost Centre Report and update on the annual budget allocation.

**7. WHITCHURCH HERITAGE CENTRE**

To receive an update or receive new maintenance matters.

**8. HERITAGE CENTRE LEASE**

To receive an update on the status of the lease.

**9. MUSEUM & ARCHIVES ACTIVITIES**

To receive an overview from WMAV on their activities on behalf of Whitchurch and visitor figures.

**10. HERITAGE BUSINESS PLAN – BUDGET SETTING**

Committee members are requested to consider short, medium & long-term ideas for the Heritage Committee business plan. Having considered the proposed projects and ideas, the Committee are requested to prioritise them for 2019/2020 budget and subsequent medium & long-term planning for the Heritage Centre.

**11. CONFIDENTIAL BUSINESS (if any)**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters