



QUALITY
TOWN
COUNCIL

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee which will be held on **THURSDAY 16th FEBRUARY 2017** at the Civic Centre, Whitchurch commencing at **10:30am**

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 9th February 2017

Zoe Dean
Acting Town Clerk

Cllrs: B Duffy, T Harris, T O'Neill and R. Hewson.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

3. MINUTES

To confirm that the minutes of the meetings held on **12th JANUARY 2017** are an accurate record of that meeting (copy attached).

4. MATTERS ARISING

To deal with matters arising from those minutes not otherwise on the agenda.

5. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

6. OUTSTANDING/UPDATE ON ITEMS

Internal alterations

Fire alarm linkage to the Civic Centre and training

Installation of the railway pillars at the rear of the Civic

7. LEASES FOR HERITAGE COURTYARD

To update on the progress of leases for the Courtyard Units.

8. HERITAGE ACCOUNTS

To receive the monthly accounts.

9. ELECTRIC METERS

To receive updates.

10. ASBESTOS

To receive an update.

11. BOILER SERVICING

To receive an update.

12. WINDOWS

To receive quotations.

13. BUSINESS RATES

To receive an update.

14. LEASE TRANSFER TO WHITCHURCH MUSEUM & ARCHIVES VOLUNTEERS

To discuss transfer.

15. MUSEUM & ARCHIVES ACTIVITIES

To receive an overview from WMAV on their activities on behalf of Whitchurch

16. VISITOR FIGURES

To receive updated figures

17. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters