



QUALITY
TOWN
COUNCIL

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



High Street
Shropshire
tel. 01948 665761

website: www.whitchurchcouncil.uk

email: clerk@whitchurchcouncil.uk

HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee which will be held on **THURSDAY 19th JANUARY 2017** at the Civic Centre, Whitchurch commencing at **10:30am**

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 12th January 2017

Zoe Dean
Acting Town Clerk

Cllrs: B Duffy, T Harris, T O'Neill and R. Hewson

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

3. MINUTES

To confirm that the minutes of the meetings held on **17th November 2016** are an accurate record of that meeting (copy attached), and to be duly signed thereof.

4. MATTERS ARISING

To deal with matters arising from those minutes not otherwise on the agenda.

5. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

6. OUTSTANDING/UPDATE ON ITEMS

Heritage Courtyard "Retail units to let" signs
Internal alterations
Fire alarm linkage to the Civic Centre and training

Installation of the railway pillars at the rear of the Civic

7. LEASES FOR HERITAGE COURTYARD

To update on the progress of leases for the Courtyard Units.

8. HERITAGE ACCOUNTS

To receive the monthly accounts.

9. ROOM 1

To receive an update on progress.

10. ELECTRIC METERS

To receive updates.

11. ASBESTOS

To receive an update.

12. BOILER SERVICING

To receive an update.

13. WINDOWS

To discuss refurbishment to upstairs windows and the prospect of installing double glazing.

14. LEASE TRANSFER TO WHITCHURCH MUSEUM & ARCHIVES VOLUNTEERS

To discuss transfer.

15. MUSEUM & ARCHIVES ACTIVITIES

To receive an overview from WMAV on their activities on behalf of Whitchurch

16. VISITOR FIGURES

To receive updated figures

17. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters