

Whitchurch Town Council

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HERITAGE COMMITTEE

MINUTES OF THE HERITAGE COMMITTEE MEETING HELD ON TUESDAY 9th OCTOBER 2018

PRESENT

Cllrs: T. Neville, T. O'Neill, J. Martin.

IN ATTENDANCE

Nicola Young –Town Clerk
Morris Clive – Facilities Manager
Dr Judith Hoyle - Heritage Centre
Terry Fry – Heritage Centre

1. Apologies

Cllr Duffy

2. Declarations of interest

None.

3. Minutes

After a proposal by Cllr O'Neill, seconded by Cllr Neville, it was **HC/17/1819 RESOLVED** that the minutes from the meeting held on 10th July 2018, be accepted and duly signed.

4. Matters arising

The signage in Bluegates is on the to do list.

5. Public Participation

No members of the public present

6. Heritage Accounts

After a proposal from Cllr O'Neill, seconded by Cllr Neville, it was **HC/18/1819 RESOLVED** that Whitchurch Town Council will donate an old computer tower to the Whitchurch Museum & Archives CIO, having had the hard drive wiped by Galaxy.

After a proposal from Cllr O'Neill, seconded by Cllr Martin, it was **HC/19/1819 RESOLVED** to pay, via BACS, the £1,500 annual allocation to the Whitchurch Museum & Archives CIO.

After a proposal from Cllr Neville, seconded by Cllr O'Neill, it was **HC/20/1819 RESOLVED** to accept the accounts for Months, 4, 5 & 6 and duly initial.

7. Whitchurch Heritage Centre

a) **Quote to repair boiler.** Dr Hoyle reported that there had been a further leak from the boiler. Facilities Team were requested to attend twice a day to empty the buckets and to exit via the downstairs kitchen. Shropshire Oil & Gas have been appointed to replace the tank gauge and leaking safety relief valve.

b) Quotes for painting the Heritage Centre windows and the exterior walls.

Three quotes were received, two similar price quotes were chosen and the Clerk was requested to find out who could complete the job sooner and after a proposal from Cllr O'Neill, seconded by Cllr Martin, it was **HC/21/1819 RESOLVED** to recommend to full Council the contractor who could complete the job soonest.

8. Heritage Centre Lease

It was reported to Committee that the lease contained typographical errors and stated that the tenant was responsible for the interior maintenance. The Solicitors for WMA, Hatchers Solicitors LLP, have raised the issues with WMA. Whitchurch Town Council will contact Hibberts and deal with the changes.

9. Museum & Archives Activities

Council Heritage Committee meeting 09/10/18

Whitchurch Museum & Archives Update

Volunteers

- Work experience volunteer from Crewe College to help during October half-term

Visitor numbers & Volunteer hours

- Volunteer hours were 492 for July, 532 for August & 502 for September - equivalent of 3.5 full-time staff
- Visitor numbers were 130 for July, 218 for August & 223 for September
- Visitors 2018 (Jan - Sept) 1,516

Collection

New acquisitions since July meeting include

- 1910 Huxley catalogue
- WH Smith memorabilia
- Wyatt Bros water trough cover

Activities

- July 10th - Shropshire Archive meeting (David & Judith) re. Involvement in digitising & indexing Whitchurch Herald for WW1 years - Shropshire libraries project
- July 17th - visit to Ellesmere Port National Waterways Museum re. loans as per conditions of Ready to Borrow Grant
- Sept 1st - Stall at Canal Boat Rally
- Sept 14th & 15th - Heritage Open Days. Church Tower tours, Masonic Hall, Museum & Ironfounders Walk - approx 250 members of the public attended
- New series of Family History Group commenced Friday 5th Oct - 30th Nov
- Ready to Borrow Grant - 1. Listed building consent required for new doors 2. New display units ordered & deposit paid - will be delivered & installed prior to December 14th.

Maintenance/Security Update

- Aug 10th - fire alarm check (Securasound)
- Aug 30th - building control visit re work on stairs
- Sept 4th - Electric meters changed New
- External Fire exit sign required on ground floor kitchen door
- Concern re. Security of park shed
- Larger & better quality padlock required for gate

Outstanding from June

- Boiler still leaking from drainage cock - emptying of bucket needs to be organised
- Painting of first floor sash windows - volunteers

After a proposal from Cllr Neville, seconded by Cllr O'Neill, it was as **HC/22/1819 RESOLVED** to accept the report.

The committee noted its thanks to the volunteers for all of their hard work to date.

10. Emergency Item

After a proposal from Cllr Neville, seconded by Cllr Martin, it was **HC/23/1819 RESOLVED** to put an emergency item on the Agenda.

After a proposal from Cllr O'Neill, seconded by Cllr Neville, it was **HC/24/1819 RESOLVED** that Dr Judith Hoyle and Mr Terry Fry become voting members of the Committee and in accordance with the Localism Act 2011, s30 will provide information about their Disclosable Pecuniary and Ordinary Interests.

11. Confidential Business

There was no Confidential Business.

There being no further business the meeting closed at 11.40am

Signed: Date: