



# Whitchurch Town Council

Civic Centre  
Whitchurch  
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## HERITAGE COMMITTEE

### MINUTES OF THE HERITAGE COMMITTEE MEETING HELD ON THURSDAY 2<sup>nd</sup> JULY 2015

#### PRESENT

Councillors: B. Duffy (Chairman), T. Neville and G Stockton

#### IN ATTENDANCE

M. Wilson Town Clerk and Ian Garner

#### 1. Apologies

Cllr L. Stones – None given  
Cllr T. O'Neill – Hospital appointment  
J Hoyle – In hospital  
Tim Jenkins – None given

#### 2. Declarations of interest.

None

#### 3. Minutes

After a proposal by Councillor Neville and seconded by Councillor Duffy. **It was RESOLVED HC/5/1516:** That the minutes of the meeting of the Heritage Committee held on To confirm the minutes of the meeting held **on 28<sup>th</sup> May 2015** and sign as an accurate record of that meeting

#### 4. Matters arising

The radiator leak has been repaired but it would seem that the rest is in hand. The clerk will speak to the handyman. The drain outside has caused a problem recently and the clerk has spoken with Seven Trent Water but they appeared to have done nothing.

#### 5. Public Participation

Ian Garner reported that the Heritage Centre had a work experience volunteer from the local school with them. He also reported the Whitchurch Historical Archaeological Group has donated some items to the Heritage Centre.

#### 6. Outstanding Items

**Signage for the Heritage Centre** – The clerk reported that the piece of land by the bakers has been requested to be given over to the town council for it to be maintained and advertise the Heritage Centre. Shropshire Council are investigating this ownership of the land and will report back. The clerk informed councillors that should a notice board be placed on the land it would incur rates and a possible charge. If and A board was to be used then there would be no charge.

**Heating** Need a discussion around the needs of the museum, Cllr Duffy will talk it through with the volunteers.

**Insulation** It was agreed that this will assist in keeping the upstairs warmer.

**Maintenance on the Heritage**

**Internal alterations** some work needs to be completed inside and the clerk will speak to the handyman.

**7. Update maintenance**

The oil tank needs to be sorted as it may not be legal but before any investigations can be done the heating system needs to be agreed.

**8. Fire Risk Assessment**

The clerk reported that she had been in contact with a company to completed a fire risk assessment especially with the wall between upstairs and downstairs being removed.


**9. Lease**

Nothing to report.

**10. Confidential Business (if any)**

None

Meeting finished at 2:30 pm

Chairman  ..... Date 3.9.2015 .....