

Month No : 4

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Finance & Personnel								
101	Administration							
4001	SALARIES & WAGES & PENSIONS	8,971	38,322	100,498	62,176		62,176	38.1 %
4004	PENSION LUMP SUM	333	1,317	4,000	2,683		2,683	32.9 %
4008	STAFF TRAINING /	140	515	3,500	2,985		2,985	14.7 %
4009	TRAVEL	4	4	350	346		346	1.1 %
4010	STAFF-TEA & COFFEE	24	44	80	36		36	55.2 %
4017	H&S + First Aid Items	600	600	150	-450		-450	400.0 %
4021	TELEPHONE & BROADBAND	137	459	2,000	1,541		1,541	23.0 %
4022	POSTAGE	0	23	250	227		227	9.3 %
4023	STATIONERY	110	126	1,000	874		874	12.6 %
4024	SUBSCRIPTIONS	25	2,165	2,837	672		672	76.3 %
4025	INSURANCE	77	4,888	5,000	112		112	97.8 %
4026	SERVICE CONTRACTS	419	1,067	1,863	796		796	57.3 %
4027	IT SUNDRIES	0	0	300	300		300	0.0 %
4028	BOOKS & PUBLICATIONS	0	0	200	200		200	0.0 %
4030	RECRUITMENT COSTS	316	316	1,000	684		684	31.6 %
4043	FURNITURE/EQUIPMENT	0	60	100	40		40	60.1 %
4051	BANK CHARGES	8	87	400	313		313	21.8 %
4056	AUDIT FEES INTERNAL &	0	-1,800	2,500	4,300		4,300	-72.0 %
4057	ACCOUNTANCY SUPPORT	0	799	2,550	1,751		1,751	31.3 %
4058	LEGAL FEES	35	2,441	6,000	3,559		3,559	40.7 %
4060	OTHER PROF FEES	105	105	0	-105		-105	0.0 %
	Administration :- Expenditure	11,303	51,540	134,578	83,038	0	83,038	38.3 %
1076	PRECEPT	0	459,079	459,079	0			100.0 %
1081	CIL	0	90,790	0	90,790			0.0 %
1099	Photocopying Income	6	39	0	39			0.0 %
	Administration :- Income	6	549,908	459,079	90,829			119.8 %
	Net Expenditure over Income	11,297	-498,368	-324,501	173,867			
102	Council / Councillors							
4009	TRAVEL	0	38	100	62		62	37.8 %
4301	MAYORS ALLOWANCE	130	206	2,300	2,094		2,094	8.9 %
4311	COUNCIL FUNCTIONS	1	270	1,000	730		730	27.0 %
4321	ELECTION COSTS	0	300	0	-300		-300	0.0 %
4331	MAYORAL REGALIA COSTS	0	0	100	100		100	0.0 %
4332	TOWN TWINNING-GIFTS/RECEP	36	36	150	114		114	24.3 %
4999	TFR FR EARMARKED RSV	-300	-300	0	300		300	0.0 %
	Council / Councillors :- Expenditure	-133	550	3,650	3,100	0	3,100	15.1 %

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1053 Re-Imbursement for Items Paid	0	180	0	180			0.0 %
Council / Councilors :- Income	0	180	0	180			
Net Expenditure over Income	-133	370	3,650	3,280			
107 Grants (incl S137)							
4705 Grant exps from Solar Income	0	1,000	0	-1,000		-1,000	0.0 %
4711 GRANTS - Power Gen Comp	0	6,475	8,000	1,525		1,525	80.9 %
4718 Tourism	0	0	3,000	3,000		3,000	0.0 %
Grants (incl S137) :- Expenditure	0	7,475	11,000	3,525	0	3,525	68.0 %
1019 Solar Panel Income	0	1,000	0	1,000			0.0 %
1043 Grant Donations	0	100	0	100			0.0 %
Grants (incl S137) :- Income	0	1,100	0	1,100			
Net Expenditure over Income	0	6,375	11,000	4,625			
109 Capital/Projects							
4903 CP New Christmas Lights & Decs	0	0	5,000	5,000		5,000	0.0 %
4913 CP - IT Equipment	0	0	1,500	1,500		1,500	0.0 %
4930 CP Bar Lounge Referbishment	0	0	10,000	10,000		10,000	0.0 %
4931 CP Solar Panels	0	0	15,000	15,000		15,000	0.0 %
4932 CP Street Lighting LED	0	0	20,000	20,000		20,000	0.0 %
4992 FUNDING FROM RCP	0	0	-45,000	-45,000		-45,000	0.0 %
Capital/Projects :- Expenditure	0	0	6,500	6,500	0	6,500	
Net Expenditure over Income	0	0	6,500	6,500			
214 Annual Allocations							
4702 BLACKBERRY FAIR	0	0	2,200	2,200		2,200	0.0 %
4721 CHURCH LIGHTS	0	0	200	200		200	0.0 %
4722 TOWN CLOCK - 3 Year Service	0	0	750	750		750	0.0 %
Annual Allocations :- Expenditure	0	0	3,150	3,150	0	3,150	
Net Expenditure over Income	0	0	3,150	3,150			
Finance & Personnel :- Expenditure	11,171	59,565	158,878	99,313	0	99,313	37.5 %
Income	6	551,188	459,079	92,109			120.1 %
Net Expenditure over Income	11,164	-491,623	-300,201	191,422			

Parks, Public Realm & Civic

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103 CCTV							
4042 EQUIPMENT MAINTCE	0	0	1,000	1,000		1,000	0.0 %
4070 CCTV Service Civic Centre	0	0	700	700		700	0.0 %
4071 CCTV Service Parks	0	0	700	700		700	0.0 %
4072 CCTV Service Town Centre	0	0	600	600		600	0.0 %
CCTV :- Expenditure	0	0	3,000	3,000	0	3,000	
Net Expenditure over Income	0	0	3,000	3,000			
203 Parks & Public Realm							
4012 WATER RATES	32	22	300	278		278	7.3 %
4018 REFUSE DISPOSAL	479	586	1,326	740		740	44.2 %
4036 PROPERTY MAINTCE	150	200	600	400		400	33.3 %
4038 MAINTENANCE CTRCTS	13,230	26,460	84,000	57,540		57,540	31.5 %
4039 MTCE CONTRACT VARIATIONS	175	1,450	2,500	1,050		1,050	58.0 %
4048 LICENCES	0	70	0	-70		-70	0.0 %
4060 OTHER PROF FEES	769	913	500	-413		-413	182.5 %
4067 Skate Park Costs	0	500	0	-500		-500	0.0 %
4076 Memorial Bench Expenditure	0	25	0	-25		-25	0.0 %
4104 Public Realm - Town Signage	0	0	10,000	10,000		10,000	0.0 %
4106 Youth Pod Project	0	0	6,000	6,000		6,000	0.0 %
4992 FUNDING FROM RCP	0	0	-16,000	-16,000		-16,000	0.0 %
4999 TFR FR EARMARKED RSV	0	-500	0	500		500	0.0 %
Parks & Public Realm :- Expenditure	14,835	29,725	89,226	59,501	0	59,501	33.3 %
1025 HANGING BASKETS	120	1,100	0	1,100			0.0 %
1037 Memorial Bench Income	0	1,000	0	1,000			0.0 %
1041 Wheatsheaf Drive Play Donation	0	360	0	360			0.0 %
Parks & Public Realm :- Income	120	2,460	0	2,460			
Net Expenditure over Income	14,715	27,265	89,226	61,961			
204 Street Lighting/Furniture							
4014 ELECTRICITY	444	1,348	5,304	3,956		3,956	25.4 %
4038 MAINTENANCE CTRCTS	1,018	1,357	4,152	2,795		2,795	32.7 %
4042 EQUIPMENT MAINTCE	453	1,253	1,500	247		247	83.5 %
Street Lighting/Furniture :- Expenditure	1,915	3,958	10,956	6,998	0	6,998	36.1 %
Net Expenditure over Income	1,915	3,958	10,956	6,998			

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205 Public Conveniences							
4011 RATES	0	780	926	146		146	84.2 %
4012 WATER RATES	49	76	1,020	944		944	7.4 %
4014 ELECTRICITY	162	162	650	488		488	24.9 %
4036 PROPERTY MAINTCE	17	17	0	-17		-17	0.0 %
4042 EQUIPMENT MAINTCE	0	0	255	255		255	0.0 %
4102 WH LION TOILET Maint Contract	2,983	3,817	10,000	6,183		6,183	38.2 %
4103 JUB PARK TOILET Maint Contract	917	1,375	5,500	4,125		4,125	25.0 %
Public Conveniences :- Expenditure	4,128	6,226	18,351	12,125	0	12,125	33.9 %
1008 Toilet Coin Boxes	0	118	1,000	-882			11.8 %
Public Conveniences :- Income	0	118	1,000	-882			11.8 %
Net Expenditure over Income	4,128	6,108	17,351	11,243			
Parks, Public Realm & Civic :- Expenditure	20,878	39,910	121,533	81,623	0	81,623	32.8 %
Income	120	2,578	1,000	1,578			257.8 %
Net Expenditure over Income	20,758	37,331	120,533	83,202			

Heritage

206 Heritage - Museum							
4011 RATES	0	7,440	0	-7,440		-7,440	0.0 %
4012 WATER RATES	0	31	200	169		169	15.3 %
4014 ELECTRICITY	519	519	1,250	731		731	41.6 %
4015 GAS & OIL	502	502	3,570	3,068		3,068	14.1 %
4017 H&S + First Aid Items	0	0	250	250		250	0.0 %
4021 TELEPHONE & BROADBAND	96	138	0	-138		-138	0.0 %
4024 SUBSCRIPTIONS	0	0	700	700		700	0.0 %
4026 SERVICE CONTRACTS	128	208	300	92		92	69.3 %
4036 PROPERTY MAINTCE	560	678	3,000	2,322		2,322	22.6 %
4038 MAINTENANCE CTRCTS	0	0	150	150		150	0.0 %
4073 FireAlarm/Extinguisher Service	57	57	300	243		243	19.0 %
4074 Intruder Alarm Monitoring	0	263	300	37		37	87.5 %
4075 Intruder Alarm Servicing	0	0	250	250		250	0.0 %
4717 Whit HC Annual Allocation	0	0	5,000	5,000		5,000	0.0 %
Heritage - Museum :- Expenditure	1,862	9,836	15,270	5,434	0	5,434	64.4 %
Net Expenditure over Income	1,862	9,836	15,270	5,434			

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207	<u>Heritage - Craft Units</u>							
4011	RATES	-657	132	1,000	868		868	13.2 %
4012	WATER RATES	41	32	100	68		68	31.5 %
4014	ELECTRICITY	72	97	500	403		403	19.4 %
4058	LEGAL FEES	250	500	250	-250		-250	200.0 %
	Heritage - Craft Units :- Expenditure	-294	760	1,850	1,090	0	1,090	41.1 %
1001	Heritage Rental Unit Rents Rec	283	1,133	4,000	-2,867			28.3 %
	Heritage - Craft Units :- Income	283	1,133	4,000	-2,867			28.3 %
	Net Expenditure over Income	-577	-373	-2,150	-1,777			
	Heritage :- Expenditure	1,569	10,596	17,120	6,524	0	6,524	61.9 %
	Income	283	1,133	4,000	-2,867			28.3 %
	Net Expenditure over Income	1,285	9,463	13,120	3,657			
Civic Centre								
104	<u>Whitchurch Cemetery</u>							
4011	RATES	0	732	0	-732		-732	0.0 %
4012	WATER RATES	43	43	0	-43		-43	0.0 %
4018	REFUSE DISPOSAL	269	350	0	-350		-350	0.0 %
4038	MAINTENANCE CTRCTS	3,900	7,800	0	-7,800		-7,800	0.0 %
4051	BANK CHARGES	0	125	0	-125		-125	0.0 %
4776	CEMETERY ANNUAL	0	0	16,500	16,500		16,500	0.0 %
	Whitchurch Cemetery :- Expenditure	4,212	9,050	16,500	7,450	0	7,450	54.8 %
1016	Burial Income (Plot's)	3,130	3,690	0	3,690			0.0 %
1048	Memorial Fees	570	1,140	0	1,140			0.0 %
	Whitchurch Cemetery :- Income	3,700	4,830	0	4,830			
	Net Expenditure over Income	512	4,220	16,500	12,280			
201	<u>Civic Centre</u>							
4001	SALARIES & WAGES & PENSIONS	8,083	32,266	98,300	66,034		66,034	32.8 %
4006	PPE	115	115	500	385		385	23.0 %
4011	RATES	0	44,863	45,000	137		137	99.7 %
4012	WATER RATES	223	539	3,264	2,725		2,725	16.5 %
4014	ELECTRICITY	933	4,770	18,000	13,230		13,230	26.5 %
4015	GAS & OIL	795	795	8,000	7,205		7,205	9.9 %
4016	CLEANING Materials	744	849	3,570	2,721		2,721	23.8 %
4017	H&S + First Aid Items	0	50	300	250		250	16.5 %

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4018 REFUSE DISPOSAL	278	444	2,500	2,056		2,056	17.8 %
4026 SERVICE CONTRACTS	433	631	2,000	1,369		1,369	31.5 %
4032 PUBLICITY/ADVERTISING	65	101	2,000	1,899		1,899	5.1 %
4036 PROPERTY MAINTCE	552	10,190	11,430	1,240		1,240	89.1 %
4038 MAINTENANCE CTRCTS	0	683	0	-683		-683	0.0 %
4041 EQUIPMENT HIRE	0	0	500	500		500	0.0 %
4042 EQUIPMENT MAINTCE	0	70	500	430		430	14.0 %
4043 FURNITURE/EQUIPMENT	0	500	250	-250		-250	200.0 %
4048 LICENCES	0	0	1,224	1,224		1,224	0.0 %
4052 Merchant Rental Ltd Chip & Pin	27	113	350	237		237	32.4 %
4063 PROVISION FOR DOUBTFUL	0	0	100	100		100	0.0 %
4073 FireAlarm/Extinguisher Service	0	257	250	-7		-7	102.8 %
4074 Intruder Alarm Monitoring	0	0	350	350		350	0.0 %
4075 Intruder Alarm Servicing	0	0	500	500		500	0.0 %
4211 VAN EXPENSES	0	83	2,000	1,917		1,917	4.2 %
4992 FUNDING FROM RCP	-2,830	-8,005	0	8,005		8,005	0.0 %
Civic Centre :- Expenditure	9,417	89,315	200,888	111,573	0	111,573	44.5 %
1005 LETTING INCOME - Room Hire	4,082	17,550	44,000	-26,450			39.9 %
1030 BAR FRANCHISE FEES	323	1,175	4,500	-3,325			26.1 %
1039 Whitchurch Walkers Book	0	15	0	15			0.0 %
1050 TICKET COMMISSION	0	0	400	-400			0.0 %
1070 Library Electricity Income	0	957	3,000	-2,043			31.9 %
1074 EQUIPMENT HIRE INCOME	0	40	0	40			0.0 %
Civic Centre :- Income	4,405	19,738	51,900	-32,162			38.0 %
Net Expenditure over Income	5,012	69,577	148,988	79,411			
307 Mayors Charity							
4308 Mayors payments to be made	0	-581	0	581		581	0.0 %
Mayors Charity :- Expenditure	0	-581	0	581	0	581	
Net Expenditure over Income	0	-581	0	581			
Civic Centre :- Expenditure	13,629	97,784	217,388	119,604	0	119,604	45.0 %
Income	8,105	24,568	51,900	-27,332			47.3 %
Net Expenditure over Income	5,524	73,216	165,488	92,272			

Entertainment & Tourism

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200 @thecivic							
4032 PUBLICITY/ADVERTISING	84	132	0	-132		-132	0.0 %
4068 EVENT COSTS	0	844	5,000	4,156		4,156	16.9 %
@thecivic :- Expenditure	84	976	5,000	4,024	0	4,024	19.5 %
1011 EVENT (Civic) TICKET SALES	0	52	5,000	-4,948			1.0 %
1020 Tuck / Coffee Shop Sales	0	360	0	360			0.0 %
1053 Re-Imbursement for Items Paid	84	84	0	84			0.0 %
@thecivic :- Income	84	496	5,000	-4,504			9.9 %
Net Expenditure over Income	0	481	0	-481			
202 Spring/Craft Fair & Garden Mkt							
4032 PUBLICITY/ADVERTISING	76	181	0	-181		-181	0.0 %
4043 FURNITURE/EQUIPMENT	0	4,250	0	-4,250		-4,250	0.0 %
4047 ENTERTAINERS	0	0	500	500		500	0.0 %
4200 WHITCHURCH TOWN BAND	0	0	250	250		250	0.0 %
4992 FUNDING FROM RCP	-4,250	-4,250	0	4,250		4,250	0.0 %
Spring/Craft Fair & Garden Mkt :- Expenditure	-4,174	181	750	569	0	569	24.1 %
1004 Spring Fair Lettings Income	0	233	0	233			0.0 %
1014 Gardeners Mkt Lettings Income	0	80	0	80			0.0 %
1020 Tuck / Coffee Shop Sales	20	103	0	103			0.0 %
1022 Craft Market	60	100	0	100			0.0 %
Spring/Craft Fair & Garden Mkt :- Income	80	516	0	516			
Net Expenditure over Income	-4,254	-335	750	1,085			
208 Food & Drink							
4018 REFUSE DISPOSAL	120	120	0	-120		-120	0.0 %
4032 PUBLICITY/ADVERTISING	280	2,605	0	-2,605		-2,605	0.0 %
4051 BANK CHARGES	25	25	0	-25		-25	0.0 %
4108 Food & Drink Expenditure	0	3,563	0	-3,563		-3,563	0.0 %
4111 Demo / Cookery Schools	300	1,834	0	-1,834		-1,834	0.0 %
Food & Drink :- Expenditure	725	8,147	0	-8,147	0	-8,147	
1013 Food & Drink Festival	0	5,541	0	5,541			0.0 %
1021 F&D Festival Sponsorship	0	2,000	0	2,000			0.0 %
Food & Drink :- Income	0	7,541	0	7,541			
Net Expenditure over Income	725	607	0	-607			

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212 <u>Friday Market</u>							
4032 PUBLICITY/ADVERTISING	90	418	0	-418		-418	0.0 %
4310 Friday Market Expenditure/Cost	0	0	2,500	2,500		2,500	0.0 %
Friday Market :- Expenditure	90	418	2,500	2,082	0	2,082	16.7 %
1002 FRIDAY MARKET RENTS INCOME	790	3,550	12,000	-8,450			29.6 %
Friday Market :- Income	790	3,550	12,000	-8,450			29.6 %
Net Expenditure over Income	-700	-3,132	-9,500	-6,368			
213 <u>Christmas Lights Switch On</u>							
4047 ENTERTAINERS	0	250	1,500	1,250		1,250	16.7 %
4048 LICENCES	0	0	60	60		60	0.0 %
4200 WHITCHURCH TOWN BAND	0	0	250	250		250	0.0 %
4210 XMAS LGT - UP/DISMANTLE	0	-3,050	6,000	9,050		9,050	-50.8 %
Christmas Lights Switch On :- Expenditure	0	-2,800	7,810	10,610	0	10,610	-35.9 %
Net Expenditure over Income	0	-2,800	7,810	10,610			
215 <u>End of WW1 100-year Centenary</u>							
4113 WW1 Centenary Celebration Cos	0	0	2,000	2,000		2,000	0.0 %
End of WW1 100-year Centenary :- Expenditure	0	0	2,000	2,000	0	2,000	0.0 %
Net Expenditure over Income	0	0	2,000	2,000			
216 <u>Tourism</u>							
4718 Tourism	175	325	0	-325		-325	0.0 %
Tourism :- Expenditure	175	325	0	-325	0	-325	
Net Expenditure over Income	175	325	0	-325			
217 <u>Party in the Park</u>							
4018 REFUSE DISPOSAL	140	140	0	-140		-140	0.0 %
4032 PUBLICITY/ADVERTISING	42	130	0	-130		-130	0.0 %
4035 Party in Park Expenditure	150	1,402	0	-1,402		-1,402	0.0 %
Party in the Park :- Expenditure	332	1,672	0	-1,672	0	-1,672	
1034 Party in the Park Stall Income	0	1,149	0	1,149			0.0 %
1042 Party in the Park Donations	0	428	0	428			0.0 %
Party in the Park :- Income	0	1,577	0	1,577			
Net Expenditure over Income	332	95	0	-95			
Entertainment & Tourism :- Expenditure	-2,768	8,920	18,060	9,140	0	9,140	49.4 %
Income	954	13,679	17,000	-3,321			80.5 %
Net Expenditure over Income	-3,722	-4,760	1,060	5,820			