



Whitchurch Town Council

Heritage Committee

16th February 2017

5 Members of Council and 2 appointed members from the Whitchurch Museum and Archive Volunteers
Quorum = 3

NB. Whitchurch Town Council forms the governing body for the heritage Centre (Museum and Archives). The Heritage Committee operates as the management committee and also leads for the Council on other heritage matters in the Town.

Function of Committee Column 1	Delegation of Functions Column 2
1. To directly or indirectly conserve the cultural heritage of the Town.	<ul style="list-style-type: none"> • Strategic overview to Committee within budget & policy • Operational Management to Town Clerk
2. To manage, preserve & promote the use of the Town's historic records, artefacts & treasures, Local Government (Records) Act 1962, ss1 and 4	<ul style="list-style-type: none"> • Strategic overview to Committee within budget & policy • Operational Management to Town Clerk
3. To manage, support and develop the Heritage Centre and accredited Museum	<ul style="list-style-type: none"> • Strategic overview to Committee within budget & policy • Operational Management to Town Clerk • Management of Whitchurch Museum and Archive Volunteers to Museum Curator
4. To work with the Unitary Council to manage and when necessary review conservation areas.	<ul style="list-style-type: none"> • Strategic overview to Committee within budget & policy • Operational Management to Town Clerk
5. To act as a hub for organisations to share information on heritage and history of the Town and surrounding area.	<ul style="list-style-type: none"> • Strategic overview to Committee within budget & policy • Operational Management to Town Clerk • Management of Whitchurch Museum and Archive Volunteers to Museum Curator
6. Research projects relating to the heritage and history of the Town and surrounding area.	<ul style="list-style-type: none"> • Management to Museum Curator