



Whitchurch Town Council

## Planning Committee

16<sup>th</sup> February 2017

7 Members of Council

Quorum = 3

**NB.** Planning Committee operates for the majority of the time as a “virtual” committee, and only has formal meetings for major or controversial applications, where Town Councillors request that an application is considered by committee, or conflicting views arise from consultation with councillors or for strategic matters such as SAMDev. In such circumstances, the Town Clerk may call a meeting in consultation with the Planning Chairman.

Function of Committee Column 1	Delegation of Functions Column 2
<p>1. <b>Planning and Development Control</b> To make observations on all Principal Council Planning Applications; listed building applications; Conservation area consents; Certificates of Existing or Proposed Lawful Use or Development; Display of Advertisement Regulations; and development involving telecommunications, including prior notification determinations.</p>	<ul style="list-style-type: none"> <li>• Committee.</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>2 Referring any Planning enforcement issue to the principal Council.</p>	<ul style="list-style-type: none"> <li>• Town Clerk</li> </ul>
<p>3 To make observations on all planning aspects and licensing aspects of waste applications or mineral applications.</p>	<ul style="list-style-type: none"> <li>• Committee</li> </ul>
<p>4 To comment on Tree Preservation applications or the making of Orders.</p>	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>5 To make observations on Planning consultation documents from the Principal Council or other bodies.</p>	<ul style="list-style-type: none"> <li>• Committee, except SAMDev/Local Plan which is reserved for Council</li> </ul>
<p>6 To make observations at the time of planning appeals and to authorise witnesses on behalf of the Council</p>	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>7 To make observations on Hazardous Substance applications.</p>	<ul style="list-style-type: none"> <li>• Committee</li> </ul>
<p>8 Responding to consultations from adjoining authorities outside of Shropshire.</p>	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>9 Making observations on applications for amendments to planning and other related consents previously granted by any authority.</p>	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>10 Making observations on applications for the discharge of conditions in respect of planning permissions and other related consents issued by the Principal Council</p>	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>11 Making observations on applications and other actions in relation to hedge rows.</p>	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>12 Making observations on applications and other matters under the Licensing legislation</p>	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>13 Making observations on Street naming or numbering</p>	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>14 Making observations on highway or transportation consultations</p>	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
<p>15. Consent for ending maintenance at public expense or stopping up or diversion of highway</p>	<ul style="list-style-type: none"> <li>• Committee</li> </ul>

16	Power to complain to Highway authority as to unlawful stopping up or obstruction of highway or unlawful encroachment on roadside land	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
17	Making observations on any matter relating to gaming or gambling	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk after consultation with Members, if consensus view</li> </ul>
18	To liaise with Shropshire Council on any matter relating to building control.	<ul style="list-style-type: none"> <li>• Town Clerk in the case of an emergency, or following consultation with Members</li> </ul>
19	To oversee the Council's role in Neighbourhood Plans	<ul style="list-style-type: none"> <li>• Committee,</li> <li>• Approval of Plan to Council</li> </ul>
20	To oversee the Council's role in the making, review or management of conservation areas	<ul style="list-style-type: none"> <li>• Committee</li> </ul>
21	<b>Housing</b>	
21.1	To lobby for sufficient affordable housing and an adequate range of housing types for the Town.	<ul style="list-style-type: none"> <li>• Committee under the direction of Council</li> </ul>
22	<b>Environmental &amp; Public Health</b>	
22.1	Power to utilise well, spring or stream to provide facilities for water supply, Public Health Act 1936,S125	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Operational management to Town Clerk</li> </ul>
22.2	Power to deal with ponds & ditches, Public Health 1936, S260	<ul style="list-style-type: none"> <li>• Power to Committee</li> </ul>
22.3	To liaise with the relevant authorities in cases of public health/ environmental nuisance, drainage matter, pollution, animal welfare issue,	<ul style="list-style-type: none"> <li>• Petitions to Committee</li> <li>• Town Clerk in other cases</li> </ul>
22.4	To make observations on any public health/ environmental licence or registration application (other than under the Licensing Act)	<ul style="list-style-type: none"> <li>• Committee</li> <li>• Town Clerk in consultation with Chairman in cases of urgency</li> </ul>
22.5	Waste & recycling	<ul style="list-style-type: none"> <li>• Strategic overview to Committee</li> <li>• Operational management to Town Clerk</li> </ul>

NB. Any actions delegated to the Town Clerk may in his/her absence be undertaken by the Assistant Town Clerk, after seeking advice if appropriate, if the matter cannot wait until the Town Clerk's return