

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



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## Civic Centre Committee

Members of the Committee named below are summoned to attend a **Civic Centre Committee** meeting which will be held on **Thursday 4<sup>th</sup> April 2019**, in the Edward German Room, Civic Centre, Whitchurch commencing at **8.00pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Please note, this meeting is audio recorded.

**Date of Notice: 29<sup>th</sup> March 2019**

A handwritten signature in black ink, appearing to read 'N Young'.

Nicola Young  
Town Clerk

**To: Councillors: T O'Neill, A Hall, J Sinnott, A Chesters, T Neville, H Vasey, R Shepherd**

### AGENDA

#### **1. APOLOGIES**

To receive apologies and reasons for absence

#### **2. DECLARATIONS OF INTEREST**

To receive from Members any disclosure of ordinary or disclosable pecuniary interests in relation to this Civic Centre Committee meeting.

#### **3. MINUTES**

To confirm the minutes of the Civic Centre Committee meeting held on **7<sup>th</sup> February 2019** and sign as an accurate record of that meeting

#### **4. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public to address the meeting

#### **5. ACCOUNTS UPDATE**

To receive the most up to date accounts for the Civic Centre cost centre.

#### **6. COUNCIL APPROVED WORK SCHEDULE TO DECEMBER 2018**

To review the outstanding projects on the Council Approved Work Schedule and add budget headings, costs and timescales.

**7. COMMITTEE RESOLUTIONS RECORD**

To review the Committee Resolutions Record from January 2019.

**8. MAIN HALL**

To consider a report from the company who refurbished the main hall floor.

**9. MARKET HALL**

To consider purchasing a new oven for the market hall kitchen as the current device takes a long time to heat food. Committee are requested to allocate a cost and budget code for the purchase.

**10. FRIDAY MARKET**

To receive a report from the Town Centre Manager following Cllr Raynes motion from Civic Centre committee meeting on 7<sup>th</sup> February 2018: Town Centre Manager to prepare a project plan, to include milestones and provide a report on progress made since the meeting, within the next 3 weeks.

**11. CONFIDENTIAL BUSINESS (if any)**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.