

Whitchurch Town Council

Civic Centre
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Civic Centre Committee

Minutes of the Committee Meeting held on 4th April 2019

Present: Cllrs Sinnott, O'Neill, Hall, Chesters, Vasey

In attendance:

Cllr Scott Radford
Cllr Rose Snell
Nicola Young – Town Clerk

1. **Apologies:** Cllr Neville

2. **Disclosure of Interest:** None received

3. **Minutes of Previous Meeting:**

After a proposal from Cllr Sinnott, seconded by Cllr Hall, it was **CC/32/1819 RESOLVED** that the minutes from the Civic Centre Committee meeting on 7th February 2019 be signed as an accurate record.

Matters Arising from the previous minutes:

- (a) An electrical condition survey has not yet been booked for the market hall.
- (b) The Facilities Team are researching what type of industrial dishwasher would be appropriate for the Civic Centre ground floor kitchen. Once chosen the dishwasher will be ordered.

4. **Public:** None present

5. **Accounts:**

The Clerk reported that Library Electrical income [201/1070] there is an outstanding balance which is being sought. The Town Clerk will send a letter to Shropshire Council Library Service regarding the matter.

After a proposal from Cllr Sinnott, seconded by Cllr Chesters, it was **CC/33/1819 RESOLVED** to accept Month 11 Civic Centre accounts and they were duly signed noting funds available as £44,558.

6. **Council Approved Work Schedule to December 2018**

P&CC/47/1718 Drainage covers dated 1st March 2018 – Committee to review should a problem arise

P&CC/52/1718 Harness to climb ladder dated 1st March 2018 – Cllr Hall presented the Council will a harness to use on the ladder up to the roof void.

Initialled:

After a proposal from Cllr Sinnott, seconded by Cllr Chesters, it was **CC/34/1819 RESOLVED** to accept the Civic Centre condition report.

Put the new doors for the Edward German room to Finance Committee.

After a proposal from Cllr Sinnott, seconded by Cllr O'Neill, it was **CC/35/1819 RESOLVED** to approve the Council Work Schedule to December 2018.

7. Committee Resolutions Record

After a proposal from Cllr Vasey, seconded by Cllr O'Neill it was **CC/36/1819 RESOLVED** to approve the Committee Resolutions Record, noting that the contact for the Junckers flooring will be passed to Cllr Vasey.

8. Main Hall

After a proposal from Cllr Chesters, seconded by Cllr O'Neill, it was **CC/37/1819 RESOLVED** to request someone from Junckers to visit and make a report on the main hall floor.

9. Market Hall

After a proposal from Cllr Chesters, seconded by Cllr O'Neill, it was **CC/38/1819 RESOLVED** that the Town Clerk would purchase a suitable cooker for the market hall kitchen within budget.

10. Friday Market

After a proposal from Cllr Sinnott, seconded by Cllr O'Neill, it was **CC/39/1819 RESOLVED** that the TCM would liaise with NMTF staff to write a review report for the Friday Market.

Cllr Vasey stated that this issue is wider than the Civic Centre committee, that the Town Council should undertake a public consultation on what type of market they want: ie, trendy/spit & sawdust; what the food offer could be. After a proposal by Cllr Vasey, seconded by Cllr Sinnott, it was **CC/40/1819 RESOLVED** that a project group, to include Cllr Raynes, traders and experts, be set up to review the Friday market.

11. Confidential

There was no confidential business.

Meeting closed at 2101hrs

Signed: Date:
Chairman

Initialled: