The Councillors listed below are summoned to attend the above meeting which will be held on Thursday 10th January 2019 at the CIVIC CENTRE, Edward German Room, Whitchurch commencing at 7:00pm.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 4th January 2019

Nicola Young
Town Clerk

Councillors: A Hall, A, Chesters, J Sinnott, J Martin, L Broders, H Vasey, S Hamlyn

AGENDA

1. APOLOGIES
   To receive any apologies and reasons for absence

2. DECLARATION OF INTEREST
   To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

3. MINUTES
   To confirm the minutes of the Finance Committee meeting held on 13th December 2018 and sign as an accurate record of that meeting (copy to follow).

4. MATTERS ARISING
   To discuss matters arising from the previous minutes which are not on the agenda.

5. PUBLIC PARTICIPATION
   Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

   The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting

6. ACCOUNTS
   To receive and sign the accounts for Month 9:
   a. Balance Sheet
   b. Income & Expenditure by Budget Heading
7. **MONTHLY PURCHASE LEDGERS, BACS AND CHEQUE PAYMENTS**  
   To receive and sign the total monthly purchase ledgers, BACS and manual cheque payments for December 2018 (Month 9).

8. **CREDIT CARD**  
   To approve the payment for the Council Credit card from November 2018.

9. **VIREMENT REPORT**  
   To consider the Virement Report and agree the virements (copy attached).

10. **2019-2020 BUDGET**  
    To review the 2019-2020 Budget and recommend to Full Council for agreement.

11. **BRAMBLES ESTATE**  
    To consider a payment to assist residents of the Brambles Estate.

12. **TOWN COUNCIL WEBSITE**  
    The Town Clerk will give a verbal report and Committee is requested to consider and agree a way forward.

13. **STAFF OVERTIME DURING CHRISTMAS PERIOD**  
    To consider payments to staff who would not usually qualify for overtime.

14. **CONFIDENTIAL BUSINESS**  
    To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.