



QUALITY
TOWN
COUNCIL

website: www.whitchurchcouncil.uk

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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FINANCE COMMITTEE

Members of the Committee named below are summoned to attend the above meeting which will be held on **Thursday 12th October 2017** at the **CIVIC CENTRE, Edward German Room**, Whitchurch commencing at **7:00pm**:

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 6th October 2017

Nicola Young
Town Clerk

To: Councillors John Sinnott; John Martin; Alan Chesters; Jessica McAuley, Bev Duffy, Lee Broders

AGENDA

1. APOLOGIES

To receive any apologies and reasons for absence

2. DECLARATION OF INTEREST

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

3. MINUTES

To confirm the minutes of the Finance Committee meeting held on 14th September 2017 and sign as an accurate record of that meeting (copy attached)

4. MATTERS ARISING

There are no matters arising

5. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting

6. TOWN TWINNING

To discuss with Whitchurch Town Twinning Association members funding for the visit of the French to Whitchurch.

7. ACCOUNTS

To receive the most up to date copy of the accounts (Month 6).

8. HERITAGE CENTRE SASH WINDOWS

To receive a recommendation from Heritage Committee that one company undertakes to refurbish all the sash windows in the Heritage Centre at the same time.

9. CIVIC CENTRE BOILER

To discuss a Civic Centre boiler maintenance contract with one company.

10. SLCC MEMBERSHIP

To consider SLCC Membership for Town Clerk.

11. TRAINING

To discuss training for Finance Committee members.

12. INTERNAL CONTROL

To discuss 6-monthly Internal Financial Control audits.

13. CREDIT CARD

To discuss obtaining a credit card to be used by Clerk only.

14. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and Press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

15. PUBLIC TOILET CONTRACT

To consider a way forward to renew the Contract for the Cleaning & Maintenance of the public toilets due in February 2018.