



QUALITY
TOWN
COUNCIL

website: www.whitchurchcouncil.uk

Whitchurch Town Council

Civic Centre
Whitchurch
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FINANCE COMMITTEE

Members of the Committee named below are summoned to attend the above meeting which will be held on **Thursday 14th September 2017** at the **CIVIC CENTRE, Edward German Room**, Whitchurch commencing at **7:00pm**:

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 8th September 2017

Nicola Young
Town Clerk

To: Councillors Chris Smith; John Sinnott; John Martin; Alan Chesters; Jessica McAuley, Bev Duffy, Lee Broders

AGENDA

1. APOLOGIES

To receive any apologies and reasons for absence

2. DECLARATION OF INTEREST

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

3. MINUTES

To confirm the minutes of the Finance Committee meeting held on 29th June 2017 and sign as an accurate record of that meeting (copy attached)

4. MATTERS ARISING

There are no matters arising

5. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility

The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting

6. ACCOUNTS

To receive the most up to date copy of the accounts (Months 3, 4 & 5).

7. TRAINING BUDGET

To review the training budget and recommendation from Personnel Committee to increase the budget.

8. INSURANCE

To decide whether a valuer should be brought into the Council to value items for insurance purposes.

9. PHOTOCOPIER

The current photocopier is maintained by Altodigital and the Council is now out of contract with this company. To discuss a quote from Weaver & Bomford on updating/renewing the photocopier.

10. TO CONSIDER OPENING AN ACCOUNT FOR PETTY CASH

TSB have an account called a 'Treasurer's Account' which is used for smaller community groups who do not have many financial transfers. To decide whether to have a separate account for Whitchurch Town Council Petty Cash.

11. PUBLIC ACCESS DEFIBRILLATORS

To receive Heartstart Midlands letter and to consider whether Whitchurch Town Council wish to place a second defibrillator at another location.

12. TOWN COUNCIL PROMOTION

To consider purchasing a roller banner for Whitchurch Town Council and/or Friday market.

13. INVOICE RSK

To receive an invoice from RSK regarding the grounds inspection for the skate park project. To discuss payment from the Neighbourhood Fund budget.

14. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

15. COMPLAINT FROM TOWN TWINNING

To receive a letter of complaint from Whitchurch Town Twinning Association.