Members of the Committee named below are summoned to attend the above meeting which will be held on Thursday 14th September 2017 at the CIVIC CENTRE, Edward German Room, Whitchurch commencing at 7:00pm:

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 8th September 2017

To: Councillors Chris Smith; John Sinnott; John Martin; Alan Chesters; Jessica McAuley, Bev Duffy, Lee Broders

AGENDA

1. APOLOGIES
   To receive any apologies and reasons for absence

2. DECLARATION OF INTEREST
   To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

3. MINUTES
   To confirm the minutes of the Finance Committee meeting held on 29th June 2017 and sign as an accurate record of that meeting (copy attached)

4. MATTERS ARISING
   There are no matters arising

5. PUBLIC PARTICIPATION
   Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility
   The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting

6. ACCOUNTS
   To receive the most up to date copy of the accounts (Months 3, 4 & 5).
7. TRAINING BUDGET
To review the training budget and recommendation from Personnel Committee to increase the budget.

8. INSURANCE
To decide whether a valuer should be brought into the Council to value items for insurance purposes.

9. PHOTOCOPIER
The current photocopier is maintained by Altodigital and the Council is now out of contract with this company. To discuss a quote from Weaver & Bomford on updating/renewing the photocopier.

10. TO CONSIDER OPENING AN ACCOUNT FOR PETTY CASH
TSB have an account called a ‘Treasurer’s Account’ which is used for smaller community groups who do not have many financial transfers. To decide whether to have a separate account for Whitchurch Town Council Petty Cash.

11. PUBLIC ACCESS DEFIBRILLATORS
To receive Heartstart Midlands letter and to consider whether Whitchurch Town Council wish to place a second defibrillator at another location.

12. TOWN COUNCIL PROMOTION
To consider purchasing a roller banner for Whitchurch Town Council and/or Friday market.

13. INVOICE RSK
To receive an invoice from RSK regarding the grounds inspection for the skate park project. To discuss payment from the Neighbourhood Fund budget.

14. CONFIDENTIAL BUSINESS
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

15. COMPLAINT FROM TOWN TWINNING
To receive a letter of complaint from Whitchurch Town Twinning Association.