



website: [www.whitchurchcouncil.uk](http://www.whitchurchcouncil.uk)

# Whitchurch Town Council

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## FINANCE & RESOURCES COMMITTEE

Members of the Committee named below are summoned to attend the above meeting which will be held on **Wednesday 7<sup>th</sup> September** at the **CIVIC CENTRE, Edward German Room**, Whitchurch commencing at **2:00pm**

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

**Date of Notice: 31<sup>st</sup> August 2016**

Zoë Dean  
Acting Town Clerk

**To: Cllrs A Chesters, B Duffy, T O'Neill, G Stockton, T Harris, M Rigley and J Sinnott**

### AGENDA

**1. APOLOGIES**

To receive any apologies and reasons for absence

**2. DECLARATION OF INTEREST**

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

**3. MINUTES**

To confirm the minutes of the Finance Committee meeting held on **4<sup>th</sup> July 2016** sign as an accurate record of that meeting (copy attached)

**4. OUTSTANDING MATTERS**

To discuss the raised issues relating to the Accounts 2015/16  
The funding of a Town Crier

**5. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility  
The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting

**6. ACCOUNTS**

To receive the most up to date copy of the accounts.

**7. CORRESPONDENCE REGARDING VAT**

To received correspondence from DCK Beavers in regards to VAT update (information previously circulated).

**8. GRANTS**

To discuss late grant applications

**9. SOCIETY OF LOCAL COUNCIL CLERKS**

To discuss funding personal membership

**10. CHRISTMAS LIGHTS 2016**

To discuss the Christmas Lights Scheme for the 2016.

**11. HERITAGE COURTYARD SHOPS**

To confirm the new rental amounts for the now-vacant and recently refurbished Heritage Courtyard Shops.

**12. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

**13. STAFF SALARIES**

To discuss temporary salary adjustment

**14. STAFF HOURS**

To authorise temporary changes in hours for Accounts Clerk

**15. PENSIONS**

To receive an update regarding the Council's pension scheme (information previously circulated).