

# Whitchurch Town Council

Civic Centre  
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## FULL COUNCIL MEETING

All members are summoned to attend the above meeting which will be held on **THURSDAY 20<sup>th</sup> June 2019**, in the Edward German Room, Whitchurch Civic Centre commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits from 7pm.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

*Please note that all Council meetings are audio recorded.*

**Date of Notice: 14<sup>th</sup> June 2019**

A handwritten signature in black ink, appearing to read 'N Young'.

Nicola Young  
Town Clerk

### AGENDA

**1. APOLOGIES**

To receive Councillor apologies.

**2. DECLARATIONS OF INTEREST**

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

**3. MAYOR'S ANNOUNCEMENTS**

To receive such communications as the Mayor may wish to bring before the Council.

**4. MINUTES**

To confirm the minutes of the Annual Town Council meeting held on 16<sup>th</sup> May 2019 and sign as an accurate record of that meeting.

**5. REMAINING BUSINESS**

To dispose of business, if any, remaining from the last meeting and receive the updated Council Resolution Record.

**6. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter

for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

Councillors are requested to note that the 'Save Pauls Moss' group will have an exhibition of alternative plans for the medical centre, community hub and assisted housing in the Civic Centre and you are invited to view prior to the start time of the meeting.

#### **7. UPDATE FROM LOCAL POLICING TEAM**

To receive a verbal update from a member of the Local Policing Team if available.

#### **8. SHROPSHIRE COUNCILLOR'S REPORT**

To receive a verbal update from members of Shropshire Council.

#### **9. ACCOUNTS**

To receive Month 1 and 2 Balance Sheets and Income & Expenditure Reports.

#### **10. MINUTES FROM COMMITTEES**

To receive minutes from the following Committees:

- a. Parks & Public Realm Committee held on 4<sup>th</sup> April 2019.
- b. Civic Centre Committee held on 4<sup>th</sup> April 2019.
- c. Finance Committee held on 11<sup>th</sup> April 2019.
- d. Personnel Committee held on 6<sup>th</sup> March 2019.
- e. Personnel Committee held on 11<sup>th</sup> April 2019.

#### **11. REPORTS FROM COUNCILLORS ON OUTSIDE BODIES**

To receive updates from Councillors on outside bodies.

#### **12. PCC Questionnaire**

Council is requested to nominate the Town Clerk to complete the PPC Questionnaire on behalf of Whitchurch Town Council. Councillors that wish to raise issues to please forward to the Town Clerk prior to 12<sup>th</sup> July 2019.

#### **13. CAT COUNTRY PARK**

Shropshire Council wish to transfer the Country Park to Whitchurch Town Council via a Community Asset Transfer. Council are requested to consider the documents put before them and make a decision on how to proceed.

#### **14. COUNCIL BUSINESS**

The Council office staff are very busy, and Councillors are requested to telephone prior to dropping in and to make appointments with the office staff in the afternoons only. Please note that the Mayor, Deputy Mayor and Chairs/Vice Chairs of Committees may need to discuss urgent matters and the office staff will be available should this need to happen. Council are requested to agree this operational matter.

#### **15. REVIEW STANDING ORDERS**

It has been agreed to review Standing Orders, using the NALC Model Standing Orders as the starting document and to include information from Whitchurch Town Council Standing Orders should it be required. Council are requested to set up a Working Group to complete this review.

## **16. LOCAL COUNCIL AWARD SCHEME**

Council are requested to consider making an entry into at least one category of the NALC Local Council Award Scheme in 2020.

## **17. FRIDAY MARKET**

Following discussion with market traders, Council are requested to approve the decision by the traders to move from the market hall into the main hall of the Civic Centre with effect from Friday 5<sup>th</sup> July 2019. It is proposed to evaluate the move at a 6-week interval and to run the market from the main hall for 6 months, until the end of 2019.

## **18. PARTY IN THE PARK**

- a. Council are requested to accept the report from the Town Clerk.
- b. Council are requested to give clarity on the future proposals for Party in the Park.

## **19. NEW REP FOR WWT**

Cllr Hamlyn was nominated to be the Council representative for the Whitchurch Waterways Trust, unfortunately he is unable to attend on the nights of the meeting due to prior engagements. Council are therefore requested to nominate another Councillor to be the Council representative on Whitchurch Waterways Trust.

## **20. ELECTRICITY**

Following a recommendation from the Finance Committee, Cllr Hamlyn and the Town Clerk have met and recommend that the Town Council use green energy going forwards. There is a slight rise in cost for this, but the rise is not excessive and meets with the current criteria already agreed, ie, solar panels and the Electrical Vehicle charging points which have been budgeted for.

## **21. PAULS MOSS – SPEAKER AT PLANNING MEETING**

Council is requested to nominate a Councillor to attend the Shropshire Council North Planning meeting to represent Whitchurch Town Council's views on the medical centre development at Pauls Moss.

## **22. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

## **23. PARKS CONTRACT**

To receive the Parks tender document. Council are requested to approve so that the Clerk can advertise the tender opportunity.

## **24. FEEDBACK FROM MEETINGS IN SHIREHALL**

- a. Cllr Vasey will give feedback on the meetings held with Shropshire Council regarding the freehold transfers.
- b. Council are requested to consider revised Heads of Terms for the freehold transfer of the Civic Centre.

## **25. MOTION 15 FROM CLLR HALL**

To receive the following motion from Cllr Hall:

“Whitchurch Town Council engages the services of professional/fully qualified detached/outreach youth workers to provide information, advice and guidance to young people using Jubilee Park and other public areas within Whitchurch town centre. Youth workers to gauge the thoughts of young people via informal discussions and/or survey in the design and location of the agreed youth pod. It is proposed this delivery is time-tabled to take place for a short time period of up to 8 weeks through the summer months with the outcomes/results/effectiveness assessed from information gathered.”