

Detailed Income & Expenditure by Budget Heading 30/11/2018

Month No: 8

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Personnel								
<u>101 Administration</u>								
1024 Administration Charges	4	24	0	(24)			0.0%	
1076 PRECEPT	0	459,079	459,079	0			100.0%	
1081 CIL	(90,790)	0	0	0			0.0%	
1099 Photocopying Income	0	51	0	(51)			0.0%	
Administration :- Income	(90,786)	459,154	459,079	(75)			100.0%	0
4001 SALARIES & WAGES & PENSIONS	8,808	73,528	100,498	26,970		26,970	73.2%	
4004 PENSION LUMP SUM	333	2,650	4,000	1,350		1,350	66.3%	
4008 TRAINING / CONFERENCES	68	1,709	3,500	1,791		1,791	48.8%	
4009 Expenses	215	261	350	89		89	74.4%	
4010 STAFF-TEA & COFFEE CONDIMENTS	11	61	80	19		19	76.4%	
4017 H&S + First Aid Items	0	0	150	150		150	0.0%	
4021 TELEPHONE & BROADBAND	141	1,026	2,000	974		974	51.3%	
4022 POSTAGE	24	73	250	177		177	29.3%	
4023 STATIONERY	29	193	1,000	807		807	19.3%	
4024 SUBSCRIPTIONS	233	2,419	2,837	418		418	85.3%	
4025 INSURANCE	0	4,888	5,000	112		112	97.8%	
4026 SERVICE CONTRACTS	444	2,426	4,100	1,674		1,674	59.2%	
4027 IT SUNDRIES	107	119	300	181		181	39.5%	
4028 BOOKS & PUBLICATIONS	0	0	200	200		200	0.0%	
4030 RECRUITMENT COSTS	0	316	1,000	684		684	31.6%	
4043 FURNITURE/EQUIPMENT	0	60	100	40		40	60.1%	
4051 BANK CHARGES	(12)	195	400	205		205	48.8%	
4056 AUDIT FEES INTERNAL & EXTERNAL	0	0	2,500	2,500		2,500	0.0%	
4057 ACCOUNTANCY SUPPORT	488	1,677	2,550	873		873	65.8%	
4058 LEGAL FEES	0	4,145	6,000	1,855		1,855	69.1%	
Administration :- Indirect Expenditure	10,889	95,747	136,815	41,068	0	41,068	70.0%	0
Movement to/(from) Gen Reserve	(101,675)	363,407						
<u>102 Council / Councilors</u>								
1053 Re-Imbursement for Items Paid	0	180	0	(180)			0.0%	
Council / Councilors :- Income	0	180	0	(180)				0
4009 Expenses	0	49	100	51		51	49.4%	
4301 MAYORS ALLOWANCE	20	397	2,300	1,903		1,903	17.3%	
4311 COUNCIL FUNCTIONS	33	407	1,000	593		593	40.7%	
4321 ELECTION COSTS	0	300	0	(300)		(300)	0.0%	
4331 MAYORAL REGALIA COSTS	0	0	100	100		100	0.0%	

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4332 TOWN TWINNING-GIFTS/RECEP	0	36	150	114		114	24.3%	
4999 TFR FR EARMARKED RSV	0	(300)	0	300		300	0.0%	
Council / Councilors :- Indirect Expenditure	53	890	3,650	2,760	0	2,760	24.4%	0
Movement to/(from) Gen Reserve	(53)	(710)						
<u>107 Grants (incl S137)</u>								
1019 Solar Panel Income	0	2,000	0	(2,000)			0.0%	
1043 Grant Donations	0	100	0	(100)			0.0%	
1044 WRAP Grant Energy Project	0	14,500	0	(14,500)			0.0%	
Grants (incl S137) :- Income	0	16,600	0	(16,600)				0
4705 Grant exps from Solar Income	0	2,000	0	(2,000)		(2,000)	0.0%	
4706 WRAPGrant Expenditure	7,250	7,250	0	(7,250)		(7,250)	0.0%	
4711 GRANTS - Power Gen Comp	0	7,725	8,000	275		275	96.6%	
Grants (incl S137) :- Indirect Expenditure	7,250	16,975	8,000	(8,975)	0	(8,975)	212.2%	0
Movement to/(from) Gen Reserve	(7,250)	(375)						
<u>109 Capital/Projects</u>								
4903 CP New Christmas Lights & Decs	0	1,905	5,000	3,095		3,095	38.1%	
4913 CP - IT Equipment	0	0	1,500	1,500		1,500	0.0%	
4931 CP Solar Panels	0	0	15,000	15,000		15,000	0.0%	
4932 CP Street Lighting LED	0	0	20,000	20,000		20,000	0.0%	
4992 FUNDING FROM RCP	0	0	(45,000)	(45,000)		(45,000)	0.0%	
Capital/Projects :- Indirect Expenditure	0	1,905	(3,500)	(5,405)	0	(5,405)	(54.4%)	0
Movement to/(from) Gen Reserve	0	(1,905)						
<u>214 Annual Allocations</u>								
4702 BLACKBERRY FAIR	0	3,194	2,200	(994)		(994)	145.2%	
4721 CHURCH LIGHTS	0	75	200	125		125	37.7%	
4722 TOWN CLOCK - 3 Year Service	0	0	750	750		750	0.0%	
4992 FUNDING FROM RCP	0	(994)	0	994		994	0.0%	
Annual Allocations :- Indirect Expenditure	0	2,275	3,150	875	0	875	72.2%	0
Movement to/(from) Gen Reserve	0	(2,275)						
Finance & Personnel :- Income	(90,786)	475,934	459,079	(16,855)			103.7%	
Expenditure	18,192	117,792	148,115	30,323	0	30,323	79.5%	
Movement to/(from) Gen Reserve	(108,978)	358,142						

Parks, Public Realm & Civic

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<u>103</u> <u>CCTV</u>								
4042 EQUIPMENT MAINTCE	0	0	1,000	1,000		1,000	0.0%	
4070 CCTV Service Civic Centre	0	0	700	700		700	0.0%	
4072 CCTV Service Town Centre	600	600	600	0		0	100.0%	
CCTV :- Indirect Expenditure	600	600	2,300	1,700	0	1,700	26.1%	0
Movement to/(from) Gen Reserve	(600)	(600)						
<u>203</u> <u>Parks & Public Realm</u>								
1025 HANGING BASKETS	0	1,120	0	(1,120)			0.0%	
1037 Memorial Bench Income	0	1,000	0	(1,000)			0.0%	
1041 Wheatsheaf Drive Play Donation	0	360	0	(360)			0.0%	
1054 Skate Pk Opening Income	0	65	0	(65)			0.0%	
Parks & Public Realm :- Income	0	2,545	0	(2,545)				0
4007 Defibrillator	100	1,118	0	(1,118)		(1,118)	0.0%	100
4012 WATER RATES	0	46	300	254		254	15.2%	
4018 REFUSE DISPOSAL	107	801	1,326	525		525	60.4%	
4036 PROPERTY MAINTCE	0	369	600	231		231	61.4%	
4038 MAINTENANCE CTRCTS	6,615	52,920	84,000	31,080		31,080	63.0%	
4039 MTCE CONTRACT VARIATIONS	0	1,450	2,500	1,050		1,050	58.0%	
4060 OTHER PROF FEES	0	4,453	5,000	547		547	89.1%	
4076 Benches /Trees / Bins	0	445	0	(445)		(445)	0.0%	
4077 Skate Park Costs	1,036	1,666	0	(1,666)		(1,666)	0.0%	
4106 Youth Pod Project	0	0	5,295	5,295		5,295	0.0%	
4992 FUNDING FROM RCP	(1,038)	(2,500)	(16,000)	(13,500)		(13,500)	15.6%	
4999 TFR FR EARMARKED RSV	0	(1,018)	0	1,018		1,018	0.0%	
Parks & Public Realm :- Indirect Expenditure	6,820	59,750	83,021	23,271	0	23,271	72.0%	100
Net Income over Expenditure	(6,820)	(57,205)	(83,021)	(25,816)				
6000 plus Transfer from EMR	100	100						
Movement to/(from) Gen Reserve	(6,720)	(57,105)						
<u>204</u> <u>Street Lighting/Furniture</u>								
4014 ELECTRICITY	459	3,170	5,304	2,134		2,134	59.8%	
4038 MAINTENANCE CTRCTS	339	2,375	4,152	1,777		1,777	57.2%	
4042 EQUIPMENT MAINTCE	251	2,055	3,500	1,445		1,445	58.7%	
Street Lighting/Furniture :- Indirect Expenditure	1,049	7,599	12,956	5,357	0	5,357	58.7%	0
Movement to/(from) Gen Reserve	(1,049)	(7,599)						

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205 Public Conveniences								
1008 Toilet Coin Boxes	224	701	1,000	299			70.1%	
Public Conveniences :- Income	224	701	1,000	299			70.1%	0
4011 RATES	0	780	926	146		146	84.2%	
4012 WATER RATES	0	100	1,020	920		920	9.8%	
4014 ELECTRICITY	45	367	650	283		283	56.5%	
4042 EQUIPMENT MAINTCE	0	63	255	192		192	24.7%	
4102 WH LION TOILET Maint Contract	833	5,833	10,000	4,167		4,167	58.3%	
4103 JUB PARK TOILET Maint Contract	458	3,208	5,500	2,292		2,292	58.3%	
Public Conveniences :- Indirect Expenditure	1,336	10,353	18,351	7,998	0	7,998	56.4%	0
Movement to/(from) Gen Reserve	(1,113)	(9,652)						
Parks, Public Realm & Civic :- Income	224	3,246	1,000	(2,246)			324.6%	
Expenditure	9,806	78,302	116,628	38,326	0	38,326	67.1%	
Net Income over Expenditure	(9,582)	(75,056)	(115,628)	(40,572)				
plus Transfer from EMR	100	100						
Movement to/(from) Gen Reserve	(9,482)	(74,956)						
Heritage								
206 Heritage - Museum								
4011 RATES	0	7,440	0	(7,440)		(7,440)	0.0%	
4012 WATER RATES	0	79	200	121		121	39.5%	
4014 ELECTRICITY	0	614	1,250	636		636	49.2%	
4015 GAS & OIL	0	3,976	3,570	(406)		(406)	111.4%	
4017 H&S + First Aid Items	0	0	250	250		250	0.0%	
4021 TELEPHONE & BROADBAND	107	387	0	(387)		(387)	0.0%	
4024 SUBSCRIPTIONS	49	97	700	603		603	13.8%	
4026 SERVICE CONTRACTS	80	360	869	509		509	41.4%	
4036 PROPERTY MAINTCE	57	1,021	3,000	1,979		1,979	34.0%	
4073 FireAlarm/Extinguisher Service	0	197	300	103		103	65.7%	
4074 Intruder Alarm Monitoring	0	263	300	37		37	87.5%	
4075 Intruder Alarm Servicing	120	120	250	130		130	48.0%	
4717 Whit HC Annual Allocation	1,500	1,500	5,000	3,500		3,500	30.0%	
Heritage - Museum :- Indirect Expenditure	1,913	16,054	15,689	(365)	0	(365)	102.3%	0
Movement to/(from) Gen Reserve	(1,913)	(16,054)						

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<u>207 Heritage - Craft Units</u>								
1001 Heritage Rental Unit Rents Rec	468	3,533	4,000	467			88.3%	
Heritage - Craft Units :- Income	468	3,533	4,000	467			88.3%	0
4011 RATES	0	132	1,000	868		868	13.2%	
4012 WATER RATES	42	73	100	27		27	73.5%	
4014 ELECTRICITY	0	79	500	421		421	15.8%	
4036 PROPERTY MAINTCE	10	10	0	(10)		(10)	0.0%	
4058 LEGAL FEES	0	500	1,000	500		500	50.0%	
4075 Intruder Alarm Servicing	205	205	205	(0)		(0)	100.2%	
Heritage - Craft Units :- Indirect Expenditure	257	999	2,805	1,806	0	1,806	35.6%	0
Movement to/(from) Gen Reserve	210	2,533						
Heritage :- Income	468	3,533	4,000	467			88.3%	
Expenditure	2,170	17,053	18,494	1,441	0	1,441	92.2%	
Movement to/(from) Gen Reserve	(1,703)	(13,520)						
Civic Centre								
<u>201 Civic Centre</u>								
1005 LETTING INCOME - Room Hire	280	26,798	44,000	17,202			60.9%	
1030 BAR FRANCHISE FEES	417	2,381	4,500	2,119			52.9%	
1039 Whitchurch Walkers Book	5	45	0	(45)			0.0%	
1050 TICKET COMMISSION	450	635	400	(235)			158.8%	
1070 Library Electricity Income	0	957	3,000	2,043			31.9%	
1074 EQUIPMENT HIRE INCOME	0	40	0	(40)			0.0%	
Civic Centre :- Income	1,152	30,855	51,900	21,045			59.5%	0
4001 SALARIES & WAGES & PENSIONS	7,444	59,963	98,300	38,337		38,337	61.0%	
4006 PPE	41	280	500	220		220	56.0%	
4011 RATES	0	44,863	45,000	137		137	99.7%	
4012 WATER RATES	0	994	3,264	2,270		2,270	30.5%	
4014 ELECTRICITY	1,728	9,438	18,000	8,562		8,562	52.4%	
4015 GAS & OIL	0	1,205	8,000	6,795		6,795	15.1%	
4016 CLEANING Materials	233	1,528	3,570	2,042		2,042	42.8%	
4017 H&S + First Aid Items	0	50	300	250		250	16.5%	
4018 REFUSE DISPOSAL	125	965	2,500	1,535		1,535	38.6%	
4026 SERVICE CONTRACTS	248	1,602	2,769	1,167		1,167	57.8%	
4029 WHITCHURCH WALKERS BOOKS	0	35	0	(35)		(35)	0.0%	
4032 PUBLICITY/ADVERTISING	292	1,072	2,000	928		928	53.6%	
4036 PROPERTY MAINTCE	120	12,435	19,970	7,535		7,535	62.3%	

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4038 MAINTENANCE CTRCTS	0	0	683	683		683	0.0%	
4041 EQUIPMENT HIRE	0	0	500	500		500	0.0%	
4042 EQUIPMENT MAINTCE	0	814	1,000	186		186	81.4%	
4043 FURNITURE/EQUIPMENT	2	850	1,250	400		400	68.0%	
4048 LICENCES	0	495	1,224	729		729	40.4%	
4052 Merchant Rental Ltd Chip & Pin	33	232	350	118		118	66.4%	
4063 PROVISION FOR DOUBTFUL DEBTS	0	0	100	100		100	0.0%	
4066 LETTING EXPENDITURE	38	38	0	(38)		(38)	0.0%	
4073 FireAlarm/Extinguisher Service	0	257	257	0		0	100.0%	
4074 Intruder Alarm Monitoring	328	328	350	22		22	93.6%	
4075 Intruder Alarm Servicing	240	240	295	55		55	81.4%	
4211 VAN EXPENSES	32	445	2,000	1,555		1,555	22.3%	
4992 FUNDING FROM RCP	0	(8,005)	0	8,005		8,005	0.0%	

Civic Centre :- Indirect Expenditure **10,902** **130,124** **212,182** **82,058** **0** **82,058** **61.3%** **0**

Movement to/(from) Gen Reserve **(9,750)** **(99,269)**

307 Mayors Charity

1307 MAYORS CHARITY DONATIONS	250	336	0	(336)			0.0%	
Mayors Charity :- Income	250	336	0	(336)				0
4308 Mayors payments to be made	0	(581)	0	581		581	0.0%	
Mayors Charity :- Indirect Expenditure	0	(581)	0	581	0	581		0

Movement to/(from) Gen Reserve **250** **917**

Civic Centre :- Income **1,402** **31,191** **51,900** **20,709** **60.1%**

Expenditure **10,902** **129,543** **212,182** **82,639** **0** **82,639** **61.1%**

Movement to/(from) Gen Reserve **(9,500)** **(98,352)**

Events & Tourism200 @thecivic

1011 EVENT (Civic) TICKET SALES	1,592	2,163	5,000	2,837			43.3%	
1020 Tuck / Coffee Shop Sales	0	360	0	(360)			0.0%	
1053 Re-Imbursement for Items Paid	0	84	0	(84)			0.0%	
@thecivic :- Income	1,592	2,606	5,000	2,394			52.1%	0
4032 PUBLICITY/ADVERTISING	42	174	0	(174)		(174)	0.0%	
4068 EVENT COSTS	0	844	5,000	4,156		4,156	16.9%	
@thecivic :- Indirect Expenditure	42	1,018	5,000	3,982	0	3,982	20.4%	0

Movement to/(from) Gen Reserve **1,550** **1,588**

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202 Spring/Craft Fair & Garden Mkt								
1004 Spring Fair Income	0	335	0	(335)			0.0%	
1014 Gardeners Mkt Lettings Income	0	80	0	(80)			0.0%	
1020 Tuck / Coffee Shop Sales	0	124	0	(124)			0.0%	
1022 Craft Market	151	411	0	(411)			0.0%	
Spring/Craft Fair & Garden Mkt :- Income	151	950	0	(950)				0
4019 Craft/Spring/Garden Expenditur	40	120	0	(120)		(120)	0.0%	
4032 PUBLICITY/ADVERTISING	0	272	0	(272)		(272)	0.0%	
4043 FURNITURE/EQUIPMENT	0	4,250	0	(4,250)		(4,250)	0.0%	
4047 ENTERTAINERS	0	20	500	480		480	4.0%	
4200 WHITCHURCH TOWN BAND CONCERTS	0	250	250	0		0	100.0%	
4992 FUNDING FROM RCP	0	(4,250)	0	4,250		4,250	0.0%	
Spring/Craft Fair & Garden Mkt :- Indirect Expenditure	40	662	750	88	0	88	88.3%	0
Movement to/(from) Gen Reserve	111	288						
208 Food & Drink								
1013 Food & Drink Festival	0	5,541	0	(5,541)			0.0%	
1021 F&D Festival Sponsorship	0	2,000	0	(2,000)			0.0%	
Food & Drink :- Income	0	7,541	0	(7,541)				0
4018 REFUSE DISPOSAL	0	120	0	(120)		(120)	0.0%	
4032 PUBLICITY/ADVERTISING	0	2,605	0	(2,605)		(2,605)	0.0%	
4051 BANK CHARGES	0	25	0	(25)		(25)	0.0%	
4108 Food & Drink Expenditure	0	3,563	0	(3,563)		(3,563)	0.0%	
4111 Demo / Cookery Schools	0	1,834	0	(1,834)		(1,834)	0.0%	
4999 TFR FR EARMARKED RSV	0	(607)	0	607		607	0.0%	
Food & Drink :- Indirect Expenditure	0	7,541	0	(7,541)	0	(7,541)		0
Movement to/(from) Gen Reserve	0	0						
212 Friday Market								
1002 FRIDAY MARKET RENTS INCOME	941	7,423	12,000	4,577			61.9%	
Friday Market :- Income	941	7,423	12,000	4,577			61.9%	0
4032 PUBLICITY/ADVERTISING	0	418	750	332		332	55.7%	
4310 Friday Market Expenditure/Cost	0	0	1,750	1,750		1,750	0.0%	
Friday Market :- Indirect Expenditure	0	418	2,500	2,082	0	2,082	16.7%	0
Movement to/(from) Gen Reserve	941	7,005						

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<u>213 Christmas Lights Switch On</u>								
1017 Christmas Markets	155	175	0	(175)			0.0%	
1071 Xmas Lgt Switch on Mkt	290	362	0	(362)			0.0%	
Christmas Lights Switch On :- Income	445	537	0	(537)				0
4032 PUBLICITY/ADVERTISING	0	21	0	(21)		(21)	0.0%	
4047 ENTERTAINERS	0	250	1,500	1,250		1,250	16.7%	
4048 LICENCES	0	0	60	60		60	0.0%	
4200 WHITCHURCH TOWN BAND CONCERTS	0	50	250	200		200	20.0%	
4210 XMAS LGT - UP/DISMANTLE	0	(3,050)	6,000	9,050		9,050	(50.8%)	
Christmas Lights Switch On :- Indirect Expenditure	0	(2,729)	7,810	10,539	0	10,539	(34.9%)	0
Movement to/(from) Gen Reserve	445	3,266						
<u>215 End of WW1 100-year Centenary</u>								
4113 WW1 Centenary Celebration Cos	756	756	2,000	1,244		1,244	37.8%	
End of WW1 100-year Centenary :- Indirect Expenditure	756	756	2,000	1,244	0	1,244	37.8%	0
Movement to/(from) Gen Reserve	(756)	(756)						
<u>216 Tourism</u>								
4718 Tourism	0	800	3,000	2,200		2,200	26.7%	
Tourism :- Indirect Expenditure	0	800	3,000	2,200	0	2,200	26.7%	0
Movement to/(from) Gen Reserve	0	(800)						
<u>217 Party in the Park</u>								
1034 Party in the Park Stall Income	0	1,149	0	(1,149)			0.0%	
1042 Party in the Park Donations	0	428	0	(428)			0.0%	
Party in the Park :- Income	0	1,577	0	(1,577)				0
4018 REFUSE DISPOSAL	0	140	0	(140)		(140)	0.0%	
4032 PUBLICITY/ADVERTISING	0	220	0	(220)		(220)	0.0%	
4035 Party in Park Expenditure	0	1,452	0	(1,452)		(1,452)	0.0%	
Party in the Park :- Indirect Expenditure	0	1,812	0	(1,812)	0	(1,812)		0
Movement to/(from) Gen Reserve	0	(235)						
Events & Tourism :- Income	3,129	20,634	17,000	(3,634)			121.4%	
Expenditure	838	10,278	21,060	10,782	0	10,782	48.8%	
Movement to/(from) Gen Reserve	2,291	10,356						

Cemetery

Detailed Income & Expenditure by Budget Heading 30/11/2018

Month No: 8

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
104 Whitchurch Cemetery								
1016 Interment / Burial Income (Plo)	280	8,235	0	(8,235)			0.0%	
1048 Memorial Fees	0	2,660	0	(2,660)			0.0%	
Whitchurch Cemetery :- Income	280	10,895	0	(10,895)				0
4001 SALARIES & WAGES & PENSIONS	272	1,050	0	(1,050)		(1,050)	0.0%	
4011 RATES	0	732	0	(732)		(732)	0.0%	
4012 WATER RATES	0	43	0	(43)		(43)	0.0%	
4018 REFUSE DISPOSAL	81	606	0	(606)		(606)	0.0%	
4022 POSTAGE	7	7	0	(7)		(7)	0.0%	
4038 MAINTENANCE CTRCTS	0	13,650	0	(13,650)		(13,650)	0.0%	
4051 BANK CHARGES	0	125	0	(125)		(125)	0.0%	
4060 OTHER PROF FEES	0	450	0	(450)		(450)	0.0%	
4776 CEMETERY ANNUAL ALLOCATION	0	0	16,500	16,500		16,500	0.0%	
Whitchurch Cemetery :- Indirect Expenditure	360	16,661	16,500	(161)	0	(161)	101.0%	0
Movement to/(from) Gen Reserve	(80)	(5,766)						
Cemetery :- Income	280	10,895	0	(10,895)			0.0%	
Expenditure	360	16,661	16,500	(161)	0	(161)	101.0%	
Movement to/(from) Gen Reserve	(80)	(5,766)						
Grand Totals:- Income	(85,284)	545,433	532,979	(12,454)			102.3%	
Expenditure	42,267	369,629	532,979	163,350	0	163,350	69.4%	
Net Income over Expenditure	(127,551)	175,805	0	(175,805)				
plus Transfer from EMR	100	100						
Movement to/(from) Gen Reserve	(127,451)	175,905						