

Detailed Income & Expenditure by Budget Heading 31/10/2018

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Personnel								
<u>101 Administration</u>								
1024 Administration Charges	20	20	0	(20)			0.0%	
1076 PRECEPT	0	459,079	459,079	0			100.0%	
1081 CIL	0	90,790	0	(90,790)			0.0%	
1099 Photocopying Income	0	51	0	(51)			0.0%	
Administration :- Income	20	549,940	459,079	(90,861)			119.8%	0
4001 SALARIES & WAGES & PENSIONS	8,807	64,721	100,498	35,777		35,777	64.4%	
4004 PENSION LUMP SUM	333	2,317	4,000	1,683		1,683	57.9%	
4008 STAFF TRAINING / CONFERENCES	138	1,641	3,500	1,859		1,859	46.9%	
4009 Expenses	6	45	350	305		305	12.9%	
4010 STAFF-TEA & COFFEE CONDIMENTS	6	50	80	30		30	62.8%	
4017 H&S + First Aid Items	0	0	150	150		150	0.0%	
4021 TELEPHONE & BROADBAND	124	885	2,000	1,115		1,115	44.3%	
4022 POSTAGE	0	49	250	201		201	19.8%	
4023 STATIONERY	9	164	1,000	836		836	16.4%	
4024 SUBSCRIPTIONS	26	2,186	2,837	651		651	77.0%	
4025 INSURANCE	0	4,888	5,000	112		112	97.8%	
4026 SERVICE CONTRACTS	12	1,982	4,100	2,118		2,118	48.4%	
4027 IT SUNDRIES	0	12	300	288		288	3.9%	
4028 BOOKS & PUBLICATIONS	0	0	200	200		200	0.0%	
4030 RECRUITMENT COSTS	0	316	1,000	684		684	31.6%	
4043 FURNITURE/EQUIPMENT	0	60	100	40		40	60.1%	
4051 BANK CHARGES	20	207	400	193		193	51.8%	
4056 AUDIT FEES INTERNAL & EXTERNAL	0	0	2,500	2,500		2,500	0.0%	
4057 ACCOUNTANCY SUPPORT	0	1,189	2,550	1,361		1,361	46.6%	
4058 LEGAL FEES	0	4,145	6,000	1,855		1,855	69.1%	
Administration :- Indirect Expenditure	9,481	84,857	136,815	51,958	0	51,958	62.0%	0
Movement to/(from) Gen Reserve	(9,462)	465,082						
<u>102 Council / Councillors</u>								
1053 Re-Imbursement for Items Paid	0	180	0	(180)			0.0%	
Council / Councillors :- Income	0	180	0	(180)				0
4009 Expenses	183	220	100	(120)		(120)	220.4%	
4301 MAYORS ALLOWANCE	0	206	2,300	2,094		2,094	8.9%	
4311 COUNCIL FUNCTIONS	9	374	1,000	626		626	37.4%	
4321 ELECTION COSTS	0	300	0	(300)		(300)	0.0%	
4331 MAYORAL REGALIA COSTS	0	0	100	100		100	0.0%	

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4332 TOWN TWINNING-GIFTS/RECEP	0	36	150	114		114	24.3%	
4999 TFR FR EARMARKED RSV	0	(300)	0	300		300	0.0%	
Council / Councilors :- Indirect Expenditure	192	837	3,650	2,813	0	2,813	22.9%	0
Movement to/(from) Gen Reserve	(192)	(657)						
<u>107 Grants (incl S137)</u>								
1019 Solar Panel Income	1,000	2,000	0	(2,000)			0.0%	
1043 Grant Donations	0	100	0	(100)			0.0%	
1044 WRAP Grant Energy Project	0	14,500	0	(14,500)			0.0%	
Grants (incl S137) :- Income	1,000	16,600	0	(16,600)				0
4705 Grant exps from Solar Income	1,000	2,000	0	(2,000)		(2,000)	0.0%	
4711 GRANTS - Power Gen Comp	750	7,725	8,000	275		275	96.6%	
Grants (incl S137) :- Indirect Expenditure	1,750	9,725	8,000	(1,725)	0	(1,725)	121.6%	0
Movement to/(from) Gen Reserve	(750)	6,875						
<u>109 Capital/Projects</u>								
4903 CP New Christmas Lights & Decs	1,905	1,905	5,000	3,095		3,095	38.1%	
4913 CP - IT Equipment	0	0	1,500	1,500		1,500	0.0%	
4931 CP Solar Panels	0	0	15,000	15,000		15,000	0.0%	
4932 CP Street Lighting LED	0	0	20,000	20,000		20,000	0.0%	
4992 FUNDING FROM RCP	0	0	(45,000)	(45,000)		(45,000)	0.0%	
Capital/Projects :- Indirect Expenditure	1,905	1,905	(3,500)	(5,405)	0	(5,405)	(54.4%)	0
Movement to/(from) Gen Reserve	(1,905)	(1,905)						
<u>214 Annual Allocations</u>								
4702 BLACKBERRY FAIR	2,200	3,194	2,200	(994)		(994)	145.2%	
4721 CHURCH LIGHTS	75	75	200	125		125	37.7%	
4722 TOWN CLOCK - 3 Year Service	0	0	750	750		750	0.0%	
4992 FUNDING FROM RCP	0	(994)	0	994		994	0.0%	
Annual Allocations :- Indirect Expenditure	2,275	2,275	3,150	875	0	875	72.2%	0
Movement to/(from) Gen Reserve	(2,275)	(2,275)						
Finance & Personnel :- Income	1,020	566,720	459,079	(107,641)			123.4%	
Expenditure	15,603	99,600	148,115	48,515	0	48,515	67.2%	
Movement to/(from) Gen Reserve	(14,584)	467,120						

Parks, Public Realm & Civic

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103 CCTV								
4042 EQUIPMENT MAINTCE	0	0	1,000	1,000		1,000	0.0%	
4070 CCTV Service Civic Centre	0	0	700	700		700	0.0%	
4072 CCTV Service Town Centre	0	0	600	600		600	0.0%	
CCTV :- Indirect Expenditure	0	0	2,300	2,300	0	2,300	0.0%	0
Movement to/(from) Gen Reserve	0	0						
203 Parks & Public Realm								
1025 HANGING BASKETS	0	1,120	0	(1,120)			0.0%	
1037 Memorial Bench Income	0	1,000	0	(1,000)			0.0%	
1041 Wheatsheaf Drive Play Donation	0	360	0	(360)			0.0%	
1054 Skate Pk Opening Income	0	65	0	(65)			0.0%	
Parks & Public Realm :- Income	0	2,545	0	(2,545)				0
4007 Defibrillator	0	1,018	0	(1,018)		(1,018)	0.0%	
4012 WATER RATES	0	46	300	254		254	15.2%	
4018 REFUSE DISPOSAL	107	965	1,326	361		361	72.8%	
4036 PROPERTY MAINTCE	40	369	600	231		231	61.4%	
4038 MAINTENANCE CTRCTS	6,615	46,305	84,000	37,695		37,695	55.1%	
4039 MTCE CONTRACT VARIATIONS	0	1,450	2,500	1,050		1,050	58.0%	
4048 LICENCES	0	70	0	(70)		(70)	0.0%	
4060 OTHER PROF FEES	0	4,453	5,000	547		547	89.1%	
4067 Skate Park Costs	0	500	0	(500)		(500)	0.0%	
4076 Memorial Bench/Tree Exp	0	445	0	(445)		(445)	0.0%	
4077 Skate Park Official Opening	12	130	0	(130)		(130)	0.0%	
4106 Youth Pod Project	0	0	5,295	5,295		5,295	0.0%	
4992 FUNDING FROM RCP	(1,462)	(1,462)	(16,000)	(14,538)		(14,538)	9.1%	
4999 TFR FR EARMARKED RSV	(418)	(1,518)	0	1,518		1,518	0.0%	
Parks & Public Realm :- Indirect Expenditure	4,894	52,771	83,021	30,251	0	30,251	63.6%	0
Movement to/(from) Gen Reserve	(4,894)	(50,226)						
204 Street Lighting/Furniture								
4014 ELECTRICITY	444	2,710	5,304	2,594		2,594	51.1%	
4038 MAINTENANCE CTRCTS	339	2,036	4,152	2,117		2,117	49.0%	
4042 EQUIPMENT MAINTCE	395	1,804	3,500	1,696		1,696	51.5%	
Street Lighting/Furniture :- Indirect Expenditure	1,179	6,550	12,956	6,406	0	6,406	50.6%	0
Movement to/(from) Gen Reserve	(1,179)	(6,550)						

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<u>205 Public Conveniences</u>								
1008 Toilet Coin Boxes	0	477	1,000	523			47.7%	
Public Conveniences :- Income	0	477	1,000	523			47.7%	0
4011 RATES	0	780	926	146		146	84.2%	
4012 WATER RATES	25	100	1,020	920		920	9.8%	
4014 ELECTRICITY	56	323	650	327		327	49.7%	
4036 PROPERTY MAINTCE	0	63	0	(63)		(63)	0.0%	
4042 EQUIPMENT MAINTCE	0	0	255	255		255	0.0%	
4102 WH LION TOILET Maint Contract	0	5,000	10,000	5,000		5,000	50.0%	
4103 JUB PARK TOILET Maint Contract	0	2,750	5,500	2,750		2,750	50.0%	
Public Conveniences :- Indirect Expenditure	81	9,016	18,351	9,335	0	9,335	49.1%	0
Movement to/(from) Gen Reserve	(81)	(8,539)						

Parks, Public Realm & Civic :- Income	0	3,022	1,000	(2,022)			302.2%	
Expenditure	6,153	68,337	116,628	48,291	0	48,291	58.6%	
Movement to/(from) Gen Reserve	(6,153)	(65,315)						

Heritage

<u>206 Heritage - Museum</u>								
4011 RATES	0	7,440	0	(7,440)		(7,440)	0.0%	
4012 WATER RATES	0	79	200	121		121	39.5%	
4014 ELECTRICITY	95	614	1,250	636		636	49.2%	
4015 GAS & OIL	3,474	3,976	3,570	(406)		(406)	111.4%	
4017 H&S + First Aid Items	0	0	250	250		250	0.0%	
4021 TELEPHONE & BROADBAND	22	281	0	(281)		(281)	0.0%	
4024 SUBSCRIPTIONS	0	48	700	652		652	6.9%	
4026 SERVICE CONTRACTS	40	280	719	439		439	39.0%	
4036 PROPERTY MAINTCE	281	964	3,000	2,036		2,036	32.1%	
4038 MAINTENANCE CTRCTS	0	0	150	150		150	0.0%	
4073 FireAlarm/Extinguisher Service	0	197	300	103		103	65.7%	
4074 Intruder Alarm Monitoring	0	263	300	37		37	87.5%	
4075 Intruder Alarm Servicing	0	0	250	250		250	0.0%	
4717 Whit HC Annual Allocation	0	0	5,000	5,000		5,000	0.0%	
Heritage - Museum :- Indirect Expenditure	3,911	14,141	15,689	1,548	0	1,548	90.1%	0
Movement to/(from) Gen Reserve	(3,911)	(14,141)						

<u>207 Heritage - Craft Units</u>								
1001 Heritage Rental Unit Rents Rec	783	3,065	4,000	935			76.6%	
Heritage - Craft Units :- Income	783	3,065	4,000	935			76.6%	0

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4011 RATES	0	132	1,000	868		868	13.2%	
4012 WATER RATES	0	32	100	68		68	31.5%	
4014 ELECTRICITY	9	79	500	421		421	15.8%	
4058 LEGAL FEES	0	500	1,000	500		500	50.0%	
Heritage - Craft Units :- Indirect Expenditure	9	742	2,600	1,858	0	1,858	28.6%	0
Movement to/(from) Gen Reserve	774	2,323						
Heritage :- Income	783	3,065	4,000	935			76.6%	
Expenditure	3,920	14,883	18,289	3,406	0	3,406	81.4%	
Movement to/(from) Gen Reserve	(3,137)	(11,818)						
Civic Centre								
201 Civic Centre								
1005 LETTING INCOME - Room Hire	5,133	26,518	44,000	17,482			60.3%	
1030 BAR FRANCHISE FEES	293	1,963	4,500	2,537			43.6%	
1039 Whitchurch Walkers Book	5	40	0	(40)			0.0%	
1050 TICKET COMMISSION	0	185	400	215			46.3%	
1070 Library Electricity Income	0	957	3,000	2,043			31.9%	
1074 EQUIPMENT HIRE INCOME	0	40	0	(40)			0.0%	
Civic Centre :- Income	5,430	29,703	51,900	22,197			57.2%	0
4001 SALARIES & WAGES & PENSIONS	7,437	52,518	98,300	45,782		45,782	53.4%	
4006 PPE	62	206	500	294		294	41.2%	
4011 RATES	0	44,863	45,000	137		137	99.7%	
4012 WATER RATES	0	994	3,264	2,270		2,270	30.5%	
4014 ELECTRICITY	1,015	7,710	18,000	10,290		10,290	42.8%	
4015 GAS & OIL	0	1,205	8,000	6,795		6,795	15.1%	
4016 CLEANING Materials	127	1,296	3,570	2,274		2,274	36.3%	
4017 H&S + First Aid Items	0	50	300	250		250	16.5%	
4018 REFUSE DISPOSAL	0	569	2,500	1,931		1,931	22.8%	
4026 SERVICE CONTRACTS	148	1,354	2,769	1,415		1,415	48.9%	
4029 WHITCHURCH WALKERS BOOKS	0	35	0	(35)		(35)	0.0%	
4032 PUBLICITY/ADVERTISING	102	255	2,000	1,745		1,745	12.8%	
4036 PROPERTY MAINTCE	805	12,383	19,970	7,587		7,587	62.0%	
4038 MAINTENANCE CTRCTS	0	0	683	683		683	0.0%	
4041 EQUIPMENT HIRE	0	0	500	500		500	0.0%	
4042 EQUIPMENT MAINTCE	0	814	1,000	186		186	81.4%	
4043 FURNITURE/EQUIPMENT	0	814	1,250	436		436	65.1%	
4048 LICENCES	0	425	1,224	799		799	34.7%	
4052 Merchant Rental Ltd Chip & Pin	27	200	350	150		150	57.1%	

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4063 PROVISION FOR DOUBTFUL DEBTS	0	0	100	100		100	0.0%	
4073 FireAlarm/Extinguisher Service	0	257	257	0		0	100.0%	
4074 Intruder Alarm Monitoring	0	0	350	350		350	0.0%	
4075 Intruder Alarm Servicing	0	0	500	500		500	0.0%	
4211 VAN EXPENSES	37	413	2,000	1,587		1,587	20.6%	
4992 FUNDING FROM RCP	0	(8,005)	0	8,005		8,005	0.0%	

Civic Centre :- Indirect Expenditure	9,760	118,356	212,387	94,031	0	94,031	55.7%	0
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Movement to/(from) Gen Reserve	(4,329)	(88,653)						
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307 Mayors Charity

1307 MAYORS CHARITY DONATIONS	56	86	0	(86)			0.0%	
Mayors Charity :- Income	56	86	0	(86)				0
4308 Mayors payments to be made	0	(581)	0	581		581	0.0%	
Mayors Charity :- Indirect Expenditure	0	(581)	0	581	0	581		0

Movement to/(from) Gen Reserve	56	667						
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Civic Centre :- Income	5,486	29,789	51,900	22,111			57.4%	
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Expenditure	9,760	117,775	212,387	94,612	0	94,612	55.5%	
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Movement to/(from) Gen Reserve	(4,273)	(87,986)						
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Entertainment & Tourism200 @thecivic

1011 EVENT (Civic) TICKET SALES	378	591	5,000	4,409			11.8%	
1020 Tuck / Coffee Shop Sales	0	360	0	(360)			0.0%	
1053 Re-Imbursement for Items Paid	0	84	0	(84)			0.0%	
@thecivic :- Income	378	1,035	5,000	3,965			20.7%	0
4032 PUBLICITY/ADVERTISING	0	132	0	(132)		(132)	0.0%	
4068 EVENT COSTS	0	844	5,000	4,156		4,156	16.9%	
@thecivic :- Indirect Expenditure	0	976	5,000	4,024	0	4,024	19.5%	0

Movement to/(from) Gen Reserve	378	59						
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202 Spring/Craft Fair & Garden Mkt

1004 Spring Fair Income	0	332	0	(332)			0.0%	
1014 Gardeners Mkt Lettings Income	0	80	0	(80)			0.0%	
1020 Tuck / Coffee Shop Sales	0	124	0	(124)			0.0%	
1022 Craft Market	0	263	0	(263)			0.0%	
Spring/Craft Fair & Garden Mkt :- Income	0	799	0	(799)				0

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4019 Craft/Spring/Garden Expenditur	0	80	0	(80)		(80)	0.0%	
4032 PUBLICITY/ADVERTISING	21	272	0	(272)		(272)	0.0%	
4043 FURNITURE/EQUIPMENT	0	4,250	0	(4,250)		(4,250)	0.0%	
4047 ENTERTAINERS	20	20	500	480		480	4.0%	
4200 WHITCHURCH TOWN BAND CONCERTS	250	250	250	0		0	100.0%	
4992 FUNDING FROM RCP	0	(4,250)	0	4,250		4,250	0.0%	
Spring/Craft Fair & Garden Mkt :- Indirect Expenditure	291	622	750	128	0	128	82.9%	0
Movement to/(from) Gen Reserve	(291)	177						
<u>208 Food & Drink</u>								
1013 Food & Drink Festival	0	5,541	0	(5,541)			0.0%	
1021 F&D Festival Sponsorship	0	2,000	0	(2,000)			0.0%	
Food & Drink :- Income	0	7,541	0	(7,541)				0
4018 REFUSE DISPOSAL	0	120	0	(120)		(120)	0.0%	
4032 PUBLICITY/ADVERTISING	0	2,605	0	(2,605)		(2,605)	0.0%	
4051 BANK CHARGES	0	25	0	(25)		(25)	0.0%	
4108 Food & Drink Expenditure	0	3,563	0	(3,563)		(3,563)	0.0%	
4111 Demo / Cookery Schools	0	1,834	0	(1,834)		(1,834)	0.0%	
4999 TFR FR EARMARKED RSV	0	(607)	0	607		607	0.0%	
Food & Drink :- Indirect Expenditure	0	7,541	0	(7,541)	0	(7,541)		0
Movement to/(from) Gen Reserve	0	0						
<u>212 Friday Market</u>								
1002 FRIDAY MARKET RENTS INCOME	1,054	6,482	12,000	5,518			54.0%	
Friday Market :- Income	1,054	6,482	12,000	5,518			54.0%	0
4032 PUBLICITY/ADVERTISING	0	418	0	(418)		(418)	0.0%	
4310 Friday Market Expenditure/Cost	0	0	2,500	2,500		2,500	0.0%	
Friday Market :- Indirect Expenditure	0	418	2,500	2,082	0	2,082	16.7%	0
Movement to/(from) Gen Reserve	1,054	6,064						
<u>213 Christmas Lights Switch On</u>								
1017 Christmas Markets	92	92	0	(92)			0.0%	
Christmas Lights Switch On :- Income	92	92	0	(92)				0
4032 PUBLICITY/ADVERTISING	21	21	0	(21)		(21)	0.0%	
4047 ENTERTAINERS	0	250	1,500	1,250		1,250	16.7%	
4048 LICENCES	0	0	60	60		60	0.0%	
4200 WHITCHURCH TOWN BAND CONCERTS	50	50	250	200		200	20.0%	

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4210 XMAS LGT - UP/DISMANTLE	0	(3,050)	6,000	9,050		9,050	(50.8%)	
Christmas Lights Switch On :- Indirect Expenditure	71	(2,729)	7,810	10,539	0	10,539	(34.9%)	0
Movement to/(from) Gen Reserve	21	2,821						
<u>215 End of WW1 100-year Centenary</u>								
4113 WW1 Centenary Celebration Cos	0	0	2,000	2,000		2,000	0.0%	
End of WW1 100-year Centenary :- Indirect Expenditure	0	0	2,000	2,000	0	2,000	0.0%	0
Movement to/(from) Gen Reserve	0	0						
<u>216 Tourism</u>								
4718 Tourism	825	1,325	3,000	1,675		1,675	44.2%	
Tourism :- Indirect Expenditure	825	1,325	3,000	1,675	0	1,675	44.2%	0
Movement to/(from) Gen Reserve	(825)	(1,325)						
<u>217 Party in the Park</u>								
1034 Party in the Park Stall Income	0	1,149	0	(1,149)			0.0%	
1042 Party in the Park Donations	0	428	0	(428)			0.0%	
Party in the Park :- Income	0	1,577	0	(1,577)				0
4018 REFUSE DISPOSAL	0	140	0	(140)		(140)	0.0%	
4032 PUBLICITY/ADVERTISING	0	220	0	(220)		(220)	0.0%	
4035 Party in Park Expenditure	50	1,452	0	(1,452)		(1,452)	0.0%	
Party in the Park :- Indirect Expenditure	50	1,812	0	(1,812)	0	(1,812)		0
Movement to/(from) Gen Reserve	(50)	(235)						
Entertainment & Tourism :- Income	1,524	17,526	17,000	(526)			103.1%	
Expenditure	1,237	9,965	21,060	11,095	0	11,095	47.3%	
Movement to/(from) Gen Reserve	287	7,561						

Cemetery104 Whitchurch Cemetery

1016 Interment / Burial Income (Plo)	1,650	7,955	0	(7,955)			0.0%	
1048 Memorial Fees	190	2,660	0	(2,660)			0.0%	
Whitchurch Cemetery :- Income	1,840	10,615	0	(10,615)				0
4001 SALARIES & WAGES & PENSIONS	222	777	0	(777)		(777)	0.0%	
4011 RATES	0	732	0	(732)		(732)	0.0%	
4012 WATER RATES	0	43	0	(43)		(43)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/10/2018

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4018 REFUSE DISPOSAL	81	525	0	(525)		(525)	0.0%	
4038 MAINTENANCE CTRCTS	1,950	13,650	0	(13,650)		(13,650)	0.0%	
4051 BANK CHARGES	0	125	0	(125)		(125)	0.0%	
4060 OTHER PROF FEES	0	450	0	(450)		(450)	0.0%	
4776 CEMETERY ANNUAL ALLOCATION	0	0	16,500	16,500		16,500	0.0%	
Whitchurch Cemetery :- Indirect Expenditure	2,253	16,302	16,500	198	0	198	98.8%	0
Movement to/(from) Gen Reserve	(413)	(5,687)						
Cemetery :- Income	1,840	10,615	0	(10,615)			0.0%	
Expenditure	2,253	16,302	16,500	198	0	198	98.8%	
Movement to/(from) Gen Reserve	(413)	(5,687)						
Grand Totals:- Income	10,653	630,737	532,979	(97,758)			118.3%	
Expenditure	38,926	326,861	532,979	206,118	0	206,118	61.3%	
Net Income over Expenditure	(28,273)	303,876	0	(303,876)				
Movement to/(from) Gen Reserve	(28,273)	303,876						