Minutes of the Committee Meeting held on 7th February 2019

Present: Cllrs T O’Neill, H Vasey, N Raynes, Scott Radford

In attendance:
Nicola Young – Town Clerk

1. Election of Vice Chairman
   After a proposal from Cllr O’Neill, seconded by Cllr Raynes, it was P&PR/33/1819 RESOLVED that Cllr Tony Neville be elected as Vice Chairman of the Parks & Public Realm Committee.

2. Apologies:
   Cllr Tony Neville
   Cllr Mike Barker

3. Declarations of Interest: None received.

4. Minutes of Previous meeting
   After a proposal from Cllr Raynes, seconded by Cllr Vasey, it was P&PR/34/1819 RESOLVED that the minutes from the Parks & Public Realm Committee meeting on 6th December 2018 be signed as an accurate record.

5. Public: None present

6. Accounts:
   After a proposal from Cllr O’Neill, seconded by Cllr Radford, it was P&PR/35/1819 RESOLVED to accept the Parks & Public Realm accounts and they were duly signed, noting the balance of £9,696 remaining in the budget.

7. Jubilee Park
   a. CCTV – Barlows will be installing the CCTV in the Park the week commencing 11th February 2019.
   b. Public Realm Furniture – After a proposal from Cllr O’Neill, seconded by Cllr Radford it was P&PR/36/1819 RESOLVED to purchase:
      i. 4 x round medium cast iron bins (BX2319) from Broxap costing £618.95 each +VAT.
      ii. 3 x recycled brown benches from Earth Anchors costing £375 +VAT each.

Initialled: ........................................
c. **Move Shed Door** – after a proposal from Cllr O’Neill, seconded by Cllr Raynes, it was **P&PR/37/1819 RESOLVED** that the work to move the door on the end of the shed can be undertaken in-house by the Council Handyman and that the Town Clerk can agree projects cost within her spending limit.

d. **Parks Contract Working Group** – it was agreed that the Working Groups meeting would start during half term week, commencing 18th Feb 19. Discussions will consider including the following suggestions into the new parks contract: gorilla gardening; review entering Britain in Bloom; work with Beechtree Community Centre to train people to garden; provide some community green space for raised beds, ie, Blackmore Grove.

After a proposal from Cllr Vasey, seconded by Cllr Radford, it was **P&PR/38/1819 RESOLVED** to recommend to full Council that Beechtree Community Centre can take on the management of Blackmore Grove public space.

8. **Confidential**

There was no confidential business.

Meeting closed at 1946 hrs

Signed: .............................................................. Date: ........................................

Chairman