

Whitchurch Town Council

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Parks & Public Realm Committee

Minutes of the Committee Meeting held on 7th February 2019

Present: Cllrs T O'Neill, H Vasey, N Raynes, Scott Radford

In attendance:

Nicola Young – Town Clerk

1. Election of Vice Chairman

After a proposal from Cllr O'Neill, seconded by Cllr Raynes, it was **P&PR/33/1819 RESOLVED** that Cllr Tony Neville be elected as Vice Chairman of the Parks & Public Realm Committee.

2. Apologies:

Cllr Tony Neville
Cllr Mike Barker

3. Declarations of Interest: None received.

4. Minutes of Previous meeting

After a proposal from Cllr Raynes, seconded by Cllr Vasey, it was **P&PR/34/1819 RESOLVED** that the minutes from the Parks & Public Realm Committee meeting on 6th December 2018 be signed as an accurate record.

5. Public: None present

6. Accounts:

After a proposal from Cllr O'Neill, seconded by Cllr Radford, it was **P&PR/35/1819 RESOLVED** to accept the Parks & Public Realm accounts and they were duly signed, noting the balance of £9,696 remaining in the budget.

7. Jubilee Park

- a. **CCTV** – Barlows will be installing the CCTV in the Park the week commencing 11th February 2019.
- b. **Public Realm Furniture** – After a proposal from Cllr O'Neill, seconded by Cllr Radford it was **P&PR/36/1819 RESOLVED** to purchase:
 - i. 4 x round medium cast iron bins (BX2319) from Broxap costing £618.95 each +VAT.
 - ii. 3 x recycled brown benches from Earth Anchors costing £375 +VAT each.

Initialled:

- c. **Move Shed Door** – after a proposal from Cllr O’Neill, seconded by Cllr Raynes, it was **P&PR/37/1819 RESOLVED** that the work to move the door on the end of the shed can be undertaken in-house by the Council Handyman and that the Town Clerk can agree projects cost within her spending limit.
- d. **Parks Contract Working Group** – it was agreed that the Working Groups meeting would start during half term week, commencing 18th Feb 19. Discussions will consider including the following suggestions into the new parks contract: gorilla gardening; review entering Britain in Bloom; work with Beechtree Community Centre to train people to garden; provide some community green space for raised beds, ie, Blackmore Grove.

After a proposal from Cllr Vasey, seconded by Cllr Radford, it was **P&PR/38/1819 RESOLVED** to recommend to full Council that Beechtree Community Centre can take on the management of Blackmore Grove public space.

8. Confidential

There was no confidential business.

Meeting closed at 1946 hrs

Signed: Date:
Chairman

Initialed: