

Whitchurch Town Council

Civic Centre
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FULL COUNCIL MEETING

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 20TH JUNE 2019

PRESENT

Cllrs: B. Duffy (Chair), A. Chesters, A. Hall, S. Hamlyn, T. O'Neill (Vice Chair), N. Raynes, T. Neville, and H. Vasey.

IN ATTENDANCE

Gerald Dakin – Shropshire Councillor
Nicola Young – Town Clerk

In line with the Council's Meeting Recording Policy, the Chairman asked if anyone was recording the meeting, Cllr Hall state he was recording the meeting.

1. Apologies

Cllr L Broders – work commitment
Cllr S Radford – vacation
Cllr R Shepherd – work commitment
Cllr J Sinnott – vacation
Cllr J Martin
Cllr R Snell - vacation

2. Declarations of Interest

Cllr Raynes stated that she had an ordinary interest in an item being raised during public participation – the Caldicott Festival.

3. Mayor's Announcements

Cllr Duffy officially named her charities as:

- Headway Shropshire
- Whitchurch Scouting and Guiding Groups

4. Minutes

After a proposal from Cllr Hamlyn, seconded by Cllr Vasey, it was **WTC/32/1920 RESOLVED** to accept the minutes of the Annual Town Council meeting held on **Thursday 16th May 2019** and sign as an accurate record of that meeting.

5. Remaining Business

A question was asked whether the independent building survey for Centre NE had been sent to Shropshire Council. The Town Clerk informed the meeting that the reported had been forwarded to Shropshire Council Estates Team and Cllr Vasey and the Clerk had met with the Head of Estates and other members of SC staff.

6. Public Participation

After a proposal by Cllr Duffy, seconded by Cllr O'Neill, it was **WTC/33/1920 RESOLVED** to suspend Standing Orders to allow any members of the public to address the meeting.

- Whitchurch Way: informed the Council that the Whitchurch Way are producing a 32-page booklet with the help of the wider community. SJT 6th Form are producing a document for the designers. The document will include free entries for businesses, the group are not asking for money from people included within the leaflet. The leaflet is based on a model from Wem, and the effectiveness of the publication in Wem is that the leaflets run out very quickly after launch and they are now on their 3rd edition.
- Caldicott Festivals: a festival to celebrate the work of Randolph Caldicott, illustrator. The festival is for one day on 29th February 2020, Victorian theme with lots of fun and games. The group request free hire of the Civic Hall for that day.
- Save Pauls Moss: the group have tried to get Pauls Moss building listed but have not been successful; they have been in touch with a lawyer who suggests an alternative scheme. They presented the alternative scheme to Council, stating that their architects had shown how it was possible to save Pauls Moss House and keep the medical centre and sheltered housing scheme on the same site. The Save Pauls Moss Group would like Whitchurch Town Council to make another fairer recommendation following the recommended refusal, by Shropshire Council planning officer of the proposed plans from Wrekin Housing Trust. The Mayor informed the meeting that there would be no formal comment from Whitchurch Town Council at this meeting.
- Move of Friday Market: a member of the Little Theatre Group raised concerns of the organisation about the proposed move of the Friday market into the Main Hall. She asked if the Council had contingency plans as groups would be unable to share the space with the Friday market.

7. Update from Local Policing Team

No Police present

8. Shropshire Councillor's Report

Councillor Gerald Dakin was pleased to report that:

- the 511 bus would receive no cuts to the scheduled service. Shropshire Council will now be making the £400k savings via the Park & Ride services.
- Whitchurch Place Plan will be presented for comments shortly. There is a proposed 1600 dwellings to be built, 554 remaining to be allocated, 440 already allocated and the rest will be windfall development: 190 houses on land north of Chester Road; 70 houses Liverpool Road site; 180 houses north of Waymills.

After a proposal by Cllr Duffy, seconded by Cllr Neville, it was **WTC/34/1920 RESOLVED** to reinstate Standing Orders.

After a proposal from Cllr Hamlyn, seconded by Cllr Hall, it was **WTC/35/1920 RESOLVED** to take the request for free hire of the Civic Hall by the Caldicott Festival committee to Finance Committee.

9. Accounts

After a proposal from Cllr Neville, seconded by Cllr Hamlyn, it was **WTC/36/1920 RESOLVED** to accept Month 1 & 2 Balance Sheets and Income & Expenditure Reports, duly signed by the Chairman.

10. Committees

- a. After a proposal from Cllr O'Neill, seconded by Cllr Hamlyn, it was **WTC/37/1920 RESOLVED** to accept the minutes from the Parks & Public Realm Committee held on 4th April 2019.
- b. After a proposal from Cllr Vasey, seconded by Cllr Hall, it was **WTC/38/1920 RESOLVED** to accept the minutes from the Civic Centre Committee held on 4th April 2019.
- c. After a proposal from Cllr Chesters, seconded by Cllr Hamlyn, it was **WTC/39/1920 RESOLVED** to accept the minutes from the Finance Committee meeting held on 11th April 2019.
- d. After a proposal from Cllr Hamlyn, seconded by Cllr O'Neill, it was **WTC/40/1920 RESOLVED** to accept the minutes from the Personnel Committee meeting held on 6th March 2019, noting an abstention by Cllr Hall.
- e. After a proposal from Cllr Hamlyn, seconded by Cllr O'Neill, it was **WTC/41/1920 RESOLVED** to accept the minutes from the Personnel Committee meeting held on 11th April 2019, noting an abstention by Cllr Hall.
Cllr Hamlyn informed Council that the Personnel Committee had agreed to extend the CiLCA deadline to the end of August 2019 for submission.

11. Reports from Councillors on Outside Bodies

- a. Cllr Hall reported that he had attended Shropshire Council's CIL & Planning training.
- b. Cllr Duffy reported that she had attended the Whitchurch Walkers meeting, where she had been requested for Town Council support with Network Rail allegedly blocking rights of way by electric fencing. The Clerk had written to Network Rail and they have assured Council and Whitchurch Walkers that they will not be closing rights of way.

12. PPC Questionnaire

After a proposal from Cllr Hamlyn, seconded by Cllr Chesters, it was **WTC/42/1920 RESOLVED** to instruct the Clerk to complete the questionnaire on behalf of the Council, and if Councillors have any comments to pass them onto the Clerk.

13. CAT Country Park

After a proposal from Cllr Hamlyn, seconded by Cllr Raynes, it was **WTC/43/1920 RESOLVED** to agree in principle to transfer the Country Park to Whitchurch Town Council via a Community Asset Transfer.

14. Council Business

After a proposal from Cllr Hamlyn, seconded by Cllr Raynes, it was **WTC/44/1920 RESOLVED** that Councillors agreed the operational matter to telephone prior to dropping into the Civic Centre and to make appointments with office staff in the mornings only, noting that the Mayor, Deputy Mayor and Chairs/Vice Chairs of Committees may need to discuss urgent matters and the office staff will be available should this need to happen.

15. Review Standing Orders

After a proposal from Cllr Duffy, seconded by Cllr Hamlyn, it was **WTC/45/1920 RESOLVED** that Cllr Hall and Cllr Hamlyn would work with the Town Clerk to review Standing Orders.

16. Local Council Award Scheme

Cllr Norma Raynes suggests that Whitchurch Town Council concentrate on one category as a focus for the Local Council Award Scheme. Cllr Raynes will write a report for Council.

17. Friday Market

After a proposal from by Cllr Hamlyn, seconded by Cllr Raynes, it was **WTC/46/1920 RESOLVED** to move the market from the market hall into the main hall of the Civic Centre with effect from Friday 5th July 2019, with evaluation taking place at 6-week interval, and to run the market from the main hall for 6 months, until the end of 2019. Cllr Hall – Against; Cllr Chesters – Abstained.

18. Party in the Park

- a. After a proposal from Cllr Chesters, seconded by Cllr Vasey, it was **WTC/47/1920 RESOLVED** to put the Party in the Park report to Cultural & Civic Centre Committee.
- b. After a proposal from Cllr Hamlyn, seconded by Cllr Chesters, it was **WTC/48/1920 RESOLVED** that the matter would be discussed at the next Cultural & Civic Centre Committee.

19. New Rep for WWT

After a proposal from Cllr Hamlyn, seconded by Cllr Raynes, it was **WTC/49/1920 RESOLVED** that Cllr Hall be nominated as the new Whitchurch Town Council representative on Whitchurch Waterways Trust.

20. Electricity

After a proposal from Cllr Hamlyn, seconded by Cllr Raynes, it was **WTC/50/1920 RESOLVED** to request advice from the accountant regarding the need for three quotes and put back to Finance Committee, noting that the Council will be using green energy. Cllr Chesters – Abstained.

21. Paul’s Moss – Speaker at Planning Meeting

After a proposal from Cllr Chesters, seconded by Cllr O’Neill, it was **WTC/51/1920 RESOLVED** to nominate Cllr Duffy as the Whitchurch Town Council speaker attending the Shropshire Council North Planning Committee to represent this Council’s views on the medical centre development at Paul’s Moss.

22. Confidential

After a proposal by Cllr Duffy, seconded by Cllr O’Neill, it was **WTC/52/1920 RESOLVED** that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

23. Parks Contract

After a proposal by Cllr Chesters, seconded by Cllr Vasey, it was **WTC/53/1920 RESOLVED** to accept the Parks tender document with amendments by the Clerk, and that the Clerk continue to advertise the tender opportunity.

24. Feedback from meetings in Shirehall

- a. Cllr Vasey gave feedback on the meetings he and the Town Clerk had had with Estates Team members, Shropshire Council, regarding the CAT of the Civic Centre and Centre NE. The negotiations had started with regards to Centre NE, but that Council may have to consider a leasehold transfer of this building.

After a proposal from Cllr Neville, seconded by Cllr O'Neill, it was **WTC/54/1920 RESOLVED** to continue the meeting after two hours.

- b. A revised Civic Centre Draft Heads of Terms was put before full Council. After a proposal from Cllr Vasey, seconded by Cllr Duffy, it was **WTC/55/1920 RESOLVED** to agree to the Heads of Terms in principle, with caveats around some of the items.

25. Motion 15 from Cllr Hall – Detached Youth Work

Cllr Hall introduced his motion regarding detached outreach youth work in Whitchurch, specifically in Jubilee Park and the town centre to deal with ASB and behavioural concerns of some young people.

After a proposal from Cllr Hall, seconded by Cllr Hamlyn, it was **WTC/56/1920 RESOLVED** that Cllr Hall speak to Richard Parkes, Head of Shropshire Youth Association regarding the terms of the contract to commission 8 weeks of professional detached outreach youth work = 2 x sessions per week, and the budget for the project is £2,000 to be taken from the General Fund.

Meeting closed at 9.53pm

Chairman

Date