

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX

website: www.whitchurchcouncil.uk



High Street
Shropshire
tel. 01948 665761

email: clerk@whitchurchcouncil.uk

FINANCE COMMITTEE

The Councillors listed below are summoned to attend the above meeting which will be held on **Thursday 12th September 2019** at the **CIVIC CENTRE, Edward German Room**, Whitchurch commencing at **7:00pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 6th September 2019

Nicola Young
Town Clerk

Councillors: A Chesters, L Broders, S Hamlyn, R Shepherd, B Duffy, J Martin, J Sinnott

AGENDA

Whitchurch Town Council audio records the meetings, if anyone is personally recording the meeting please can they declare this for the minutes.

1. APOLOGIES

To receive any apologies and reasons for absence

2. DECLARATION OF INTEREST

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

3. MINUTES

To confirm the minutes of the Finance Committee meeting held on **11th July 2019** and sign as an accurate record of that meeting (copy attached).

4. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting

5. FINANCE COMMITTEE RESOLUTION REGISTER

To receive the most up to date copy of the Finance Committee Resolution Register.

6. ACCOUNTS

To receive and sign the most up to date copy of the accounts (Month 4).

7. MONTHLY PURCHASE LEDGER, BACS AND CHEQUE PAYMENTS

To receive and sign the total monthly purchase ledger, BACS and manual cheque payments.

8. PETTY CASH ACCOUNT

To receive and sign the petty cash account ledger.

9. COUNCIL CREDIT CARD

To receive the Credit Card Payments record and duly sign.

10. VIREMENT REPORT

To receive and sign the latest Virement Report.

11. FINANCIAL REGULATIONS

To receive an update from the working group.

12. CLERK'S SPENDING POWER

To consider raising the Town Clerk's spending limit to £2,000, from £1,000.

13. PURCHASE OF A DISHWASHER

To agree the purchase of a Water Regulations Advisory Scheme (WRAS) compliment dishwasher for the main downstairs kitchen.

14. PURCHASE OF A PROJECTOR

To consider purchasing a new projector.

15. REVIEW ROOM HIRE FOR REGULAR HIRERS

To review room hire pricing structure for regular hirers following complaints.

16. CHRISTMAS LIGHTING SCHEME

To receive a recommendation from the Cultural & Civic Centre Committee to enter into a 3 year contract for the erection and dismantling of the town's Christmas Lighting Scheme at a cost of £5,872.00 per annum (plus VAT).

17. CALDECOTT FESTIVAL

To consider a request from Cllr Raynes to offer free room hire for the town's Caldecott Festival in the Main Hall on Saturday 29th February 2019.

18. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

19. TRAINING

The Committee is requested to consider funding a college course for an employee.