

Whitchurch Town Council

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Parks & Public Realm Committee

Minutes of the Committee Meeting held on Thursday 3rd October 2019

Present: Cllrs O'Neill, Neville, Vasey, Snell and Raynes.

In attendance:

Nicola Young – Town Clerk

Zoë Dean – Town Centre Manager/Assistant Town Clerk

Cllr A. Hall, Cllr A. Chester.

1. Apologies

Cllr S. Radford - Holiday

2. Declarations of Interest

None received.

3. Minutes

After a proposal from Cllr O'Neill, seconded by Cllr Neville,

It was **P&PR/24/1920 RESOLVED** that the minutes held on 5th September 2019 be signed as an accurate record of that meeting.

4. Public Participation

After proposal from Cllr Vasey, seconded by Cllr Neville,

It was **P&PR/24/1920 RESOLVED** to suspended Standing Orders for the purpose of public participation.

Cllr Hall noted that he was recording the meeting. Cllr Hall stated that Youth Work was due to go on the agenda following the last Full Council meeting. The Town Centre Manager responded that she had prepared the agenda during the Town Clerk's leave and was unaware that this item needed to be included. The Chairman noted that the Youth Work item could be included in next month's Parks committee agenda.

The Town Clerk reminded councillors that no councillor can go to the press regarding Council business. It was noted that the Town Council had paid for eight Youth Work sessions which took place over the summer.

Paul Levison – representing Wheatsheaf park access for all play area.

The project had gained third place in a recent 'Tesco Bags' grant scheme which raised £1,000. Wheatsheaf Park requested help from the Town Council in order to resubmit an application.

After a proposal from Cllr Neville, seconded by Cllr Vasey,

It was **P&PR/25/1920 RESOLVED** to reinstate Standing Orders to allow the meeting to continue.

Initialled:

5. Accounts Update

Following a proposal from Cllr Snell, seconded by Cllr Vasey,
It was **P&PR/26/1920 RESOLVED** to accept both the month 4 and 5 accounts as presented, noting the following funds available. Month 4: £91,923. Month 5 £88,334.
The Chairman signed the copies of the accounts.

6. Jubilee Park Update

Cllr Chesters noted emergency spends were agreed to deal with the pest issue. The rat problem in Jubilee Park had been brought under control, regular feedback was received from the Pest Control contractors, who were on site within thirty minutes to rectify any issues.

7. Pruning of Trees Located at Tesco

The two large trees in the White Lion Meadow bricked triangular area need to be reduced in height and pruned before any new Christmas lights can be installed. Approval had been given from Tesco for the work to be undertaken, however Tesco is unable to contribute.

Three prices were received for this work, two out of the three companies recommended a tree survey before any remedial work takes place due to the fact the area is well used and at least one tree is diseased. There is money in the budget to undertake this work.

After a proposal from Cllr O'Neill, seconded by Cllr Neville,

It was **P&PR/27/1920 RESOLVED** to appoint Benbow Brothers to undertake the work (which included a tree survey), taking funds from 203/4076 "*Trees, bins and benches.*"

8. Wheatsheaf Drive

- a) **To receive an update on progress on the all-inclusive play area at Wheatsheaf Drive and consider next steps.**

It was noted that this item was covered under no.4 on the agenda.

- b) **To receive information on potential match-funding for the all-inclusive play area.**

Kompan had offered match funding, or Awards for All. The Town Clerk could assist Mr Levison with funding applications, or a professional company could be brought into complete a funding application with a fee of 10-15%. It was noted that Wheatsheaf Drive was two years into its planning application and there are no other all access play areas in town. Cllr Chesters noted that CIL funding could be used.

After a proposal from Cllr O'Neill, seconded by Cllr Neville,

It was **P&PR/28/1920 RESOLVED** to follow the CIL route for funding.

9. RoSPA

The Town Clerk informed the committee that there was no high priority work within the recent RoSPA inspection reports, and she had already met with the Facilities Manager and Parks Contractors regarding the reports. Much of the work required surrounds the adult outdoor gym equipment, to include more rubber matting and mulch. Nobridge is preparing quotations for this work.

After a proposal from Cllr O'Neill, seconded by Cllr Neville,

It was **P&PR/29/1920 RESOLVED** to delegate necessary arrangements to the Town Clerk.

Initialled:

10. Budget 2020-2021

A priority list was circulated detailing the short, medium and long-term projects for the next Council year.

Solar Lights for Jubilee Park was raised and the cost for graffiti art in Jubilee Park as well as funding to upgrade play areas in the town via consultation (copy attached to the minutes).

11. Shropshire Rewind

The wall overlooking Deermoss Park had been offered as space for a noticeboard from Shropshire Rewind.

12. Confidential

There was no confidential business.

The meeting closed at 8.02pm.

Signed: Date:
Chairman

Initialed: