

Whitchurch Town Council

Civic Centre
Whitchurch
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HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee meeting which will be held on **TUESDAY 10th SEPTEMBER 2019** in the Edward German Room, Civic Centre, Whitchurch commencing at **10:30am**.

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 5th September 2019

A handwritten signature in black ink, appearing to read 'N Young'.

Nicola Young
Town Clerk

Cllrs: B Duffy, T O'Neill, J. Martin, R. Snell and T. Neville & Dr J Hoyle, Mr T Fry.

AGENDA

1. APOLOGIES

To receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

3. MINUTES

To confirm and sign the minutes of the meeting held on **9th July 2019** as an accurate record of that meeting (copy attached).

4. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

5. HERITAGE ACCOUNTS

To receive the monthly Cost Centre Report for month 4.

6. HERITAGE RESOLUTION RECORD

To receive and sign-off projects from the Heritage Committee Resolution Record.

7. HERITAGE CENTRE MAINTENANCE

To receive an update on the format of the monthly maintenance meetings.

8. CUPOLA

To receive an update on progress of the cupola.

9. MUSEUM & ARCHIVES ACTIVITIES

To receive an overview from WMAV on their activities on behalf of Whitchurch and visitor figures.

10. NOTICEBOARDS

To discuss Heritage Centre noticeboard locations.

11. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters