

# Whitchurch Town Council

Civic Centre  
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## HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee meeting which will be held on **TUESDAY 14<sup>th</sup> JANUARY 2020** in the Edward German Room, Civic Centre, Whitchurch commencing at **2pm**.

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

**Date of Notice: 8<sup>th</sup> January 2020**

A handwritten signature in black ink, appearing to read 'N Young'.

Nicola Young  
Town Clerk

**Cllrs: B Duffy, T O'Neill, J. Martin, R. Snell and T. Neville & Dr J Hoyle, Mr T Fry.**

### AGENDA

**1. APOLOGIES**

To receive apologies and reasons for absence.

**2. DECLARATIONS OF INTEREST**

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

**3. MINUTES**

To confirm and sign the minutes of the meeting held on **12<sup>th</sup> November 2019** as an accurate record of that meeting (copy attached).

**4. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

**5. HERITAGE ACCOUNTS**

To receive the monthly Cost Centre Reports for months 7, 8 & 9.

**6. HERITAGE RESOLUTION RECORD**

To receive and sign-off projects from the Heritage Committee Resolution Record.

**7. HERITAGE CENTRE MAINTENANCE**

- a. To receive an update from the monthly maintenance meetings.
- b. To review any maintenance issues.

**8. CONTRACTS**

To receive feedback from the Accounts Officer and Terry Fry on CCTV and Security Contracts and agree a way forward.

**9. MUSEUM & ARCHIVES ACTIVITIES**

To receive an overview from WMAV on their activities on behalf of Whitchurch and visitor figures.

**10. CONFIDENTIAL BUSINESS (if any)**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters