

# Whitchurch Town Council

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## HERITAGE COMMITTEE

### MINUTES OF THE HERITAGE COMMITTEE MEETING HELD ON TUESDAY 10<sup>th</sup> SEPTEMBER 2019

#### PRESENT

Cllrs: T O'Neill, R Snell, J Martin, B Duffy, Mr T Fry and Dr J Hoyle

#### IN ATTENDANCE

Nicola Young – Town Clerk

Morris Clive – Facilities Manager

#### 1. Apologies

Cllr Tony Neville – prior engagement.

#### 2. Declarations of interest

None received.

#### 3. Minutes

After a proposal by Cllr O'Neill, seconded by Cllr Duffy, it was **HC/13/1920 RESOLVED** to following the addition of Cllr Snell's name to the list of apologies, that the minutes of the meeting held on 9<sup>th</sup> July 2019 be accepted as an accurate record.

The Chairman duly signed the minutes.

#### 4. Public Participation

No members of the public present.

#### 5. Heritage Accounts

After a proposal from Cllr Duffy, seconded by Cllr Martin, it was **HC/14/1920 RESOLVED** to accept all accounts as presented, noting funds available as £21,212.

Whitchurch Museum & Archives Trust wish to take on paying for the alarms and CCTV. The Clerk will set up and informal meeting with Cllrs O'Neill, Martin and Mr Fry and Dr Hoyle.

#### 6. Heritage Resolution Record

After a proposal from Cllr O'Neill, seconded by Cllr Snell, it was **HC/15/1920 RESOLVED** to agree and sign off the following items on the resolution record:

- a. HC/08/1920
- b. HC/11/1920

#### 7. Heritage Centre Maintenance

It was agreed to continue to use the maintenance list as previously agreed and that the Facilities Manager will continue to meet 4-6 weekly with the Curator regarding maintenance items submitted using the form.

**8. Cupola**

The Committee received an update that 3 requests for quotes had been sent out but only one company had responded and submitted a quote. The Clerk will chase for further quotes.

**9. Museum & Archives Activities**

The Committee received an update from Whitchurch Museum & Archives Trustees.

**10. Noticeboards**

The Clerk explained that the Parks & Public Realm Committee would like assistance with heritage interpretation boards for Jubilee Park and Deermoss Meadow.

After a proposal from Cllr Duffy, seconded by Cllr Martin, it was **HC/16/1920 RESOLVED** that the Handyman would be asked to complete signage on railings advertising the Heritage Centre and Heritage Units and that a Heritage Centre opening times sign would be put up in Bluegates.

**11. Confidential Business**

There was no Confidential Business.

**There being no further business the meeting closed at 11.25am**

**Signed:** ..... **Date:** .....