

# Whitchurch Town Council

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## PARKS & PUBLIC REALM COMMITTEE

Members of the Committee named below are summoned to attend the **Parks & Public Realm Committee** meeting which will be held on **Thursday 6<sup>th</sup> February 2020** in the Edward German Room, Civic Centre, Whitchurch commencing at **7.00pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally, matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

**Date of Notice: 31<sup>st</sup> January 2020**

A handwritten signature in black ink, appearing to read 'N Young'.

Nicola Young  
Town Clerk

**To: Councillors: T Neville, T O'Neill, S Radford, R Snell, H Vasey.**

### AGENDA

#### 1. APOLOGIES

To receive apologies and reasons for absence

#### 2. DECLARATIONS OF INTEREST

To receive from Members any disclosure of ordinary or disclosable pecuniary interests in relation to this Parks & Public Realm Committee meeting

#### 3. MINUTES

To confirm the minutes of the Parks & Public Realm Committee meeting held on **7<sup>th</sup> November 2019** and sign as an accurate record of that meeting (copy attached).

#### 4. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public to address the meeting

#### 5. ACCOUNTS UPDATE

- a. To receive Month 7, 8 & 9 Committee accounts (copy attached).
- b. To receive an update on outstanding budget items, Committee are requested to consider a way forward.

**6. COUNCIL RESOLUTION RECORD**

To receive the updated Parks & Public Realm Resolution Record. Committee is requested to sign-off completed items.

**7. JUBILEE PARK**

Horse Chestnut Trees. To receive quotes from companies to undertake a safety report for the horse chestnut trees in Jubilee Park.

**8. SHERRY MILL HILL CAR PARK**

- a. Community Asset Transfer. To consider and make a recommendation to full Council regarding taking on Sherry Mill Hill car park through a community asset transfer.
- b. Sherry Mill Hill Bin. To consider purchasing a litter bin with bait box underneath.

**9. 'HAPPY TO CHAT' BENCHES**

To consider having 'Happy to Chat' benches in the town centre and parks, Committee to decide where the benches are to be sited.

**10. WHEATSHEAF DRIVE PLAY AREA**

Committee was advised that the Council could progress the Wheatsheaf Drive Play Area by using CIL funds currently available. Committee are requested to set a sum available for this project.

**11. CONFIDENTIAL BUSINESS (if any)**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.