

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



High Street  
Shropshire  
tel. 01948 665761

website: [www.whitchurchcouncil.uk](http://www.whitchurchcouncil.uk)

email: [clerk@whitchurchcouncil.uk](mailto:clerk@whitchurchcouncil.uk)

## Parks & Public Realm Committee

### Minutes of the Committee Meeting held on Thursday 6<sup>th</sup> February 2020

**Present:** Cllrs O'Neill, Radford, Snell & Vasey.

**In attendance:**

Nicola Young – Town Clerk

Zoë Dean – Town Centre Manager/Assistant Town Clerk

**1. Apologies**

Cllr T. Neville – Unwell

**2. Declarations of Interest**

None received.

**3. Minutes**

After a proposal from Cllr Vasey, seconded by Cllr Snell,

It was **P&PR/39/1920 RESOLVED** that the minutes held on 7<sup>th</sup> November 2019 be signed as an accurate record of that meeting.

**4. Public Participation**

There were no members of the public present.

**5. Accounts Update**

**a) Committee Accounts.**

It was noted that 203/4060 “Other professional fees” was over budget due to the rodents having to be cleared and the reinstatement of the park electric in the contractors’ yard.

After a proposal from Cllr O'Neill, seconded by Cllr Vasey

It was **P&PR/40/1920 RESOLVED** to accept the accounts for months 7, 8 and 9 as presented. The Chairman signed the copies of the accounts.

**b) To receive an update on outstanding budget items & consider a way forward.**

It was noted that certain items left in the budgets allocated to projects such as play areas required public consultation. Noticeboards to be erected without planning permissions must be a certain size. Noticeboards are still required in the following areas: Jubilee Park (x2), mount into grass at Diana Gardens, Tesco railings (near toilets), Rewind building at Deermoss. Members concurred that they wished to exhaust resources in the current budget. A site visit would be conducted with members.

A Town Centre signage audit was required. The youth pod project would also require a public consultation, as well as the proposed play area for Deermoss Park. After a proposal from Cllr O'Neill, seconded by Cllr Vasey,

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It was **P&PR/41/1920 RESOLVED** to remove the dilapidated fence on Sherrymill Hill (adjacent to the Harry Richards Gardens) in order to make remedial work to the ground, filling in any gaps to make the ground level. Budget 203/4036.

## 6. Council Resolution Record

Following a proposal from Cllr Vasey, seconded by Cllr Radford,

It was **P&PR/42/1920 RESOLVED** to sign off the completed items on the Resolution Record from 44/1819, including the top item.

Cllr Vasey asked whether the goalposts could be purchased and installed as the resolution from September had passed the work.

## 7. Jubilee Park Horse Chestnut Trees

Quotations were received to undertake the tree survey on the Horse Chestnut trees in Jubilee Park.

After a proposal from Cllr O'Neill, seconded by Cllr Radford,

It was **P&PR/43/1920 RESOLVED** to accept the quotation for a tree survey from Shropshire Council for the cost of £150.00 + VAT.

## 8. Sherrymill Hill Car Park

### a) Community Asset Transfer

The committee noted that Shropshire Council had offered Sherrymill Hill car park to the Town Council on a Community Asset Transfer basis.

After a proposal from Cllr O'Neill, seconded by Cllr Snell,

It was **P&PR/44/1920 RESOLVED** to take the transfer proposal to Full Council.

### b) Sherrymill Hill Bin

Different types of bait-box bins were considered by the committee. It was noted that plastic could be a target for fires.

After a proposal from Cllr O'Neill, seconded by Cllr Vasey,

It was **P&PR/44/1920 RESOLVED** to accept the £479 option if the other alternative is not the same style.

## 9. 'Happy to Chat' Benches

The committee noted that 'Happy to Chat' benches help lonely people and encourage conversation.

After a proposal from Cllr O'Neill, seconded by Cllr Vasey,

It was **P&PR/45/1920 RESOLVED** to trial plaques on existing benches in the following locations: The Bullring, Jubilee Park (the bench by the bandstand) and Green End plus a press release.

## 10. Wheatsheaf Drive Play Area

The proposed access for all play area (all inclusive) would be the only one in North Shropshire. Cllr Vasey volunteered to seek further information for the next meeting. The committee noted that the project could be match funded by CIL.

After a proposal from Cllr O'Neill, seconded by Cllr Snell,

It was **P&PR/46/1920 RESOLVED** that, in principle, the total spend for the scope of works would be £30,000 with £15K from CIL, £15K match funded.

After a proposal from Cllr Vasey, seconded by Cllr O'Neill,

It was **P&PR/47/1920 RESOLVED** to take this forward to the next meeting due to the amounts proposed.

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**11. Confidential Business**

There was no confidential business.

The meeting closed at 7.57pm.

Signed: ..... Date: .....  
Chairman

Initialed: .....