

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



High Street
Shropshire
tel. 01948 665761

website: www.whitchurchcouncil.uk

email: clerk@whitchurchcouncil.uk

Parks & Public Realm Committee

Minutes of the Committee Meeting held on Thursday 2nd July 2020

Virtual Meeting held via Zoom due to the Corona Virus Pandemic Lockdown.

Present: Cllrs S. Radford [In the Chair], C. Gregory-Peake & H. Vasey.

In attendance:

Cllrs B. Duffy, J. Sinnott, A. Hall.

Nicola Young – Town Clerk

Zoë Dean – Town Centre Manager/Assistant Town Clerk

Clair & Walter Shafer

Todd Lochhead

11. Remembering Councillor Terry O'Neill

Cllr O'Neill was remembered with anecdotes from the committee.

A commemoration for Cllr O'Neill would be included on an upcoming Full Council agenda.

12. Apologies

Rose Snell – IT problems.

13. Declarations of Interest

None received.

14. Minutes

After a proposal from Cllr Vasey, seconded by Cllr Radford,

It was **P&PR/8/2021 RESOLVED** that the minutes held on 4th June 2020 be accepted and signed as an accurate record of that meeting. The Chair is to scan the signed minutes and send to the Clerk.

15. Public Participation

After a proposal from Cllr Vasey, seconded by Cllr Radford,

It was **P&PR/9/2021 RESOLVED** to suspend Standing Orders for the purpose of Public Participation.

Mr & Mrs Shafer were in attendance on behalf of Whitchurch Rotary Club and Inner Wheel, these two organisations look after a number of previously derelict open spaces on Pepper Street the Five-Way junction (three large raised beds), Alkington Road and planters on the Bullring. Mr & Mrs Shafer asked if these areas could be noted in the Parks Contract in case the work on these areas cannot continue due to recent fundraising issues. Mr & Mrs Shafer wished to note that the organisations were not handing these areas back right away but wanted Council to reference how these areas are maintained.

Todd Lochhead asked whether the broken piece of outdoor gym equipment could be fixed whilst gyms remained closed.

Initialled:

Andy Hall thanked the team who worked on the Grounds Maintenance document and asked about press release information appertaining to this item. Cllr Hall also asked who approved the recent solicitor's advice/guidance for expired contract in excess of £600 and the CCTV camera cleaning?

The Chair asked Cllr Hall to put his questions in writing to himself and the Clerk.

After a proposal from Cllr Vasey, seconded by Cllr Radford,
It was **P&PR/10/2021 RESOLVED** to reinstate Standing Orders.

16. Accounts Update

After a proposal from Cllr Gregory-Peake, seconded by Cllr Vasey,
It was **P&PR/11/2021 RESOLVED** to accept the 2020/2021 Month 2 Accounts, as presented. It was requested that the Chairman signs the copies of the accounts and scans them back to the Clerk.

17. Council Resolution Record

It was noted to go out to quote against the report for the tree work and schedule in.
After a proposal from Cllr Radford, seconded by Cllr Vasey,
It was **P&PR/12/2021 RESOLVED** to sign off 41/1920 [Fence, a very good job] and 43/1920.

18. Grounds Maintenance Tender Document

It was noted that for the past five years sponsorship for the raised beds at the Five-Way Junction had been received by Shropshire Council to assist with plant purchasing. The Rotarians give their time for free at various stages throughout the year.

After a proposal from Cllr Vasey, seconded by Cllr Gregory-Peake,
It was **P&PR/13/2021 RESOLVED** to ask Shropshire Council to transfer ownership of the flowerbeds to Whitchurch Town Council, discussing sponsorship options with Shropshire Council.

After a proposal from Cllr Radford, seconded by Cllr Vasey,
It was **P&PR/14/2021 RESOLVED** to put the tender document to Full Council for approval (All in favour).

Cllr Vasey thanked the Rotary Club for their hard work on the flower beds

19. CCTV

Committee noted that the CCTV contracts are currently maintained by different companies and the two contracts could be merged.

After a proposal from Cllr Radford, seconded by Cllr Gregory-Peake.

It was **P&PR/15/2021 RESOLVED** to nominate councillors to work with the Town Clerk on the contracts to take to Full Council with reference to merging the two contracts.

20. Confidential Business

There was no confidential business.

The meeting closed at 19:46.

Signed: Date:
Chairman

Initialled: