

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



High Street  
Shropshire  
tel. 01948 665761

website: [www.whitchurchcouncil.uk](http://www.whitchurchcouncil.uk)

email: [clerk@whitchurchcouncil.uk](mailto:clerk@whitchurchcouncil.uk)

## Cultural & Civic Centre Additional Committee Meeting

Minutes of the Committee Meeting held on Friday 21<sup>st</sup> August 2020

Virtual Meeting held via Zoom

**Present:** Cllrs Vasey, Duffy, Snell, Hamlyn, Gregory-Peake & Hall

**In attendance:**

Nicola Young – Town Clerk

Morris Clive – Facilities Manager

**27. Apologies & Reason for Absence**

None received.

**28. Declarations of Interest**

No interests were declared.

**29. Public Participation**

No public present

**30. Asbestos**

- a. After a proposal from Cllr Hamlyn, seconded by Cllr Duffy, it was **CCC/21/2021 RESOLVED** to commission an annual asbestos re-inspection of the Civic Centre at a cost of £250+VAT. (5 for, 1 abstention)
- b. After a proposal from Cllr Hamlyn, seconded by Cllr Duffy, it was **CCC/22/2021 RESOLVED** to commission an asbestos refurbishment survey for the Bar Lounge at a cost of £300+VAT, to include a site visit, collection and analysis of samples and the production of UKAS accredited test report confirming HSG264. (5 for, 1 abstention)

**31. Bar Lounge**

- a. After a proposal from Cllr Hamlyn, seconded by Cllr Gregory-Peake, it was **CCC/23/2021 RESOLVED** to remove the hazardous foam from the banquette seating.
- b. After a proposal from Cllr Hamlyn, seconded by Cllr Duffy, it was **CCC/24/2021 RESOLVED** to remove the banquette seating and to make good and safe.
- c. After a proposal from Cllr Duffy, seconded by Cllr Snell, it was **CCC/25/2021 RESOLVED** to remove the bar and take necessary steps to make good as appropriate once the bar has been removed. (3 for, 2 abstentions, 1 against)
- d. No indicative costs discussed.

Initialled: .....

**32. Budget**

After a proposal from Cllr Duffy, seconded by Cllr Hamlyn, it was **CCC/26/2021 RESOLVED** to recommend to full Council September 2020 that a maximum budget of £30,000 be allocated to refurbish the Bar Lounge.

**33. Timeline**

The work agreed at paragraph 31, to remove the foam, banquette seating and bar lounge bar will be completed in-house by the Facilities Team once the asbestos surveys have been completed. Cllr Gregory-Peake offered assistance. Committee agreed to meet early on 3<sup>rd</sup> September to receive presentations from designers, separate invitations will be circulated to Committee members.

**34. Confidential Business**

There was no Confidential Business.

The meeting closed at 12:43pm

Signed: ..... Date: .....  
Chairman

Initialed: .....