

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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Cultural & Civic Centre Committee Meeting

Cultural & Civic Centre Committee members are summoned to attend the above additional meeting which will be held on THURSDAY 1ST OCTOBER 2020, via Zoom commencing at 8.00pm – Zoom meeting invitation below:

Topic: Cultural & Civic Centre Committee Meeting – 1st October 2020 at 8.00pm
Time: 1st October 2020 - 20:00 London

Join Zoom Meeting

<https://us02web.zoom.us/j/89682499197?pwd=bXc3dFBLaTh0MGZjMlpLdU5wd3JtUT09>

Meeting ID: 896 8249 9197

Passcode: 766345

One tap mobile

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+442039017895,,89682499197#,,,,,0#,,766345# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 896 8249 9197

Passcode: 766345

Find your local number: <https://us02web.zoom.us/u/kdRdxjfkfP0>

The meeting is held in public and the public are encouraged to attend and participate. You will be asked to identify yourself when admitted to the meeting. Occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Chairman if you are recording or filming the meeting.

Date of Notice: 25th September 2020

Nicola Young
Town Clerk

**To: Councillors H. Vasey, S. Hamlyn, B. Duffy, A. Hall, R. Snell, C. Gregory-Peake,
S. Radford.**

AGENDA

47. APOLOGIES

To receive Councillor apologies.

48. DECLARATIONS OF INTEREST

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

49. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions, and give evidence in respect of planning applications listed below which will be discussed at the meeting. The Chairman will at this point suspend Standing Orders to allow any members of the public to address the meeting.

Standing Orders - Public Participation

- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
- *In line with paragraph 41f. If having heard the response to a question, the person who asked it may ask one related, supplementary question.*

[Standing Orders to be reinstated]

50. MINUTES [Taken as read]

To confirm the minutes of the Cultural & Civic Centre held on 9th September 2020 and sign as an accurate record of that meeting.

51. ACCOUNTS

To receive and approve Month 5 accounts 2020-2021 (copies attached).

52. COUNCIL RESOLUTION RECORD [Standing Item]

To receive the updated Cultural & Civic Centre Resolution Record. Committee is requested to sign-off completed items.

53. COVID POLICY EVENTS & HIRE 2020

- a) To discuss a format for Christmas Lights Switch On and Lantern Parade 2020
- b) Room hire policy during COVID-19

54. BAR CONTRACT

- a) To discuss bar operation options
- b) To agree processes, next steps and details going forward.

55. MAIN HALL

To receive quotations for floor strengthening in the Main Hall (to follow).

56. DOWNSTAIRS BAR RELOCATION

To discuss possible locations for the downstairs bar (discussion note attached).

57. BAR LOUNGE

To receive an update on the project.

58. UPGRADING OF EMERGENCY LIGHTS

- a) To appoint a contractor to update the emergency lights in the Sports Hall (quotations attached).
- b) To appoint a contractor to upgrade the emergency lights in the Main Hall (quotations attached)

59. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.