

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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FINANCE COMMITTEE

The Councillors listed below are summoned to attend the above meeting which will be held on **Thursday 10th September 2020 at 7:00pm**. The meeting will take place in the **EDWARD GERMAN ROOM**, Whitchurch Civic Centre.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Chairman if you are recording or filming the meeting.

Date of Notice: 4th September 2020

Nicola Young
Town Clerk

To:

Councillors: A Chesters, L Broders, S Hamlyn, R Shepherd, B Duffy, J Martin, J Sinnott

AGENDA

Whitchurch Town Council audio records the meetings, if anyone is personally recording the meeting please can they declare this for the minutes.

44. APOLOGIES

To receive any apologies and reasons for absence

45. DECLARATION OF INTEREST

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

46. MINUTES

To confirm the minutes of the Additional Finance Committee meeting held on **23rd July 2020** and sign as an accurate record of that meeting (copy attached).

47. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting and reinstate Standing Orders to conclude the public session.

Standing Orders - Public Participation

- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
- *In line with paragraph 41f. If having heard the response to a question, the person who asked it may ask one related, supplementary question.*

[Standing Orders to be reinstated]

48. ACCOUNTS

- To accept and sign the Month 4 accounts (copies attached).
- To accept and sign the Month 5 accounts (copies attached).

49. MONTHLY PURCHASE LEDGER, BACS AND CHEQUE PAYMENTS

To receive and sign the total monthly purchase ledgers, BACS and manual cheque payments put before Committee for:

- Month 4
- Month 5

50. COUNCIL CREDIT CARD

To receive the Credit Card payments record put before Committee and duly sign for July and August 2020.

51. PETTY CASH

To receive and sign the monthly Petty Cash ledger.

52. EARMARKED RESERVES & DOUBTFUL DEBTS

To receive a report from the Working Group which discussed the Council's Earmarked Reserves and Doubtful Debts. Committee are requested to agree with the finding of the Working Group.

53. DOUBTFUL DEBTS

Committee are requested to recommend to full Council that the services of a Debt Collection Agency are used when attempting to reclaim the larger sums of money the Council are owed.

54. STREET LIGHTS

Committee are requested to recommend to Council that the outstanding amount payable to the contractor for installation of LED bulbs. The budget 109/4889 is the EMR for the project stands at £17,361 and the total cost = £33,266.00, therefore an outstanding amount of £15,905.00. Committee are requested to recommend to full Council where this outstanding balance can be paid from.

55. COVID-19 FUND

Committee are requested to ratify the decision of the Chair and Vice Chair of Finance Committee to provide £99.60 funding to Whitchurch Scouts to provide automatic hand sanitiser dispensers and gel for the Scout Hall.

56. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

57. NJC NATIONAL SALARY AWARD 2020-2021

To receive a report from NALC EO1-20 regarding the 2020-2021 National Salary Award with a detailed spreadsheet giving information on how this affects pay scales for Council staff.

58. SHROPSHIRE COUNTY PENSION FUND – EMPLOYER REPORT

To receive the latest Employer Report from Shropshire County Pension Fund.