

Whitchurch Town Council

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PERSONNEL COMMITTEE

The Councillors listed below are summoned to attend the above meeting which will be held on **Thursday 12th December 2019** at the **CIVIC CENTRE, Edward German Room**, Whitchurch commencing at **8pm**.

The meeting is held in public but matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 6th December 2019

Nicola Young
Town Clerk

To Councillors: L Broders, S Hamlyn, R Shepherd, A Chesters, S Radford.

AGENDA

1. APOLOGIES

To receive any apologies and reasons for absence

2. DECLARATION OF INTEREST

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

3. MINUTES

To confirm the minutes of the Personnel Committee meeting held on **15th November 2019** and sign as an accurate record of that meeting (copy attached).

4. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting and reinstate Standing Orders to conclude the public session.

5. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

7. COMPLAINTS

To consider two complaints received from a councillor.

8. STAFF MATTERS

To receive a verbal update from the Chairman.