

Whitchurch Town Council

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Whitchurch
SY13 1AX

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HERITAGE COMMITTEE

Members of the above-named Committee are summoned to attend the Committee meeting which will be held on **TUESDAY 1st DECEMBER 2020** virtually via Zoom commencing at **10:30am**. Please find the invitation below.

Topic: Heritage Committee meeting –
Time: 1st December 2020 10:30 London

Join Zoom Meeting

<https://us02web.zoom.us/j/82374457930?pwd=aEhsMFZicjRaOHZ0Snh5enc0R1hMZz09>

Meeting ID: 823 7445 7930

Passcode: 334963

One tap mobile

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Dial by your location

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+44 203 051 2874 United Kingdom

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+44 203 481 5240 United Kingdom

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Meeting ID: 823 7445 7930

Passcode: 334963

Find your local number: <https://us02web.zoom.us/j/82374457930?pwd=aEhsMFZicjRaOHZ0Snh5enc0R1hMZz09>

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Chairman if you are recording or filming the meeting.

Date of Notice: 25th November 2020

Zoë Dean
Acting Town Clerk

Cllrs: B Duffy, J. Martin, R. Snell, S Hamlyn, W. McDonnell and Dr J Hoyle, Mr T Fry.

AGENDA

23. ELECTION OF A VICE CHAIRMAN

To receive nominations and elect a Vice Chairman of Heritage Committee.

24. APOLOGIES

To receive apologies and reasons for absence.

25. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

26. MINUTES

To confirm and sign the minutes of the meeting held on **8th September 2020** as an accurate record of that meeting (copy attached).

27. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

28. HERITAGE ACCOUNTS

To receive the monthly Income & Expenditure Report for Months 5, 6 and 7.

29. HERITAGE RESOLUTION REGISTER

To sign off completed actions from the Heritage Resolution Record.

30. HERITAGE CENTRE INSURANCE

To discuss the insurance following transfer of ownership of the collection to WM&A, noting that the Council's current insurance cover is in place until May 2022.

31. CRAFT CENTRE FIRE ALARM

- a) To discuss relocating the fire alarm for the Craft Units.
- b) To receive a quotation to split the fire alarm into two systems.

32. STORAGE FACILITIES

To receive an update on revised storage requirements.

33. HERITAGE CENTRE MAINTENANCE

To receive an update from the maintenance meetings.

34. MUSEUM & ARCHIVES UPDATE

To receive an overview from WMAV on their activities on behalf of Whitchurch and visitor figures.

35. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.