

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



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Shropshire  
tel. 01948 665761

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## FINANCE COMMITTEE

The Councillors listed below are summoned to attend the above meeting which will be held on **Thursday 14<sup>th</sup> January 2021 at 7:00pm**. The Finance Committee will meet virtually using Zoom and the invitation is below:

**Topic: Finance Committee Meeting**  
**Time: Jan 14, 2021 19:00 London**

Join Zoom Meeting

<https://us02web.zoom.us/j/82003402545?pwd=aW1icWYvWXU2ZzY1VEVUV01FOTA3UT09>

Meeting ID: 820 0340 2545

Passcode: 221471

One tap mobile

+441314601196,,82003402545#,,,,\*221471# United Kingdom

+442030512874,,82003402545#,,,,\*221471# United Kingdom

Dial by your location

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

Meeting ID: 820 0340 2545

Passcode: 221471

Find your local number: <https://us02web.zoom.us/u/kCrNPKDKB>

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Chairman if you are recording or filming the meeting.

**Date of Notice: 8<sup>th</sup> January 2021**

A handwritten signature in black ink, appearing to read 'Zoë Dean'.

Zoë Dean  
Acting Town Clerk

**To: Councillors: A Chesters, L Broders, S Hamlyn, R Shepherd, B Duffy, J Martin, J Sinnott.**

## AGENDA

## **98. APOLOGIES**

To receive any apologies and reasons for absence

## **99. DECLARATION OF INTEREST**

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

## **100. MINUTES**

To confirm the minutes of the Finance Committee meeting held on **10<sup>th</sup> December 2020** and sign as an accurate record of that meeting (copy attached).

## **101. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting and reinstate Standing Orders to conclude the public session.

### Standing Orders - Public Participation

- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
- *In line with paragraph 41f. If having heard the response to a question, the person who asked it may ask one related, supplementary question.*

[Standing Orders to be reinstated]

## **102. ACCOUNTS**

To accept and sign the Month 9 accounts (copies attached).

## **103. MONTHLY PURCHASE LEDGER, BACS AND CHEQUE PAYMENTS**

To receive and sign the total monthly purchase ledger, BACS and manual cheque payments put before Committee (copies attached).

## **104. COUNCIL CREDIT CARD**

To receive the Credit Card payments record and duly sign (copy attached).

## **105. PETTY CASH**

To agree and sign the petty cash breakdown (copy attached).

## **106. COVID-19 EMERGENCY FUND**

To receive a request for financial aid to assist with COVID-19 related projects from Sir John Talbots School (copy attached)

## **107. INTERIM INTERNAL AUDIT**

To receive the Interim Internal Audit Report (copy to follow).

## **108. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.