

Whitchurch Town Council

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Parks & Public Realm Committee

Minutes of the Committee Meeting held on Thursday 5th November 2020 at 7pm

Virtual Meeting held via Zoom due to the Coronavirus Pandemic Lockdown.

Present: Cllrs A. Hall, A. Chesters, A. Cooper, H. Vasey, M. Haynes & C. Gregory-Peake

In attendance:

Zoë Dean – Acting Town Clerk

Gillian Bailey - Locum

3 members of the public.

It was noted that the meeting was being recorded.

52. Apologies

There were no apologies received in advance of the meeting.

53. Declarations of Interest

There were no declarations of interest received.

54. Minutes

After a proposal from Cllr Hall, seconded by Cllr Chesters, it was **P&PR/35/2021 RESOLVED** to confirm the minutes from the meeting held on 1st October 2020 as an accurate record of that meeting.

Chair to submit a signed copy of the minutes to the Council offices.

55. Public Participation

After a proposal from Cllr Hall, seconded by Cllr Vasey, it was **P&PR/36/2021 RESOLVED** to suspend Standing Orders for the purpose of Public Participation.

It was confirmed that no members of the public wished to speak.

After a proposal from Cllr Hall, seconded by Cllr Chesters, it was **P&PR/37/2021 RESOLVED** to reinstate Standing Orders.

56. Accounts Update

Following a proposal from Cllr Hall, seconded by Cllr Chesters, it was **P&PR/38/2021 RESOLVED** to accept the 2020/2021 Month 6 Accounts, as presented.

Initialled:

57. Council Resolution Record

Councillors received an update from the Acting Town Clerk.

Following a proposal from Cllr Hall, seconded by Cllr Chesters,

It was **P&PR39/2021 RESOLVED** to sign off the following items as completed:

1. 30/2021
2. 32/2021
3. 50/1718

58. Chairman's Report

The Committee received the Chairman's report.

59. Millennium Bench

The Committee discussed potential locations for the refurbished bench. It was noted that it should be located against a wall for safety.

Following a proposal from Cllr Hall, seconded by Cllr Haynes,

It was **P&PR40/2021 RESOLVED** that the Brownie/Girl Guides undertake a project to determine a suitable location for the Millennium Bench.

60. Contractor Update

The Acting Town Clerk advised that

- The Contractor has confirmed agreement to the extension of their contract to 31st March 2021 at the same rate.
- Will arrange removal of all waste related to the Grounds Maintenance contract and provide cost for removal of remainder.
- Recommend installation of fencing with climbers rather than hedge.

The Chair asked the Acting Town Clerk to arrange for quotes for fencing.

61. Jubilee Park Contractors Yard

a) To receive an update on the contractor's yard.

The Committee received a report from the Chair.

A number of groups have expressed interest in using the storage units at the yard.

The units could provide changing room facilities for Whitchurch Alport Juniors.

Following a proposal from Cllr Hall, seconded by Cllr Haynes it was **P&PR41/2021 RESOLVED** to develop a project plan

b) To receive an update from the Museum Trustees with regards to their storage requirements.

62. Youth Pod

The Committee received a report detailing three different designs and costs for youth pods. There is sufficient scope within the budget of £11,000 to add an energy generating exercise bike.

It was agreed that the preferred location would be an existing area of tarmac within Jubilee Park.

Following a proposal by Cllr Hall, seconded by Cllr Haynes it was **P&PR42/2021 RESOLVED** to recommend to Full Council the installation of a four pod youth

Initialled:

shelter, supplied by Ray Parry Playgrounds and an energy generating exercise bike supplied by The Great Outdoor Gym Company at a total installed cost of £9,164.

63. ROSPA

The Acting Town Clerk reported that the facilities team were working through the reports. If required contractors would undertake any specialist repairs. High risk items would be prioritised.

64. CCTV Working Group

Cllr Haynes gave a verbal update to the Committee regarding a potential buy in to a system run by Oswestry Town Council.

65. Additional Planting

Following a proposal by Cllr Vasey, seconded by Cllr Hall it was **P&PR43/2021 RESOLVED** that a working group (Cllrs Hall and Vasey) would look at suitable areas and report back to the Committee.

66. Budget Setting 2021-2022

Following a proposal by Cllr Hall, seconded by Cllr Vasey it was **P&PR44/2021 RESOLVED** that a working group consider the budget in detail. The Chair will arrange a meeting with the RFO.

67. Confidential Business

There was no confidential business.

The meeting closed at 20:07

Signature

Date

Initialed: