

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



High Street
Shropshire
tel. 01948 665761

website: www.whitchurchcouncil.uk

email: clerk@whitchurchcouncil.uk

FULL COUNCIL MEETING

All members are summoned to attend the above meeting which will be held on:
THURSDAY 18th MARCH 2021 via Zoom commencing at 7.15pm.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally, matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

Topic: Full Council Meeting

Time: Mar 18, 2021 19:15 London

Join Zoom Meeting

<https://us02web.zoom.us/j/81227479981?pwd=YzRuU00xWWRFZ1BDeExTMVBYU09vdz09>

Meeting ID: 812 2747 9981

Passcode: 299730

One tap mobile

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Dial by your location

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Meeting ID: 812 2747 9981

Passcode: 299730

Find your local number: <https://us02web.zoom.us/u/kkbhmlXR>

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Mayor if you are recording or filming the meeting.

Date of Notice: 12th March 2021

Zoë Dean

Acting Town Clerk

AGENDA

198. APOLOGIES

To receive Councillor apologies and reasons for absence.

[1 min]

- 199. DECLARATIONS OF INTEREST** [1 min]
To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.
- 200. MAYOR'S ANNOUNCEMENTS** [2 mins]
To receive such communications as the Mayor may wish to bring before the Council.
- 201. MINUTES** [Taken as read] [2 mins]
To confirm the minutes of the Full Council meeting held on 18th February 2021 (copy attached).
- 202. PUBLIC PARTICIPATION** [10 mins]
Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.
The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.
Standing Orders – Public Participation
- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 4. d (vii)*
 - *In line with paragraph 4. d (vii), if having heard the response to a question, the person who asked it may ask one related, supplementary question.*
- 203. UPDATE FROM LOCAL POLICING TEAM** [5 mins]
To receive a verbal update from a member of the Local Policing Team, if available.
- 204. SHROPSHIRE COUNCILLOR'S REPORT** [5 mins]
To receive a verbal update from members of Shropshire Council.
Reinstate Standing Orders
- 205. ACCOUNTS** [Taken as read] [2 mins]
To receive Month 11 Balance Sheets and Income & Expenditure Reports (copies attached).
- 206. MINUTES FROM COMMITTEES** [Taken as read] [4 mins]
To receive minutes from the following Committees:
- a) Cemetery (JANE) Committee 2nd December 2020
 - b) Parks & Public Realm Committee 4th February 2021
 - c) Cultural & Civic Centre Committee 4th February 2021
 - d) Heritage Committee 9th February 2021
 - e) Finance Committee held on 11th February 2021
- 207. REPORTS FROM OUTSIDE BODIES** [5 mins]
To receive a brief report from members regarding updates from Outside Bodies.
- 208. CO-OPTION** [10 mins]
To receive a presentation from A. Shore and vote to fill the remaining vacancy.
- 209. COMMITTEE VACANCIES**
To fill vacancies on the following committees:
- a) Parks & Public Realm (1 vacancy)
 - b) Cemetery (JANE) Committee (1 vacancy)

- 210. RECOMMENDATION FROM CULTURAL & CIVIC CENTRE COMMITTEE** [3 mins]
To approve a recommendation to update the stage electrics with an LED system and the installation of ex-demonstration LED lighting within budget EMR 316 (copy attached).
- 211. CIVIC CENTRE FREEHOLD** [5 mins]
To receive an update of the Civic Centre Freehold negotiations.
- 212. WHITCHURCH BID FEASIBILITY REPORT** [5 mins]
To receive the recent Whitchurch BID Feasibility Report from the Mosaic Partnership.
(copy attached)
- 213. DOUBTFUL DEBTS** [5 mins]
To receive a report and corresponding documents and agree a recommendation (copies attached).
- 214. VIREMENT REPORT** [2 mins]
To accept and sign the virement report (copy attached)
- 215. AUDIT ACTION PLAN** [7 mins]
To receive the Audit Action Plan and note the progress made to date (copy to follow).
- 216. SERVICE CONTRACT REVIEW**
To receive the Service Contract Review document and renewal information (copy to follow)
- 217. TOWN COUNCIL WEBSITE** [8 mins]
To receive a report on website accessibility and agree recommendations (copy to follow)
- 218. BAR LOUNGE PROJECT**
To receive a project update report and agree a way forward (copy to follow).
- All Councillors are requested to confirm that they have stopped recording the meeting and to also confirm that no-one is within the room and cannot hear the confidential part of the meeting.
The Acting Town Clerk to confirm that the meeting recording is stopped.***
- 219. CONFIDENTIAL BUSINESS** [1 min]
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.
- 220. GROUNDS MAINTENANCE SLA** [5 mins]
To approve the Grounds Maintenance SLA and accompanying report from solicitor.
- 221. PROJECT UPDATE** [10 mins]
To receive any urgent updates.