

Whitchurch Town Council

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FINANCE COMMITTEE

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD BY ZOOM ON THURSDAY 14th JANUARY 2021 COMMENCING AT 7pm

Present: Cllrs: A. Chesters, B. Duffy, J. Sinnott and J. Martin.

The Chair advised that the meeting was being recorded and asked for confirmation if anyone else was recording. It was confirmed that no one was recording.

In Attendance:

Cllr W. McDonnell

Cllr A. Hall

Zoë Dean – Acting Town Clerk

1 x member of the public

98. Apologies

Cllr S. Hamlyn – Work commitment

Cllr R. Shepherd – Work commitment

99. Declarations of Interest

No declarations of interest were received.

100. Minutes

Following a proposal from Cllr Chesters, seconded by Cllr Duffy,

It was **FIN/87/2021 RESOLVED** that the minutes of the meeting held 10th December 2020 were an accurate record of the meeting. The Chair to sign the minutes for return to the Council offices.

101. Public Participation

Following a proposal from Cllr Chesters, seconded by Cllr Duffy,

It was **FIN/88/2021 RESOLVED** to suspend Standing Orders for the purpose of public participation.

Cllr Hall asked a question regarding no allowance for grants next year.

Cllr Hall asked whether the street lighting maintenance fee could be checked following the majority of the LED conversions being carried out.

The Chairman noted that it was late in the budget setting process to raise this query when the budget was close to being finalised by Full Council. This issue could be raised at Full Council.

Following a proposal from Cllr Chesters, seconded by Cllr Sinnott,

It was **FIN/89/2021 RESOLVED** to reinstate Standing Orders.

102. Accounts Month 9

The Chairman stated that the accounts were in a reasonable order, noting it was a shame the Council had not been able to fulfil its entertainment provision this year.

It was agreed to look into the solar panel running costs.

Following a proposal from Cllr Chesters, seconded by Cllr Duffy,

It was **FIN90/2021/RESOLVED** to accept and sign the accounts for month 9, as presented.

103. Monthly Purchase Ledger, BACS and Cheque Payments

The Chairman noted there were no anomalies.

Following a proposal by Cllr Chesters seconded by Cllr Duffy,
It was **FIN/91/2021 RESOLVED** to accept and sign the Purchase Ledger, BACS and cheque payments for month 9, as presented.

104. Council Credit Card

Following a proposal by Cllr Chesters, seconded by Cllr Sinnott,
It was **FIN/92/2021 RESOLVED** to accept and sign the credit card payments record, as presented.

105. Petty Cash

After a proposal from Cllr Chesters, seconded by Cllr Duffy,
It was **FIN/93/2021 RESOLVED** to accept and sign the petty cash breakdown record.

106. COVID-19 Emergency Fund

The committee discussed the application for COVID-19 related funding for SJT, noting that the school was now a limited company.

Following a proposal from Cllr Sinnott, seconded by Cllr Chesters,
It was **FIN/94/2021 RESOLVED** to send this item to Full Council on 21/01/2021 for a decision.

107. Interim Internal Audit

The Chair advised that the Town Council needed to have items written off more positively, but issues would remain on the reported until activated.

After a proposal from Cllr Chesters, seconded by Cllr Sinnott,
It was **FIN/95/2021 RESOLVED** to accept the report and work through the recommendations.

108. Confidential Business

There was none.

The meeting closed at 19:22.

Signed

Date