

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



High Street
Shropshire
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email: clerk@whitchurchcouncil.uk

ANNUAL COUNCIL MEETING

All members are summoned to attend the above meeting which will be held on **THURSDAY 20th MAY 2021**, in the Edward German Room, Whitchurch Civic Centre commencing at 7.15pm.

Because of staff sickness a Locum Clerk has been appointed to provide cover for this meeting as law stipulates the Annual Council Meeting in an election year must take place by 24th May 2021.

The short notice has brought about an agenda to meet legalities to form the Council and other usual items will be undertaken at future Full Council meetings.¹

The meeting is held in public but capacity is currently very restricted due to coronavirus containment regulations. Please continue to contact the Clerk directly if you have items you wish to raise to the attention of the Council using the normal methods of either e-mail to clerk@whitchurchcouncil.uk or in writing to the Town Clerk, Whitchurch Town Council, Civic Centre, High Street, Whitchurch, Shropshire, SY13 1AX.

Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Mayor if you are recording or filming the meeting.

Date of Notice: 14th May 2021

Shaun Jones
Locum Clerk

AGENDA

1. TO ELECT THE TOWN MAYOR

To receive nominations for Mayor.

2. TO RECEIVE THE ELECTED MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE

¹ Apart from the appointment of the chairman the law does not require any particular business to be transacted at the annual meeting.

Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b))

3. DELIVERY BY COUNCILLORS OF THEIR DECLARATIONS OF ACCEPTANCE OF OFFICE

Following an election all members of the Council are required to execute a declaration in the prescribed form. (The Clerk has arranged for these to be completed ahead of this Annual Meeting).

4. APOLOGIES

To receive Councillors' apologies.

5. DECLARATIONS OF INTEREST

Following an election all members are required to complete a new Declaration of Pecuniary Interests Form (supplied ahead of this Annual Meeting) within 28 days, which shall be made available for public inspection. In accordance with the Council's Code of Conduct, members shall withdraw from any discussion or vote for which they hold a disclosable pecuniary interest.

6. MINUTES

To holdover confirmation of the minutes of the Full Council meeting held on 26th April 2021 and sign as an accurate record of that meeting as their publication has been delayed because of sickness.

7. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting.

Standing Orders – Public Participation

- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 4. d (vii)*
- *In line with paragraph 4. d (vii), if having heard the response to a question, the person who asked it may ask one related, supplementary question.*

8. GENERAL POWER OF COMPETENCE

To adopt the following resolution: - "The Town Council hereby confirms we meet the eligibility criteria for adoption of a General Power of Competence as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012. We further resolve to adopt a General Power of Competence."

END