



Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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FULL COUNCIL

All members are summoned to attend the above meeting which will be held on **THURSDAY 19th OCTOBER 2017**, in the Edward German room Whitchurch commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits **from 7pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters have to be held in the confidential part of the meeting.

Please note that all Council meetings may be audio recorded to ensure accuracy of subsequent minutes.

Date of Notice: 13th October 2017

Nicola Young
Town Clerk

AGENDA

1. APOLOGIES

To receive councillor apologies and reason for absence.

2. DECLARATIONS OF INTEREST

To receive Councillor's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

3. MINUTES

To confirm the minutes of the Town Council meeting held on **21st September 2017** and sign as an accurate record of that meeting (copy attached).

4. MATTERS ARISING

To deal with matters arising from those minutes not otherwise on the agenda

5. MAYOR'S ANNOUNCEMENTS

Friendship Agreement with Dartmouth Town Council

6. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

7. REPORT FROM WEST MERCIA POLICE

To receive an update from Safer Neighbourhood Team member.

8. PRESENTATION – NEW MEDICAL CENTRE.

To receive a presentation from Phil Brenner, representing Wrekin Housing Trust, on the proposed site for the new medical centre in Whitchurch.

9. SHROPSHIRE COUNCILLOR’S REPORT

To receive a verbal report from members of Shropshire Council.

To reinstate Standing Orders.

10. CORRESPONDENCE

None received

11. OUTSTANDING FULL COUNCIL RESOLUTIONS

- a. Civic Centre Freehold
- b. Skateboard Park
- c. Increased Town Centre Signage

12. FUTURE MEDICAL PROVISION

Standing item on the agenda.

13. ACCOUNTS

To receive Month 6 accounts (attached).

14. MINUTES FROM COMMITTEES

- Finance Committee – 14th September 2017
- Parks & Public Realm – 7th September 2017
- Civic Centre Committee – 7th September 2017
- Heritage Committee – 21st September 2017
- Planning Committee – 18th September 2017

15. REPORT FROM MEMBERS ON OUTSIDE ORGANISATIONS

To receive reports from Cllrs who represent the Council on outside bodies

16. ELECT MEMBERS TO OUTSIDE BODIES

To elect a member to represent Whitchurch Town Council on the following outside bodies:

- a. Beechtree Community Centre
 - b. Higginson’s Church of England School
 - c. Samuel Higginson Almshouse
 - d. Jane Higginson Charity
 - e. Jane Higginson Almshouse Charity
 - f. Whitchurch Town Team – 2nd member
 - g. Local Joint Committee – 1st representative
- } One member required for all 4 groups

17. ELECT MEMBERS TO COMMITTEES

To elect members to committees with vacancies – list attached.

18. COUNCIL OWNED TREES - GUIDELINES

To agree the draft Council Owned Trees - Guidelines to be added to Whitchurch Town Council constitution.

19. COUNCIL CREDIT CARD

To agree a recommendation from Finance Committee that the Town Clerk has use of a Town Council credit card up to £1,000 limit.

20. PLAY AREA EXTENSION – AMENDED REPORT

To receive a report from the Clerk amending the cost codes to pay for the Jubilee Park play area extension.

21. PLACE PLAN

To receive information on the Place Plan update and consider setting up a Task & Finish Group to review the Plan.

22. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

23. TEMPORARY CHANGES TO COMMITTEE STRUCTURE

To receive the attached proposal from Cllr Duffy on temporary changes to the Committee structure.