All members are summoned to attend the above meeting which will be held on **THURSDAY 17th NOVEMBER 2016**, at the Edward German room Whitchurch commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits **from 7pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

*Please note that all Council meetings may be audio recorded to ensure accuracy of subsequent minutes.*

**Date of Notice: 11th November 2016**

Zoë Dean  
Acting Town Clerk

**AGENDA**

1. **APOLOGIES**  
   To receive Cllr apologies and their reason for absence.

2. **DECLARATIONS OF INTEREST**  
   To receive Cllr’s Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

3. **MINUTES**  
   To confirm the minutes of the Town Council meeting held on **20th October 2016** and sign as an accurate record of that meeting (copies attached)

4. **MATTERS ARISING**  
   To deal with matters arising from those minutes not otherwise on the agenda

5. **MAYOR’S ANNOUNCEMENTS**

6. **PUBLIC PARTICIPATION**  
   Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.
7. SHROPSHIRE COUNCILLOR’S REPORT
   To suspend Standing Orders to enable Council to receive a report from members of the Shropshire Council

8. CORRESPONDENCE
   • Notification of Designation Application – War Memorial
   • Whitchurch Cemetery Board Precept
   • Whitchurch Relief in Need Charity

9. OUTSTANDING FULL COUNCIL RESOLUTIONS
   (a) Civic Centre Freehold
   (b) Skateboard Park
   (c) Training for Finance & Resources Committee
   (d) Increased Town Centre Signage
   (e) Letting Heritage Centre Craft Units

10. FUTURE MEDICAL PROVISION
    Standing item on the agenda.

11. ACCOUNTS
    To receive Month 7 accounts.

12. BUDGET 2017/2018
    To receive updates.

13. CORRESPONDENCE REGARDING VAT
    To receive an update on the VAT issue and training dates.

14. WHITCHURCH CEMETERY BOARD
    To receive Cemetery Board Precept and accounts correspondence.

15. BANK CHARGES
    To receive an update.

16. WHITCHURCH YOUTH CLUB REQUEST
    To consider funding Centre North East’s Television Licence.

17. MINUTES FROM COMMITTEES
    • Heritage Committee 17/11/16

18. CO-OPTION OF A COUNCILLOR
    To receive nominations for co-option to fill the current vacancy for South Ward after there was no call for an election.

19. REPORT FROM MEMBERS ON OUTSIDE ORGANISATIONS
    To receive reports from Cllrs who represent the Council on outside bodies

20. COUNCIL COMMITTEES
    To fill remaining committee vacancies

21. ELECTIONS 2017
    To receive an update from Shropshire Council.
22. PHONE BOXES IN WHITCHURCH
   To discuss the consultation

23. THE PLACE PLAN
   To consider projects.

24. GAMBRELL AVENUE
   To discuss necessary repairs to play area.

25. CONFIDENTIAL BUSINESS
   To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public
   and press be excluded for the remainder of the meeting because of the likely disclosure
   of private and confidential information or staff matters

26. MINUTES
   To confirm the Confidential Minutes of the 20th October 2016 Full Council meeting.
   and sign as an accurate record of that meeting.

27. STAFF SALARIES
   To consider regrading certain staff members in line with national pay guidelines.

28. COMMISSIONING
   To discuss updates.