

Whitchurch Town Council

Civic Centre
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FULL COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 16th NOVEMBER 2017

PRESENT

Cllrs: B. Duffy, J. Martin, T. O'Neill, T. Neville, J. Sinnott, A. Hall, A. Chesters

IN ATTENDANCE

Gerald Dakin – Shropshire Councillor
Nicola Young – Town Clerk
PC Deb Wheeler – West Mercia Police
Barrie White – Whitchurch Herald

1. Apologies

Cllr J. McAuley – illness
Cllr L. Broders – work commitment

2. Declarations of Interest

None received.

3. Minutes

After a proposal from Cllr Duffy, seconded by Cllr Chesters, it was **WTC/87/1718 RESOLVED** to add 'apologies from Cllr A Hall – Holiday' then accept the minutes of the Full Council meeting held on the **19th October 2017** and sign as an accurate record of that meeting.

4. Matters Arising

No matters arising

5. Mayor's Announcements

- 22nd October 2017 – Wem Civic Service
- 28th October 2017 – Whitchurch Girl Guiding Duck Race, Grindley Brook
- 7th November 2017 – Visit Stafford & Cannock Extra Care sites with Wrekin Housing Trust
- 10th November 2017 – Opening of Broadband Box with BT Openreach, Connecting Shropshire and Owen Paterson MP
- 10th November 2017 – Wrekin Housing Consultation
- 11th November 2017 – Remembrance Service outside St Alkmund's
- 12th November 2017 – Remembrance Parade and Service

6. Public Participation

After a proposal from Cllr Neville, seconded by Cllr O'Neill it was **WTC/88/1718 RESOLVED** to suspend Standing Orders for public participation.

Speeding

- Speeding cars in Green End and High Street – is 20mph speed limit enforceable? What can be done to make the limit enforceable? There is a valid Traffic Order for the 20mph limit and appropriate traffic calming measures. Shropshire Council are aware of the speeding concerns in 20mph limit and will be carrying out speed readings in the area.
- Mr Wiles requested that the triangles on the speed ramps in the town centre be repainted and 20mph roundels be painted onto the road.

7. Report from West Mercia Police

PC Deb Wheeler reported that:

- Vehicle Crime
 - Two people arrested for theft from vehicles
 - Three people have been issued with Section 59 and these reports have been backed up with statements.
 - Has discussed the issue regarding the road measures for Green End and High Street to reduce speeding
- Anti-Social Behaviour (ASB)
 - Police are dealing with a middle-aged man regarding his behaviour in public
 - The Safer Neighbourhood Team have visited Sir John Talbot's school to talk about ASB and Hate Crime
 - This team have also visited the Whitchurch Junior School to talk about road safety
 - There have been ASB incidents outside Tesco and the Police will be visiting the school regarding ASB and Dispersal Orders
 - Parking outside schools – enforcement is required from Shropshire Council officers or a Police officer in uniform
 - PCSOs have been doing speed checks

8. Shropshire Councillor's Report

Cllr Dakin reported:

- Shropshire Councillors have been working with the Traffic Engineer North on reinforcement for the 20mph limit in Green End and High Street
- Proposed reduction in speed limit on Chester Road, from 60mph to 40mph out to bypass – Town Councillor Alan Chester suggested to Councillor Dakin that Shropshire Council could use the CIL Local Fund to pay for the extension of the 40mph limit linked to the developments on Chester Road.
- He had received an email from Mark Wootton, Highways, regarding the parking in Claypit Street, and proposed work could be paid for by CIL Local Fund as it would be linked to the development. Town Councillor John Sinnott suggested that traffic lights could be used at the Claypit Street junction with London Road.
- AD site – agreement has been made to install a right-hand turn lane into the site. This lane will be 3m wide and will be a turning lane in the road.
- Residents can apply for a |-----| bar outside their house in front of driveways at a cost of £300.
- Clerk was requested to organise a meeting with Dave Gradwell, Whitchurch Town and Shropshire Councillors to discuss various highways issues.
- Waymills will be resurfaced in 2018/19 budget year.
- Whitchurch Town Councillor Bev Duffy raised the issue of no enforcement regarding the waste water and sewage for The Mount and The Brambles. Are Planning Enforcement going to enforce the s106 conditions and what is the agreement with Welsh Water?

- Whitchurch Town Councillor Bev Duffy asked how much progress is being made with fixing the street lights in Chester Road and Heath Road?

After a proposal from Cllr Neville, seconded by Cllr O'Neill, it was **WTC/89/1718 RESOLVED** to reinstate standing orders.

9. Outstanding Council Resolutions

(a) **Civic Centre Freehold** – no update.

(b) **Skateboard Park** – a meeting will take place on 13th December to evaluate the RSK Environment Ltd report and review the project timeline.

(c) **Increased Town Centre Signage** – no update.

10. Future Medical Provision

The public consultation on 10th November 2017, organised by Wrekin Housing Trust, was well attended. On Tuesday 14th November Wrekin Housing Trust organised a stakeholder event, which also received feedback from the public consultation. This meeting was informed that the project needs to spend some of the money within 2 years and is working at providing the medical centre in this timescale.

11. Accounts

After a proposal from Cllr Chesters, seconded by Cllr Duffy, it was **WTC/90/1718 RESOLVED** to accept Month 7 accounts as presented.

12. Minutes from Committees

- **Finance Committee** – After a proposal from Cllr Chesters, seconded by Cllr O'Neill, it was **WTC/91/1718 RESOLVED** to accept the minutes from the Finance Committee held on 12th October 2017 and, once the date had been changed on the minutes from the Finance & Personnel Committee held on 9th November, to also accept these minutes.
- **Parks & Public Realm** – After a proposal from Cllr O'Neill, seconded by Cllr Duffy, it was **WTC/92/1718 RESOLVED** to accept the minutes from the Parks & Public Realm Committee held on 5th October 2017.
- **Civic Centre Committee** – After a proposal from Cllr Sinnott, seconded by Cllr Neville, it was **WTC/93/1718 RESOLVED** to accept the minutes from the Civic Centre Committee held on 5th October 2017.
- **Heritage Committee** – After a proposal from Cllr Duffy, seconded by Cllr O'Neill, it was **WTC/94/1718 RESOLVED** to accept the minutes from the Heritage Committee meeting held on 19th October 2017.
- **Planning Committee** – After a proposal from Cllr Duffy, seconded by Cllr Martin, it was **WTC/95/1718 RESOLVED** to accept the minutes from the Planning Committee meeting held on 18th October 2017.
- **Parks, Public Realm and Civic Centre** – After a proposal from Cllr O'Neill, seconded by Cllr Sinnott, it was **WTC/96/1718 RESOLVED** to accept the minutes from the Parks, Public Realm and Civic Centre Committee held on 2nd November.

13. Report from Members on Outside Organisations

- Cllr Duffy reported that she had attended the Medical Development stakeholder event on 14th November.

14. Appoint Internal Auditor.

After a proposal from Cllr Chesters, seconded by Cllr Neville, it was **WTC/97/1718 RESOLVED** to appoint John Henry to carry out the 6-monthly interim audit report in December 2017 and be appointed as the Internal Auditor for FY 2018/19.

15. Councillor Travel Expenses

After a proposal from Cllr Chesters, seconded by Cllr O'Neill, it was **WTC/98/1718 RESOLVED** to accept the report from the Clerk and pay Councillors travel expenses.

16. Play Area Extension – Official Opening

Councillors were informed that the official opening of the play area extension in Jubilee Park will take place on Saturday 18th November at 11am. Cllrs Tony Neville, Terry O'Neill and Bev Duffy will attend.

17. Whitchurch Museum & Archives (WMA)

After a proposal from Cllr Neville, seconded by Cllr Chesters, it was **WTC/99/1718 RESOLVED** that Council accept the report recommendations from the Clerk to grant a lease to WMA once CIO status has been approved by the Charities Commission.

18. Wheatsheaf Drive Play Area

After a proposal from Cllr Chesters, seconded by Cllr O'Neill, it was **WTC/100/1718 RESOLVED** that Whitchurch Town Council agree to work toward creating an all-inclusive play area at Wheatsheaf Drive.

19. Christmas Lights Event Report

Councillors thanked the Town Centre Manager for the update.

20. CONFIDENTIAL BUSINESS

After a proposal from Cllr Sinnott, seconded by Cllr Neville, it was **WTC/101/1718 RESOLVED** that under the Public Bodies (Admissions to Meetings) Act 1060, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

21. Utility Contracts

The Town Clerk reported that, following the collection of quotes, Utility Wise had been selected to organise the utility providers for the Civic Centre, Heritage Centre and public toilets.

22. Emergency Item – Joint Cemetery Board

Following discussion the Clerk was tasked to request copies of contracts, Terms of Reference and bank statements, along with other paperwork to enable Whitchurch Town Council to make a meaningful decision.

Meeting closed at 8.52pm.

Chairman.....

Date.....